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9 October 2003

Dear Colleague

EHL HANDBOOK

Please find enclosed a copy of the relevant information that would usually be available in the EHL handbook.

Please note that this is not a return from the bright new world of e-mail to the dark ages of post. However we believe it is important that you have a base document to work on. Please check the information and advise us of any amendments that need to be made. Amendments to contacts in all areas (ie club, umpires, delegates) will be circulated by e-mail on Monday's with the EHL Newsletter.

Details of appointments through to December will be circulated next Monday.

EHL MANAGEMENT COMMITTEE

pAs returning officer for HEL I can report that the following were the sole nominations for the posts shown and therefore will join the committee.

Womens Premier Sue Bodycomb (Canterbury)
Womens Div 1 & 2 Bev Barstow (Bradford)
Mens Div 1 & 2 Maurice Kittrell (Hounslow & Ealing)

The following three nominations were received for the Mens Premier Division post:

John Barrett (Teddington)
Richard Chapman (Hampstead & Westminster)
Jon Copp (Reading)

I would therefore ask Mens Premier Division clubs to advise which of the above they wish to be their representative. I am happy to accept e-mails in respect of this but obviously on a one club one vote basis. **Votes must be received by 5.00 pm on Wednesday 16 October.**

over/

EHL MATCH REPORT FORM

I enclose a copy of the EHL Match Report Form which should be used by home sides if for any reason there is no delegate.

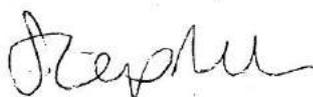
EHL ENTRY FEE - FIRST TRANCHE

Please could I remind clubs that the first tranche of the EHL Entry Fee (£400) is payable by Friday 18th October 2002. If you haven't already paid this £400, please could you ensure that it reaches us no later than the 28th October 2002. Cheques should be made payable to "Hockey England Limited".

Can I thank all clubs for their co-operation during the difficult last few months.

If you have any queries on any points please do not hesitate to contact me.

Yours sincerely



Stephen Barlow
Competitions & Events Manager

Cc - David Alcock

ENGLISH HOCKEY LEAGUE

INFORMATION HANDBOOK –

SECTION SIX (EHL REGULATIONS 2002-2003)

1. AUTHORITY

- 1.1 The League shall be called the English Hockey League (EHL) or, where relevant, the Men's English Hockey League or Women's English Hockey League.
- 1.2 The League must be so referred to in all correspondence and publicity and in any other circumstances in which the name of the League is used.
- 1.3 The Rules of Hockey, including any experimental rule changes approved by Hockey England Limited (HEL) for use in Competitions, shall be observed except as herein provided.
- 1.4 The Disciplinary Code of HEL shall be applied at all League matches. The HEL Competitions Department shall, for the purposes of Appendix I to that Code, be the 'designated official' for the League.

1.5 Binding Force of the Regulations

Each team, by its entry into and participation in the League, shall be deemed to have given its consent to abide by the League regulations, the Player Code of Conduct and the Club Code of Conduct and to any amendments that may be ratified by the Management Board (TMB). Each team shall be deemed to have agreed to abide by the decisions of the English Hockey League Management Committee (EHLMC) in relation to these regulations or any matter not covered in these regulations and any penalty or sanction it may see fit to impose.

2. MANAGEMENT

- 2.1 The Management of the League will be under the auspices of the EHLMC, appointed by and responsible to the TMB. In addition, the HEL Competitions Department will oversee the general running of the League and its publicity and promotion. The officials of this department will liaise and be responsible to the EHLMC
- 2.2 The Terms of Reference of the EHLMC are shown in Appendix I to the regulations.

3. LIAISON

- 3.1 Each participating team must appoint a Liaison Officer who must be freely available to the HEL Competitions Department at all times by the usual channels of communication. The name, e-mail address, postal address and telephone/fax numbers of the Liaison Officer must be advised to the HEL Competitions Department.
- 3.2 Any change in Liaison Officer details must be advised to the HEL Competitions Department immediately.
- 3.3 Each team shall submit for approval to the HEL Competitions Department, by the date requested, the proposed time and venue for each of its home matches (refer to Regulation 7.2). Any change to this information must be notified to the HEL Competitions Department by 9.00am on the Monday prior to the match.
- 3.4 The home team must contact their opponents, both Umpires and the Delegate to confirm arrangements by 8.00pm on the Tuesday prior to the match.

3.5 Each team in the League shall send to any League meeting called by the TMB or EHLMC a representative (preferably their Liaison Officer). A fine may be levied by EHLMC for failure to comply with this regulation.

3.6 Fixture Cards

3.6.1 If the League is sponsored, teams must refer to the League sponsor's name at all times and include the name (and if possible the official logo) in fixture cards and handbooks.

3.6.2 All teams must send eight copies of their fixture card and/or handbook to the HEL Competitions Department by 1st October each year.

4. ELIGIBILITY

4.1 Teams

4.1.1 All teams participating in the League shall, by the due date, complete and return the League entry form.

4.1.2 All teams participating in the League shall, by the due dates, pay the following.

4.1.2.1 HEL Club Affiliation Fees

4.1.2.2 HEL County and/or Regional Affiliation Fee (where appropriate)

4.1.2.3 HEL Entry Fee

4.1.3 The League shall be open to one men's team and one women's team from any affiliated club qualifying for entry.

4.1.4 No team may alter its title, nor incorporate any part of a sponsor's name therein, without the prior permission of the TMB.

4.2 Players

4.2.1 Only bona-fide members of an EHL team shall be entitled to play in EHL matches. Such players must be registered annually with the HEL Competitions Department and must comply with the regulations as set out below.

4.2.2 A properly and fully completed registration form must be deposited at the HEL Competitions Department by 10.00am on a Monday to enable a player to play for the team the following weekend. The player will not be eligible to play until the form has been properly completed and returned. Faxed or e-mailed forms will not be accepted. The registration form includes a section stating from which date a player's registration is to be valid. It is acceptable to deposit a form with a date later than the following weekend, however, the latest date that may be given is 1 January in the current Season.

4.2.3 A properly and fully completed transfer form must be deposited at the HEL Competitions Department in respect of a player who wishes to transfer from one EHL team to another EHL team. This form must be deposited by 10.00am on a Monday for the player to be eligible to play for the new team the following weekend. The player will not be eligible to play for the new team until the form has been properly completed and returned. Faxed or e-mailed forms will not be accepted.

4.2.4 No new registrations or transfers of players will be allowed after 10.00am on the day that is five working days after 1st January.

4.2.5 If a player wishes to leave an EHL team, the player's registration card must be returned to the HEL Competitions Department for that player to be officially de-registered:

- 4.2.6 If an EHL registered player plays for another club in an outdoor League match in England, or another club in any competitive cup or league match in any other country affiliated to the International Hockey Federation (FIH) that player will immediately be deemed to have been de-registered by so playing and thus be ineligible to play in the EHL. A player whose name appears on any teamsheet listing those players eligible to play in a match will be considered to have played in that match.
- 4.2.7 A player who has previously played for another club in an outdoor League match in England or any other country affiliated to the FIH may only register for an EHL team if the player has genuinely changed clubs and has complied with the Player Code of Conduct. (see Appendix 5)
- 4.2.8 A player who has transferred from one EHL team to another EHL team or who has been de-registered by an EHL team may re-transfer or re-join the former team subject to compliance with the provisions of Regulation 4.2 in its entirety and subject to the approval of the EHLMC.
- 4.2.9 The registration number allocated to each player is to be included on the teamsheet submitted to the Delegate prior to each match. Any player listed on a teamsheet without an authorised registration number will not be allowed to play in that match.
- 4.2.10 An EHL team shall not be allowed to register more than two players who do not:
- i. Hold a European Union Passport, or
 - ii. Hold or be able to apply for and obtain a United Kingdom Passport or
 - iii. Have a right of abode as defined by Sections 1 and 2 of the Immigration Act 1971.

(If you require further information regarding "Right of Abode", it may be found on the Home Office website www.ind.homeoffice.gov.uk and search for right of abode.)

A player wishing to register for an EHL team must indicate in the appropriate section on the registration form, the option relevant to them as specified above.

- 4.2.10.1.1 Players from the Isle of Man, Channel Islands and Gibraltar together with those holding dual passport eligibility where one such eligibility is that of a European Union member state will be considered to have no limitation as to their ability to be registered.
- 4.2.10.1.2 A player who does not hold any passport must be eligible to hold a passport of a European Union State.
- 4.2.10.1.3 The onus of proof regarding eligibility is on the registering team. The EHLMC shall decide any dispute regarding eligibility and shall be entitled to request such written or oral evidence, as it considers necessary.
- 4.2.10.1.4 Any appeal against a decision of the EHLMC on eligibility shall be made in accordance with Regulation 16.¹⁴ An individual shall not play in an EHL game pending the outcome of an appeal.

5. THE COMPETITION

- 5.1 The Women's League will consist of three Divisions of ten teams: Premier, First and Second Divisions.
- 5.2 The Men's League will consist of three Divisions: Premier Division and first Division each of ten teams and Second Division of twelve teams.
- 5.3 Each team will play all other teams in its Division on a home and away basis on the dates specified by HEL.

5.4 Scoring Systems

- 5.4.1 Teams shall be awarded 3 points for a win, 1 point for a draw, 0 points for a loss.

5.4.2 In the event of equality of points at the end of the season for promotion and/or relegation places, these places shall be determined by consideration of each of the following order:

5.4.2.1 Goal difference

5.4.2.2 Highest number of goals 'for'

5.4.2.3 Aggregate result of the matches between the teams concerned (and, if equal, away goals taking precedence over home goals).

5.4.3 If teams are still equal, they will share the position except when it is a Premiership Championship, Promotion or Relegation issue, in which case a play-off will be arranged. Such arrangements will be made by the HEL Competitions Department.

5.4.4 The team finishing top of the Premier Division at the end of the regular season (i.e. when all scheduled league fixtures are completed) will be the league champions and will qualify for the following season's European Cup Winners Cup as England's representative.

5.5 Promotion and relegation will be as follows:

5.5.1 The winners of Men's & Women's Division One & Two will be promoted and the teams finishing bottom of Men's & Women's Premier Division & Division One will be relegated.

5.5.2 The bottom team in the Men's & Women's Division Two will be relegated to the relevant Regional League and the second to bottom team will take part in the Inter-League Tournament.

5.5.3 The winners of the following play-off matches will qualify for the higher league shown and the losers for the lower league shown in the subsequent season.

5.5.3.1 9th placed Men's Premier Division v 2nd placed Men's Division One

5.5.3.2 9th placed Men's Division One v 2nd placed Men's Division Two

5.5.3.3 9th placed Women's Premier Division v 2nd placed Women's Division One

5.5.3.4 9th placed Women's Division One v 2nd placed Women's Division Two

5.5.3.5 The play-off matches will be played under the EHL regulations except as shown below

5.5.3.6 Each play-off will consist of two matches played on dates and at venues specified by EHLMC. The winner will be the team who scores the most goals in the two matches.

5.5.3.7 If the scores are level at the end of full time of the second match the captains shall toss for ends and after an interval of 5 minutes, extra time shall be played. It shall consist of two 7 ½ minute periods, separated by a 3-minute interval during which the teams shall change ends. The extra time shall cease once a team has been awarded a goal. That team shall be the winner of the match.

5.5.3.8 If the scores are still level after extra time of the second match, the outcome of the match shall be determined by a series of penalty strokes taken under the conditions details in the Rules of Hockey (see Appendix 4).

5.6 Premiership Tournament

5.6.1 At the end of the Premier League regular season (i.e. when all scheduled league fixtures are completed) the top three teams will qualify for the Premiership Tournament along with the winner of the HEL Cup. If the winner of the HEL Cup also finishes in the top three then the fourth placed team will qualify for the tournament. The tournament shall be run under the conditions below and the winner of which qualifies for the following season's European Club Championship as England's representative.

Match 1: 1st placed team v 2nd placed team

Match 2: 3rd placed team v Cup Winner or 4th placed team
(Winner of Match 1 goes into Premiership Final)

Match 3: Winner of Match 2 v Loser of Match 1
(Winner of Match 3 goes into Premiership Final)

FINAL: Winner Match 1 v Winner Match 3

All games will be played at venues nominated by the TMB

5.6.2 Matches in the Premiership tournament shall be played under EHL regulations except as shown below.

5.6.2.1 If the scores are level at the end of full time, the captains shall toss for ends and after an interval of 5 minutes, extra time shall be played. It shall consist of two 7 ½ minute periods, separated by a 3-minute interval during which the teams shall change ends. The extra time shall cease once a team has been awarded a goal. That team shall be the winner of the match.

5.6.2.2 If the scores are still level after extra time, the outcome of the match shall be determined by a series of penalty strokes taken under the conditions details in the Rules of Hockey (see Appendix 4).

5.7 Inter-League Tournament

At the end of each season, the team finishing second to bottom in Division Two will play in the Inter League Tournament, leading to qualification for the EHL in the following season. The regulations for the tournament are issued separately by the TMB.

6. DELEGATES

6.1 A Delegate will be appointed to each match by the EHLMC (See Appendix 3 for Delegates' Duties and Powers). Delegates are empowered to interpret the Regulations at their discretion and their ruling on any matter shall be final. Should there be a need for a protest to be made, it shall be made in writing to the Delegate by the Captain or Manager within fifteen minutes of the final whistle.

6.2 Delegates have the authority to remove any player or official from the team-bench for in-discipline. This will involve the person concerned leaving the playing area, as directed by the Delegate, for the remainder of the match. This is not a 'Red Card' offence. Any instances are to be reported on the match report form.

6.3 Each match result, with half-time score and details of goals (scorer, time and type of goal (open play, penalty corner, penalty stroke)) or postponement / abandonment must be communicated by the Delegate to the Results Co-ordinator immediately after the end of the match.

6.4 The completed match report form, along with the teamsheets and a copy of the match day programme, must be sent by the Delegate to the HEL Competitions Department to arrive by the Wednesday following the fixture. The Result section shall be signed by both Managers, both Umpires and the Delegate.

6.5 If no Delegate is present it is the responsibility of the home team to undertake the duties shown in Regulations 6.3 and 6.4

7. MATCHDAY ADMINISTRATION

- 7.1 All matches shall be played on the dates set by HEL.
- 7.2 All matches must start at the advertised time, which should be no earlier than 11.00 and no later than 2.30pm. The start time may be varied if mutually agreed by the teams and approved by the HEL Competitions Department. However Delegates may, at their discretion, allow a delay. Home teams are asked to consider the distance that their opposition has to travel and reflect this in their start time.
- 7.3 If one team is ready to start but the other is not, the umpire concerned shall blow the whistle for the game to start and the match shall be awarded to the team, which is ready to begin.
- 7.4 A team must have a minimum number of seven players on the pitch at the start of the game for the match to commence.
- 7.5 Home teams must provide a sufficient quantity of good quality hockey balls, which must be of the same type and colour and suitable for the surface on which the match is to be played.
- 7.6 On the last weekend of matches in all Divisions of the League the start time of all matches shall be as determined by the HEL Competitions Department. Men's League: 2.00pm, Women's League: 1200 noon.

7.7 Pitches

- 7.7.1 All matches are to be played on artificial turf pitches, which are subject to the prior approval of the EHLMC. A pitch that has not been approved by the EHLMC may be used with the approval of the Umpires and Delegate under Regulations 7.7.2 and 7.7.3.
 - 7.7.2 It is the responsibility of the home team to ensure that pitch facilities, including markings, goals and goal nets are satisfactory and that all the requirements laid down in Regulation 7 are met. If the pitch facilities are inadequate, the Delegate may direct that the match be postponed or the venue changed.
 - 7.7.2.1 For all EHL matches, a broken line must be marked 5 metres from the outside edge of the circle. Each line to be 30cm in length with a gap between each line of 3m starting with a solid line at the centre of the top of the circle.
 - 7.7.3 Every effort must be made to find a suitable replacement pitch should a team's regular venue be unfit.
 - 7.7.4 All pitch bookings must be for a minimum of two hours to enable teams to have sufficient familiarisation and warm up time.
 - 7.7.5 Home teams must provide sufficient seating for each team bench and these should be placed on the side of the pitch (preferably away from any spectator area) at a point between the centre and 23 metre lines. Substitutes and officials on the teamsheet must remain in those areas and no other persons are allowed on the team bench. In addition, separate seating must be provided for suspended players and a seat and table for the Delegate at the centre line.
 - 7.7.6 Spectator viewing areas must be separated from the pitch either by a fence or by roping off a specific section of the ground.
 - 7.7.7 Teams must provide Stewards or have an official responsible for spectator control for all home games.
 - 7.7.8 Home teams must ensure a supply of ice at pitch side for use by both teams.
- 7.8 Home teams must produce a programme for each match using their own covers.

7.9 Home teams must provide pre and post-match hospitality to visiting teams and officials and appoint suitable liaison officers to ensure that guests are met on arrival and looked after for the duration of their visit. Home teams must provide a post-match meal for their opposition and officials. Visiting teams should notify home teams if they do not require pre-match hospitality.

7.10 Teamsheets

7.10.1 Not less than 30 minutes before the start of a League Match, each team must submit a completed teamsheet to the Delegate. Each team must have a Manager and two further officials are entitled to occupy the team bench. No player named on the teamsheet for a match may act as a Manager for that match. Additionally a qualified Medical Doctor, whose name appears on the teamsheet, may sit on the team bench. A team shall be entitled to nominate up to 16 players in its squad for each match and only those listed may sit on the team bench. The teamsheet must be signed by the Manager who in so signing will be deemed to vouch for and confirm that each player listed is eligible to play. A player whose name appears on any teamsheet listing those players eligible to play in a match will be deemed to have played in that match (see also Regulation 9.6)

7.10.2 Not less than 10 minutes before the start of a League Match, each team must notify the Delegate of its starting line up.

7.11 Blood Borne Diseases

Any player sustaining an injury that bleeds or any player with an open wound must leave the pitch immediately to receive treatment and have the wound covered prior to returning.

7.12 Premier Division Pitches

From season 2003/2004 all Premier League fixtures must be played on unfilled or dressed, watered pitches unless special dispensation has been granted by the EHLMC.

8. RIGHT TO RE-ARRANGE

8.1 Any team will be entitled to a postponement of a Fixture if it has one or more players participating in the European Indoor Club Championships.

8.1.1 Only the actual team playing in the European Indoor Club Championship shall be entitled to claim a postponement to participate in that event.

8.2 Any re-arrangements will be made in accordance with Regulation 11.3

9. DRESS

9.1 Field players must wear uniform shirts and knee length socks.

9.1.1 (Women only) Field players shall wear uniform skirts.

9.1.2 (Men only) Field players shall wear uniform shorts.

9.1.3 Any additional clothing (e.g. cycle shorts or long sleeved tee-shirts) must be of the same colour as the corresponding item of clothing shown on the teamsheet.

9.2 The second named ('away') team shall always take alternative colour shirts and socks to a match and, if required by the Delegate or either Umpire to do so, shall wear them.

9.3 Goalkeepers must wear shirts contrasting with those of both teams and must wear protective equipment as specified in the Rules of Hockey. A team whose goalkeeper is not properly equipped shall forfeit the match.

9.4 Players shall wear on the back of their shirts the numbers allocated on the teamsheet, which shall not exceed the number 32.

9.5 All numbers shall be no less than 8" (20cm) in height and shall contrast with the colour of the shirt. Taped numbers may only be used in an emergency.

- 9.6 The Captain must be identifiable on the pitch by a band worn on the arm. This band must be transferred to another player should the named captain be suspended.
- 9.7 If any match is to be televised and if advised by EHLMC participating teams shall not wear white socks or training shoes.

10. UMPIRES

- 10.1 The National Umpire Selection Panel will appoint umpires.
- 10.2 Should an Umpire fail to fulfil an appointment, the Delegate shall endeavour to find another Umpire to enable the match to be played. Any replacement Umpire must be at least an active Level 2 Register Umpire. If no replacement can be found the fixture must be postponed and re-arranged.
- 10.3 No person shall umpire and play in the same gender of the English Hockey League during the same season.

11. POSTPONEMENT OR ABANDONMENT

- 11.1 At any time prior to the commencement of a match, the decision on whether or not the pitch is fit for play shall be the responsibility of the appointed Delegate but, once a game has started, the decision on whether it should be abandoned rests with the Umpires (see also Bad Weather Procedure, Regulation 11.4)
- 11.2 In the event of a match having to be abandoned as a result of serious injury to a player, adverse weather conditions or the decision of the Umpires or Delegate, the EHLMC will decide on the action to be taken after receiving a report from the Delegate. Such a decision may necessitate a replay of the fixture, dependent on the circumstances at the time of abandonment.
- 11.3 In the event of a postponement and/or replay of an abandoned match, the match must be replayed on the first available slip date unless otherwise agreed by both teams and the HEL Competitions Department. (See Appendix 5 for Slip Dates for current season.)
- 11.4 Bad Weather Procedure
- 11.4.1 The home team should follow the following procedure.
- 11.4.2 The home liaison officer should ascertain from the visiting team the latest time of notification of cancellation, i.e. when the visiting team intends to depart for the pitch venue. If an overnight stay prior to the game is expected, this time will be adjusted accordingly. If it is clearly earlier than the above time that the pitch will be unfit due to weather, the visiting side should be informed immediately.
- 11.4.3 It is the responsibility of the home team to inspect the pitch prior to the above mentioned departure time. The liaison officer and/or a member of the team's 1st XI management should do this. A realistic view must be taken at this stage. Enquiries should be made of any local meteorological office to confirm weather conditions for the next 24 or 48 hours. If the pitch is unfit and is likely to remain so, the game should be postponed and the following action taken:
- 11.4.3.1 Notify the visiting team
- 11.4.3.2 Notify the Umpires and Delegate
- 11.4.3.3 Notify the HEL Competitions Department (or Results Co-ordinator at weekends).
- 11.4.4 Once the Delegate, Umpires and teams have arrived, Regulation 12.1 shall apply.
- 11.4.5 The above procedures clarify the Regulations in so far as they relate to a period when the Delegate cannot be expected to have made a visit to the venue to undertake an inspection. If, however, Delegates are willing to carry out an inspection that would accord with the

time-scales outlined above, they should do so and the final decision to postpone or not is then theirs.

- 11.4.6 If a team fails to follow the above procedures and when all parties arrive it is clear that the pitch was, and patently has been unfit prior to the times outlined above, the Delegate will be asked to submit a report for the consideration of the EHLMC who may take action as it seems appropriate.

(NOTE: Whilst it is accepted that no system of match postponement can be perfect, teams are requested to try and ensure that games are postponed in sufficient time for visiting teams and officials to be saved the time and expense of wasted journeys. The above procedure does not detract in any way from the responsibilities of Delegates outlined in the Regulations of the League; it should be seen as a complement to the Regulations as Delegates may live some miles from a pitch and can give no view on conditions until they have arrived at the pitch.

12. FAILURE TO HONOUR A FIXTURE OR FORFEITURE OF A GAME

If a team fails to honour a fixture or forfeits a game, it shall be deemed to have lost 0-3 and the opposing team shall be awarded three points and be deemed to have won the game 3-0. This is subject to any remission or further penalty, which the EHLMC may implement.

13. BREACH OF REGULATIONS & PENALTIES

- 13.1 Any team found to be in breach of the Regulations may be subject to further penalties, as detailed below, in addition to any penalty imposed by a specific regulation herein.

13.1.1 The EHLMC shall at its discretion have the right to impose any penalty, including the deduction of points, on a team for breaches of the EHL Regulations, the Player Code of Conduct and Club Code of Conduct. Such a penalty may consist of a fine up to a maximum of £200 on any one occasion or a greater sum up to a maximum of £500 for any further breaches in any season.

13.1.2 In addition the EHLMC shall at its discretion have the right to require that teams reimburse opposing teams, officials or HEL for any expenses incurred by breaches of the English Hockey League Regulations

13.2 Penalties

Any team found to be in breach of Regulations 4.2 or 1.4 or the HEL Disciplinary Code may be subject to the following penalties:

- 13.2.1 a fine, and/or
- 13.2.2 deduction of 1 point for each EHL match in which an ineligible or de-registered player has played subject to a maximum of 5 points, and/or
- 13.2.3 deduction of all points gained in any and each EHL match in which an ineligible or de-registered player has played subject to no maximum, and/or
- 13.2.4 such other penalties as the EHLMC consider appropriate.

14. APPEAL PROCEDURE

- 14.1 Teams have the right to appeal to the TMB against a decision of the EHLMC.

14.1.1 Any appeal must be in writing and received at the HEL Office within 3 days of the notification to the offender of the original decision. It should be sent by e-mail, ordinary first class post, fax or recorded delivery or hand delivered to the HEL Competitions Department at the Hockey England Limited offices. A deposit of £100 must be sent within

7 days of the date of the sending of the appeal. This will be returned, all or in part, if the appeal is successful.

- 14.1.2 Any other team which may be directly affected by an appeal shall be notified, as soon as is reasonably possible, of the date of that appeal hearing and subsequently the outcome of the appeal.

APPENDICES

1. EHLMC Terms of Reference

EHLMC shall be a Sub Committee of and under the control of the Management Board (TMB)

COMPOSITION:

a chairman to be appointed annually by TMB

an Umpires' Representative

a Representative of the Men's Premier Division

a Representative of the Women's Premier Division

one Representative of the Men's Divisions One and Two.

one Representative for the Women's Divisions One and Two

the Competitions and Events Manager

the Assistant Competitions and Events Manager

the Performance Director or his nominee from World Class Hockey Limited (WCHL) (ex-officio).

NOTE: The Representatives in 3-6 above shall be appointed annually by teams in the respective Divisions. Professional staff of HEL shall not have a vote at meetings.

LEAGUE MANAGEMENT

The EHLMC together with the Competitions and Events Manager and Competitions and Events Assistant Manager shall be responsible for:

the day-to-day running of the English Hockey League in accordance with the current Regulations of the League

arranging and conducting meetings as necessary with League Clubs, provided that there shall be a gap of more than 13 months between league meetings

making decisions (including the imposition of penalties) and exercising any other powers under the League Regulations

preparation of a budget for the running of the English Hockey League and dealing with the day to day financial management of the league

reporting to TMB.

2. Player Code of Conduct

This is a mandatory Code of Conduct, which applies to the following situations:

- i. when a player intends to join an English Hockey League club
- ii. when a player intends to transfer from one English Hockey League club to another English Hockey League club
- iii. when a player intends to play Regional League hockey having registered as an English Hockey League player.

While players must always remain free to move Clubs the Code of Conduct must be observed at all times.

1. A player should consider it his/her duty if he/she intends to change clubs regardless of the time of the season, to advise his/her present club immediately of his/her intention and must do so in writing.
2. He/she must ensure that all subscriptions, penalties and dues owing to his/her existing club are paid in full and all items of club property returned before a transfer can be considered.
3. The club to which he/she intends to move must ensure that the player has given notice to his/her former club of his/her intention to move, that the player is not under ban or suspension and that all subscriptions, penalties and dues have been paid in full and all items of club property returned.
4. Any ban or suspension on any player shall remain in full force and effect regardless of the player's change of club.
5. In the event of there being any dispute between clubs with regard to any ban or suspension of any player, until any agreement is made, the ban shall continue in full force and effect.
6. A registered English Hockey League player may NOT play outdoor league hockey for another club unless he/she has been officially registered.

3. Club Code of Conduct

1. It is the primary responsibility of EHL Clubs to regulate the behaviour of their players, officials, members and spectators. This regulation requires participating clubs to confirm by entering the EHL that they have established an internal disciplinary procedure to deal with SERIOUSLY DISORDERLY, ABUSIVE, OFFENSIVE OR IMPROPER behaviour by players, officials, members and spectators prior to, during and after any EHL match.
2. It shall be presumed by the EHLMC that each participating club has such an internal procedure as referred to above. If the EHLMC refers a complaint made to it from any source of behaviour arising out of an EHL match of the nature described above, it shall refer it to the liaison officer and require a response in writing within 14 days of despatch, as to what action if any the club intends to take relative to the complaint.
3. In the event that no response is forthcoming within the timescale, the following action may be taken by EHLMC or a Sub-Committee of at least 3 members. It may:
 - a. suspend an individual from playing or participating in an EHL game for such a period until a response is forthcoming, and/or
 - b. fine the club £100 for each week or part of a week over the 14-day time limit and/or
 - c. deduct 1 point from a club for each week or part of a week over the 14-day time limit.
4. If a club states its intention to take no action or is unable to take action it must justify its position in writing giving clear reasons. In this event the EHLMC or a Sub-Committee as above defined may decide to require the club to attend a meeting to explain its decision and to take the views of the EHLMC. This is NOT a disciplinary hearing. If the club following that meeting decides not to alter their position, the EHLMC may, if it considers it appropriate and decides the club is acting unreasonably, take the following action:
 - a. invoke the provisions of the EH Discipline Code
 - b. invoke the Penalty provisions of these Regulations
 - c. require a club to play any further EHL games at a closed venue or at an alternative venue
 - d. suspend a player/official for a minimum of 1 or up to a maximum of 3 games in the EHL.
5. This Regulation in no way detracts from, abrogates or in any way alters the EH Code of Discipline, the provisions of which may be invoked at any time.
6. A Right of Appeal shall exist in respect of any decision made under this regulation in accordance with Regulation 15.

4. Duties & Powers of Delegates

1. GENERAL

Match Delegates are responsible for ensuring that the regulations of the Men's and Women's English Hockey League are carried out.

2. PRIOR TO THE MATCH

The home club must contact the delegate by 8.00pm on the Tuesday prior to the match, irrespective of whether it is on a Saturday or a Sunday, to confirm match arrangements.

3. PRE-MATCH

Delegates should arrive at the ground at least one hour before the scheduled start or earlier if there is likely to be any doubt regarding the fitness of the pitch.

Delegates should make themselves known to the umpires, team liaison officers, team managers & captains.

Delegates should check goals, nets, flags, markings etc and ensure that the home club carries out any repair work as required.

If there is any doubt regarding the fitness of the pitch the delegate should, in consultation with the umpires and team officials, make a final decision as to whether or not it is fit to play.

Delegates should obtain teamsheets and check that shirt numbers correspond with those shown in the programme and rectify any that do not correspond if possible. The team lists should then be transferred to the match report sheet.

Check stick and goalkeepers' gauntlets, ensuring that any protection used in warm up is removed prior to the game, where appropriate.

If one or both of the umpires fail to arrive the delegate should take the necessary action following the relevant league rules.

4. DURING THE MATCH

Delegates should remain in the vicinity of the team benches.

It is the responsibility of the home club to steward the crowd if appropriate and delegates should ensure that the necessary control is exercised.

Delegates should ensure that unauthorised people do not join the team bench and that those entitled to sit on the bench stay in the vicinity of their bench.

Delegates shall record the starting XI of each side and the first time on the pitch of any player, goals and green, yellow or red cards as directed on the match report sheet.

Delegates should supervise rolling substitutions and ensure that the regulations regarding the substitution of players at penalty corners are observed.

Delegates should escort any yellow-carded players, on leaving the pitch, to the designated area and ensure that they remain there for the duration of the suspension. As a continued experiment of 2002-2003, delegates should keep time for players receiving temporary suspensions as directed by the umpires and allow them to return to the game at a suitable break in play – stoppage in play (including side-line hit) between the 23 metre lines or when the team of the suspended player has a defensive hit within their own 23 metre area or when a goal is scored.

The delegate should ensure that any player issued with a red card is escorted out of the pitch area.

5. AFTER THE MATCH

The Delegate must ensure that all relevant personnel sign the match report sheet immediately after the game.

The Delegate should report the match details to the results co-ordinator (John Chaplin – 01604 830673) once the report has been signed.

The delegate should complete the reverse of the match report sheet ensuring that details of umpires and his/her expenses are recorded. Any other comments should be included in the relevant space on the report sheet.

The completed report sheet, teamsheets and a copy of the match day programme should be sent to Hockey England Limited (HEL) immediately after the game.

6. DELEGATES' MATCH PACK

The following should be taken to matches:

Directions to ground, EHL Handbook, HEL Handbook, Match Report Form, Stop Watch, String, Scissors, Tape Measure, Stick Ring, Pens & Clipboard.

5. Penalty Stroke Procedure

1. The Delegate and the Umpires shall together choose the goal to be used and the Captains shall toss to decide which team shall take the first penalty stroke.
2. Five different players from each of the teams, chosen from the players listed on the teamsheet, but excluding any player who has been permanently suspended from the game (Red Card), shall take a penalty stroke alternately against one and the same goalkeeper of the other team. Only if that goalkeeper is, in the opinion of the Umpires, incapacitated through injury, or is suspended, shall a team be permitted to substitute the goalkeeper during the course of a particular series in the stroke competition.
3. The team, which has been awarded the higher number of goals, shall be the winner.
4. In the event of an equal number of goals having been awarded, another series of penalty strokes shall be taken under the above conditions and with the same five players (subject to any incapacitated player being replaced or a suspended goalkeeper being substituted) but on a sudden death basis, that is, the team having been awarded the most goals after an equal number of strokes have been taken shall be the winner.

The sequence in which the players take the strokes for their team need not be the same as in the previous series. The team manager has freedom of choice at the time of each stroke as to which of the five nominated players will take the stroke although must use all five nominated players per round.

5. The team that has taken the first penalty stroke of a series shall not take the first penalty stroke of the following series (if any).

6. Slip Dates

League Date	EHL Match	First Slip Date
22-Sep	MD2	28-Sep
28-Sep	WPD	05-Oct
29-Sep	MD2	05-Oct
05-Oct	WDI, WD2	13-Oct
06-Oct	MPD, MDI, MD2	12-Oct
06-Oct	WPD	19-Oct
12-Oct	WPD, WDI, WD2	19-Oct
13-Oct	MPD, MDI, MD2, WPD	19-Oct
20-Oct	MPD, MDI, MD2	26-Oct
20-Oct	WPD	03-Nov
26-Oct	WPD, WDI, WD2	03-Nov
27-Oct	WPD	03-Nov
02-Nov	MPD, MDI, MD2	09-Nov
02-Nov	WPD, WDI, WD2	10-Nov
09-Nov	WDI, WD2	24-Nov

10-Nov	MPD, MD1, MD2	16-Nov
16-Nov	WDI, WD2	24-Nov
17-Nov	MPD, MD1, MD2	30-Nov
23-Nov	MPD, MD1, MD2	30-Nov
23-Nov	WDI, WD2	01-Dec
30-Nov	WDI, WD2	14-Dec
26-Jan	MD2, WPD	08-Feb
01-Feb	MPD, WPD	16-Feb
01-Feb	MD1, MD2	08-Feb
01-Feb	WDI, WD2	09-Feb
08-Feb	WDI, WD2	16-Feb
09-Feb	MPD, MD1, MD2	15-Feb
09-Feb	WPD	16-Feb
15-Feb	WPD, WDI, WD2	01-Mar
16-Feb	MPD, MD1, MD2	22-Feb
22-Feb	WPD, WDI, WD2	02-Mar
23-Feb	MPD, MD1	08-Mar
23-Feb	MD2	15-Mar
01-Mar	MPD, MD1	08-Mar
01-Mar	MD2	15-Mar
01-Mar	WPD, WDI, WD2	09-Mar
08-Mar	MD2	15-Mar
08-Mar	WPD, WDI, WD2	23-Mar
09-Mar	MPD, MD1, MD2	15-Mar
15-Mar	WPD, WDI, WD2	23-Mar
16-Mar	MPD, MD1, MD2	22-Mar
22-Mar	WPD, WDI, WD2	30-Mar
29-Mar	WPD, WDI, WD2	12-Apr
30-Mar	MPD, MD1, MD2	19-Apr
06-Apr	MPD, MD1, MD2	19-Apr