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MINUTES OF THE ANNUAL TOWN MEETING **Tuesday, April 22, 2020**

Supervisor John Gaedke called the **ANNUAL TOWN MEETING** to order. Residents present were: Tim Healy and Tim McCumber, Town Administrator & Clerk-Treasurer. Chairman Charlie Hall participated by cell phone due to the COVID-19 health emergency.

The minutes of the 2019 meeting were presented and read by McCumber. Motion by Healy to approve as printed, seconded by Grant. Motion passed. McCumber presented Resolution 2020-04 to acquire lands for use in the town that have been foreclosed on by Sauk County. Motion to adopt the resolution by Healy. Second by Hall. Motion passed 4-0.

MINUTES OF THE TOWN BOARD MEETING **Tuesday, April 18, 2018**

Present were Supervisor Supervisors John Gaedke and Tim Healy. Also in attendance was Tim McCumber, Town Administrator & Clerk – Treasurer. Chairman Charlie Hall participated by cell phone due to the COVID-19 health emergency.

Supervisor Gaedke called the **TOWN BOARD MEETING** to order. McCumber confirmed the meeting had been properly noticed. The board considered approval of minutes of the town board meeting of March 6, 2019. Motion by Hall to approve the minutes, second by Healy. Motion passed. The board reviewed the financial reports and approval of bills. Motion by Gaedke to approve, second by Healy. Motion passed. Under **PUBLIC COMMENT**, no one appeared. Under **CORRESPONDENCE**, the town received a notice from the town's insurer excluding loss as a result of viruses or bacteria upon renewal. Under **REPORTS AND ANNOUNCEMENTS OF OFFICERS AND COMMITTEES**, McCumber reported that there were 480 voters at the spring election which includes 9 late arriving absentee ballots, the Spring Cleanup Day and Brush Collection, May 16, 2020. McCumber reported that under the current COVID-19 health emergency orders by the Governor, the town likely will not be able to conduct these events. The town board will need to make a decision at the next town board meeting if that status of that order doesn't change. There is no **OLD BUSINESS**. Under **NEW BUSINESS**, the board first considered whether to ratify, alter, modify or repeal Resolution 2020-03, an Emergency Order Closing South Lake Road as signed by Chairman Hall on April 9, 2020. McCumber reported that the DNR requested the town board close this road due to the several access points into Devils Lake State Park which as been ordered closed by the Governor under the Safer at Home orders. As part of the discussions, McCumber has a verbal agreement to work the DNR to clear the right-of-way similar to what has been done in the town of Baraboo. They will get us a memorandum of understanding and perform the work with no cost to the town. The work is likely to begin next fall/winter. Motion to ratify the resolution was made by Gaedke, seconded by Healy. Motion passed. The board also considered a recommendation from the Planning and Zoning Commission to a Conditional Use Permit for Vacation Rental Establishment (VRE) in the Agricultural District per Town Ordinance 2.30 on property located at S6549 Bluff Rd., Tax Parcel 026-0436-30000; application by Kristin Fehrenbach, E13887 County Rd. DL, Merrimac, WI 53561. McCumber reported the board is prohibited from denying a conditional use permit if the applicant met all of conditions and under state law. He noted her application met all of the conditions of the ordinance and

comes to them with a recommendation to approve. Motion to approve the CUP by Gaedke, second by Healy. Motion passed. The board then considered a recommendation from the Planning and Zoning Commission to approve Planned Area Development (PAD) Plan/Preliminary Plat per Town of Merrimac Planning & Zoning Ordinance Section 2.26 (II)(C) for a Planned Area Development (PAD 19-19) for Foster Shores Estates located on 96.97 acres located in the SW ¼ of Section S4-T10N-R7E and the NW ¼ of the NW ¼ of Section S9-T10N-R7E on tax parcels 026-0086-00000; 026-0092-00000, 026-0092-010000; 026-0096-00000; 026-0226-00000; and a portion of 026-0087-00000. All of the parcels are located in the Single-Family Residential District. Application by Dan Heffron, 2000 Prairie Street, Prairie du Sac, WI 53578. McCumber reported on the PAD process and at what stage we are at. He noted that is not a final approval but a green light to allows the developer to draw up all of the legal documents and engineering work to proceed. Heffron thanked the staff and zoning commission for working with him on getting to this point and plans to proceed quickly as most of the work necessary is already being completed. Motion to approve the preliminary plat by Gaedke, second by Healy. Motion passed. The board then considered increasing Election Inspectors pay from \$10 per hour to \$12.50 per hour and Chief Election Inspectors from \$10 per hour to \$15.00 retroactive to April 1, 2020. McCumber reported that with the April election, he was able to sideline all of our inspectors due to concerns about COVID-19. He recruited and had a new chief inspector trained as well has recruiting all new poll workers. We had a member of the National Guard and John Gaedke volunteered to help. All but two of the poll workers were between the ages of 17 and 21 and he gives a shout out to the Sauk Prairie Music Department students that came in. McCumber realized that the town board has not increased the pay for poll workers in over 15 years and that there should be a premium for the Chief Inspectors so he is asking the board to approve these new rates effective April 1st particularly due to the incredible circumstances. Motion to increase Election Inspectors pay from \$10 per hour to \$12.50 per hour and Chief Election Inspectors from \$10 per hour to \$15.00 retroactive to April 1, 2020 by Gaedke. Second by Hall. Healy abstained. Motion passed. The board then discussed the approval for pier permit applications as determined to be submitted and complete. McCumber noted the ones he has received so far are complete. Motion to approve the permits already received by Gaedke, second by Hall. Motion passed. The board finally discussed the reappointment of Tim McCumber as Town Administrator-Clerk-Treasurer for a 2-year term expiring April 20, 2022. The board decided not to go into closed session. Hall asked why the appointed is only for two years. McCumber reported that when the position was first created, Mr. Grant was town chair and did not want the town to be unable to remove the administrator if necessary. The board could effectively non-renew the position. McCumber added that he asked that the appointment be done opposite of the town board elections noting that if a new board wanted to make a change it would give the administrator up to year to make the transition. Hall asked about salary and McCumber reported he was asked by the town board a few years ago that this be done every two years and that his salary was reviewed and approved last year. Motion by Hall to reappoint McCumber as Town Administrator, Clerk – Treasurer. Second by Healy. Motion passed.

Motion to adjourn by Hall, second by Healy. Motion approved.