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MINUTES OF THE PLANNING & ZONING COMMISSION May 20, 2020

Present were Chair Richard Grant and Tim McCumber, Town Administrator. Commissioners Tim Healy, Dan Purcell, and Eric Peterson, and Dawn Peetz along with Town Planner, Mike Slavney. Frank Olah and Dawn Peetz who all participated virtually Also in attendance virtually were Brian Simmert, Lisa Wilson, and Cassandra Fowler from Sauk County Land Resources and Development. Dan Heffron also appeared in person. Tim Healy arrived in person due to technical difficulties. Doug Hill was absent.

Chair Richard Grant called the commission meeting to order. McCumber certified compliance with the open meetings law. The commission considered the minutes of the April 15, 2020. Motion by Peetz, second by Purcell to approve the minutes with an amendment to correct attendance. Motion passed. There was no **OLD BUSINESS**. Under **NEW BUSINESS**, the commission first considered a Phase 1 of a Planned Area Development (PAD) Stages/Final Development Plat per Town of Merrimac Planning & Zoning Ordinance Section 2.26 (II)(D) for a Planned Area Development (PAD 19-19) for Foster Shores Estates located on 96.97 acres located in the SW ¼ of Section S4-T10N-R7E and the NW ¼ of the NW ¼ of Section S9-T10N-R7E on tax parcels 026-0086-00000; 026-0092-00000, 026-0092-010000; 026-0096-00000; 026-0226-00000; and a portion of 026-0087-00000. All of the parcels are located in the Single-Family Residential District. Application by Dan Heffron, 2000 Prairie Street, Prairie du Sac, WI 53578. Tim Healy arrived in person. McCumber provided a report and reviewed the recommendations to the commission. Heffron said that he was comfortable with the conditions and proposed amendments from Foster Shores Home Owners Association and he will make the amendments for the town board. Slavney stated that he is comfortable at where we are at and would like to hear from Sauk County as it is a rural plat and different from urban plats. Brian Simmert from Sauk County reported that this is a dual process of approval through the town and the county and walked through the process. The developer has to submit a comprehensive storm water and erosion plan. Slavney asked if the final plat could change how it would affect approval. After discussion, a motion to recommend approval to the town board with the conditions as provided and with condition 11 amended to read, "Town approval shall also include any and all additional requirements identified by Sauk County, prior to town signatures being placed on the final plat" was made by Healy, seconded by Olah. Motion passed.

Under the **ADMINISTRATOR'S REPORT**, McCumber reported that there have been 22 permits issued so far in 2020 totaling \$1,342,000. This compares to 25 permits at this date in 2019 totaling \$1,482,060. One property owner was reported for constructing without permits this past month.

Motion to adjourn by Olah, second by Peterson. Motion passed.