



Weekly Agreement

1. PAYMENTS AND CHARGES

1.1 PAYMENT AGREEMENT

All Weekly Agreements must be paid in advance.

1.2 SECURITY DEPOSIT

A valid credit card will be kept on file for security against damages to room. If the guest does not have a valid credit card, a cash deposit of \$300.00 shall be maintained as a security deposit. Deposit shall be returned at check out after a successful completion of an inspection of the room and its contents for damages/missing items.

1.3 DAMAGES

Guest agrees by signing below that all room charges, damages, or missing items shall be billed to the credit card on file. By signing below, Guest waves their rights to protest transactions which fail to have an additional signature. An account summary is available at the front desk.

1.4 ADDITIONAL CHARGES FOR EXCESSIVE DEBRIS/SOIL

If it comes to the attention of Hotel Management that a guest room is excessively dirty (to the standards of hotel management), Guest shall be responsible for an assessed Excessive Cleaning Fee. Guest will also be required to vacate to property without regard to refund. Fees will be assessed to the credit card on file and a detailed invoice will be completed. Fees shall be determined by the addition of: Any outsourced professional service rates (i.e. carpet cleaners/mattress cleaners, painters, etc.), Hourly Deep Cleaning by our housekeeping staff at \$50.00 per hour, Administrative fees of \$150; to cover assessment of damage, contracting required services, gathering available, comprehensive supporting documentation, initiating invoiced, postage and filing.

1.5 REFUNDS

Weekly rates are deeply discounted rates as compared to our standard nightly rates. Weekly rates shall not be pro-rated daily as a basis for extending stays for less than a week. By signature below, Guest agrees that there are no refunds for early check-outs.

1.6 ADDITIONAL GUEST REGISTRATION

All guests staying in a guest room shall be registered, with proper identification, at the front desk. There is a \$30 charge per additional guest per week and is due at check-in (unless a set amount is agreed in advance by separate contract.) This fee will not be pro-rated per day. Failure to register additional guest(s) shall be cause for hotel management to require a \$15 fee per night for each additional unregistered guest(s).

1.7 WAIVING OF SIGNATURE RIGHTS

All credit card transactions must be signed By signing below, Guest authorizes the use of credit card on file for subsequent and additional charges. Guest waves the right to protest transactions which fail to be signed by them. An account summary is available at the front desk to verify all charges.

1.8 LEASE/TENANCY

This Weekly Ageeement is not to be construed as a lease. There is no tenant/landlord relationship expressed or implied in this agreement.

1.9 AVAILABILITY

All weelies are subject to availability. Should an availability exist and guest desires to enter into a subsequent Weekly Agreement, they may be required to move to a different room at the sole request and discretion of the Hotel at the end of their current week.

1.10 CHECK OUT TIMES

Check-out time is 11:00 a.m. on the checkout date. If guest fails to check out of room before 11:00 a.m. on the day of checkout, Guest will charged one days stay at the current Rack Rate on the credit card on file. If Guest is not available, and belongings have not been removed from room by 1:00 p.m., then belongings will be placed in lost and found and room will then be placed back the 'available' list. Personal belongings will be held for 30 days and then disposed of accordingly.

2. UNDERSTANDINGS

2.1 RIGHT TO ENTER

The Hotel reserves the right to enter into all guest rooms for cleaning and maintenance purposes. Weekly guests who enter into this agreement are subject to room inspection at the sole discretion of Hotel Management.

2.2 HOUSEKEEPING

All rooms will be entered daily for trash pickup. Weekly guests are provided with full housekeeping services every 3 days. At that time guest will be provided with a clean set of towels and linens. If Guest requires new linens or towels in-between services, they may exchange 1 for 1 with the housekeeping department. Should Guest desire an additional full housekeeping service, they may request it at the rate of \$10 per cleaning. Arrangments and payments may be made at the front desk in advance.

2.3 CLEANLINESS

It is the responsibility of guests entering into a Weekly Agreement to ensure that rooms are kept clean and free of excess debris at all times.

2.4 POOL

Pool is for registered guests only; any visitors of registered guests must sign a waiver agreement at the front desk for pool access. Guest towels are not to be used in the pool area. Pool towels are available for check-out at the front desk. Children 14 and under must be accompanied by an adult. There is NO lifeguard on duty – **swim at your own risk!**

2.5 ILLEGAL ACTIVITY

Guest agrees that any illegal activity or possession of illegal paraphernalia of any kind shall be cause for immediate eviction from the premises without refund and shall cause hotel management to alert the appropriate law officials.

2.6 EXTERIOR PROPERTY UPKEEP

The hanging of towels or guest laundry from railings or outside of guest rooms is strictly prohibited. Garbage is not to be placed outside of doors, any excess garbage may be taken to the dumpster by guest.

2.7 COOKING IN GUEST ROOM

Due to fire codes and regulations, the use of hot plates and gas grills are strictly prohibited.

2.8 ATTIRE

Shirts and shoes must be worn at all times when outside of room except in pool area. This dress policy is strictly enforced. Violation of this or any rules herein shall be cause for immediate termination of Weekly Agreement and removal of guest from property without regard to refund.

2.9 QUIET HOURS

Quiet hours on the property are from 10:00 p.m. until 8:00 a.m. Please be courteous of others and keep noise levels down as practical during other times of the day. Failure to do so shall be cause for guest to vacate property immediately without regard to refund. For the enjoyment of all, Quiet Hours are strictly enforced.

2.10 SMOKING

There are no smoking rooms available at this property. Any guest room that has evidence of smoking activity shall be subject to an immediate charge of \$250.00 and guest will be asked to immediately vacate room without any regard to refund of any kind.

2.11 PETS

There are no pet rooms available for weekly rentals. The entrance to a weekly guest room by any animal, for any duration of time shall subject the Guest to an immediate charge of \$250.00 and guest will be asked to immediately vacate room without any regard to refund.

3. HOLD HARMLESS

3.1 LOSSES / ACCIDENTS / INJURIES

Guest agrees to hold harmless the Hotel and their affiliates for any losses, accidents, or injuries sustained while on the premises.

3.2 MISSING / STOLEN / DAMAGED PROPERTY

All personal belongings or loss thereof are the sole responsibility of the guest. The Hotel does not assume responsibility for any missing, lost or stolen items. Guest should ensure double checking their room prior to check-out.

Other rules may apply. If you have any questions, please contact the front desk. The violation of any of the above rules shall be cause for immediate termination of this Weekly Agreement and reomoval of guest from property without regards to refund.

Room Number: _____ Inclusive Dates of Agreement (check-in / out dates): _____

Registered Guest Name & Signatures:

_____	_____	_____
Print	Signature	Date
_____	_____	_____
Print	Signature	Date
_____	_____	_____
Print	Signature	Date
_____	_____	_____
Print	Signature	Date
_____	_____	_____
Employee Name	Signature	Date