



ישיבת אהלי יוסף יצחק - ליובאוויטש - בית רבקה  
 YESHIVAH-BETH RIVKAH COLLEGES  
 תחת נשיאות כ"ק אדמו"ר מליובאוויטש

<b>Position Title</b>	School Psychologist
<b>Reports to:</b>	Head of School and Principal
<b>Campus</b>	Beth Rivkah Primary
<b>Blurb</b>	The Psychologist will be responsible for the general wellbeing of all students - Foundation – Year 6, and of staff. The psychologist is responsible for counselling and running social, emotional and behavioural programs targeted at specific year levels.
<b>Requirements</b>	<ul style="list-style-type: none"> <li>Registered psychologist with a minimum of 3 years experience</li> <li>VIT Registration or relevant Working with Children Check</li> </ul>
<b>Commencement Date</b>	29 <sup>th</sup> July 2019
<b>Employment Status</b>	Part Time
<b>Contract Specification</b>	Ongoing
<b>For more information or to submit a cv please contact</b>	<a href="mailto:dl.gold@ybr.vic.edu.au">dl.gold@ybr.vic.edu.au</a>
<b>Detailed Role Description</b>	For a detailed Role Description please click here
<b>Applications Close</b>	29/06/19

## **POSITION DESCRIPTION**

### **Position Description: School Psychologist**

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#### **Position Summary:**

The Psychologist will be responsible for the general wellbeing of all students - Foundation – Year 6, and of staff. The psychologist is responsible for counselling and running social, emotional and behavioural programs targeted at specific year levels.

The psychologist will report to the Head of Primary and the School Principal.

In addition the psychologist will liaise with the Wellbeing Coordinator and Coordinator of Learning Enhancement regarding the wellbeing of students at risk during regular team meetings and during crisis periods. She will complete cognitive assessments as needed when required for funding purposes and will provide further information on students, to allow teachers to best cater for specific academic, social, emotional or behavioural needs.

#### **Time Allocation**

0.5 – Over 3 days

#### **Responsibilities**

*Areas of responsibilities include specifically:*

1. Based on the school policy and referral system, providing counselling to the Beth Rivkah students on a needs basis
2. To coordinate proactive welfare, social and emotional learning programs and workshops
3. To liaise with the relevant teachers and parents / carers in relation to students of concern i.e.: development of Behaviour Management Plans, ILP's (Independent Learning Programs), general support and management, student observations etc.
4. To conduct relevant diagnostic testing and assessment – in particular relating to funding applications
5. To attend some relevant PSG (Parent Support Group) meetings (these are usually held during the school day)
6. Make recommendations and provide information and support to the senior staff of Beth Rivkah (i.e.: in relation to specific students, in times of crisis etc.)

7. To make recommendation and assist in the case management of students and families that need to be referred / reported to external agencies i.e.: DHS, Child First, Jewish Care, SECASA, police etc.
8. On occasion, to conduct targeted staff training and in-servicing
9. To occasionally present at parent information forums
10. To meet weekly with the Wellbeing Team, and monthly with the Learning Enhancement team to discuss specific students.
11. The psychologist will be a member of the Wellbeing Team.
12. The psychologist will report regularly to Primary Heads regarding the students she sees.
13. To collaborate with the Student Wellbeing Coordinator and Secondary School personnel to facilitate the smooth transition for students from primary to secondary.
14. In certain circumstances to provide initial counselling and support for Beth Rivkah Staff – this support will be 'First response only' and the staff member will be referred onward for appropriate external counselling
15. To research and oversee the purchase of resources, picture story books, programs or testing etc , as needed.
16. The Psychologist will use the learning management system (SEQTA), to provide electronic pastoral care information to relevant staff.
17. Other duties as designated by the Head of Primary.

## **Position Requirements**

### Education and Experience

- Minimum of 3 years in a position of psychologist
- This role can be undertaken by a provisional psychologist
- Educational and/or Clinical qualification
- An understanding of educational philosophy and school settings
- VIT Registration or relevant Working with Children Check
- The ability to be approachable and work well with all staff
- Commitment to the school ethos and culture

As your role is within Yeshivah Beth Rivkah Colleges requires you to be involved in delivering our service, in addition to meeting your core functions, duties and responsibilities as outlined above, you are also required to meet the behaviour standards outlined in our 'practice and behaviour' guidelines or our 'code of conduct'. You will receive a copy of these guidelines or

code as part of your induction. Once employed you can also access a copy of these guidelines on the Yeshivah Centre Intranet.

You are also required to:

- provide a welcoming and safe environment for children and young people
- promote the safety and wellbeing of children and young people to whom we provide services
- ensure that your interactions with children and young people are positive and safe
- provide adequate care and supervision of children and young people in your charge
- act as a positive role model of Jewish values for children and young people
- report any suspicions, concerns, allegations or disclosures of alleged abuse to management
- maintain valid 'Working with Children' documentation
- undergo periodic 'national criminal history record' checks
- report to management any criminal charges or convictions you receive during the course of your employment/volunteering that may indicate a possible risk to children and young people.

This Position Description is intended as a framework for review and may be amended from time to time, based on the operational and educational needs of the college and at the discretion of the College Principal.