



ישיבת אהלי יוסף יצחק - ליובאוויטש - בית רבקה
 YESHIVAH-BETH RIVKAH COLLEGES
 תחת נשיאות כ"ק אדמו"ר מליובאוויטש

Position Title	Classroom Assistant
Reports to:	Primary Senior Management Team
Campus	Beth Rivkah Primary
Job Description	To support the education of primary school children by working with the classroom teacher to plan and deliver an education program to develop literacy and numeracy, as well as the physical, emotional, intellectual and social growth of their students.
Requirements	VIT Registration
Commencement Date	1 st February 2019
Employment Status	Part Time
Contract Specification	Ongoing
For more information or to submit a cv please contact	dl.gold@ybr.vic.edu.au
Detailed Role Description	For a detailed Role Description please click here
Applications Close	7 th November 2018



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Assistant Classroom Teacher General Studies: BETH RIVKAH PRIMARY

Primary Role: To support the education of primary school children by working with the classroom teacher to plan and deliver an education programme to develop literacy and numeracy, as well as the physical, emotional, intellectual and social growth of their students.

Expanded Role:

1. To assist in the planning and preparation of lesson plans in accordance with curriculum guidelines
2. Use a variety of effective techniques and technologies to engage students with the learning process according to their age, level of ability and individual needs.
3. Assist, as well as teach a full range of learning areas, including English (reading, writing, speaking and listening), mathematics, science, technology, society and environment, personal development, health
4. Assist with the encouragement of the intellectual and emotional growth of children including reasoning and problem solving skills, creativity and self-expression.
5. Develop and maintain good working habits and discipline in the classroom
6. Carry out administrative duties including Swimming Sports, Athletic Sports, Whole school excursions.
7. Supervise students during classes and at other times in the school day, including in the playground during breaks
8. Attend staff meetings and other training and development sessions, where appropriate
9. Assist with the assessment and evaluation of students' progress in written and oral work
10. Supervision of other classes on occasion when required
11. In addition to face to face teaching time, there is a requirement to work extended hours to plan lessons, attend meetings or events, mark student work, class supervision and other requirements

Relationships and Reporting:

The GS Classroom assistant teacher will work within the Year Level team to plan and coordinate the program for that Year Level

Accountability

1. The GS Assistant Teacher can expect regular classroom observation by the Head of Teaching and Learning, Head of School and on occasion, other staff members
2. An updated Working with Children's check and VIT is required
3. ACF online training to be completed
4. Anaphylaxis training to be completed
5. The position is to be reviewed annually

This Position description is intended as a framework for review and may be amended from time to time, based on the operational and educational needs of the college and at the discretion of the College Principal