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MINUTES OF THE PLANNING & ZONING COMMISSION July 15, 2020

Present were Chair Richard Grant and Commissioners Tim Healy, Eric Peterson, Frank Olah, and Doug Hill. Also in attendance was Tim McCumber, Town Administrator. Town Planner Mike Slavney appeared by Zoom along with Commissioners Frank Olah and Dawn Peetz.

Chair Richard Grant called the zoning commission meeting to order. McCumber certified compliance with the open meetings law. The commission considered the minutes of the June 17, 2020. Motion by Healy/Peterson Motion passed. There was no **OLD BUSINESS**. Under **NEW BUSINESS**, the commission considered a Certified Survey Map (CSM) dividing current parcel 026-0288-00000 into two parcels as already split by Kentview Road in the Agriculture Conservation District, application by James & Cathleen Rogers, E13017 Solum Lane, Merrimac, WI 53561. McCumber reported that this CSM meets the zoning ordinance in that it does not create any additional buildable parcels in this district. Motion to recommend approval by Peterson, second by Healy. Motion passed. The commission then considered a preliminary meeting regarding a Conditional Use Permit for additional storage units on parcel 026-0234-00000 along Kilpatrick Point Road, application by John A. Kassner, 6333 Briarcliff Lane, Middleton, WI 53562. McCumber reported the applicant has existing storage units on this property as originally approved in the PAD and recommended the applicant amend this piece of property through a conditional use process as his intent is to build this fall. It would be the fastest way to proceed if the commission agrees to allowing the expansion. Slavney concurred that the conditional use makes sense as it is an expansion of a current use. Grant said he has no objections but wants some assurances that construction or other materials do not damage the mound system or right of way. Olah that the applicant's request was reasonable. Kassner discussed about the likely dimensions of the structure but was still working out the details. Grant asked for a consensus of the committee and they agreed the project should move forward.

Under the **ADMINISTRATOR'S REPORT**, McCumber reported that there have been 36 permits issued so far in 2020 totaling \$2,665,746. This compares to 39 permits at this date in 2019 totaling \$2,585,885. Building permits seemed to have rebounded with 2 new houses this past month and another in process.

Motion to adjourn Hill, second by Grant. Motion passed.