

Environmental Officer

Full Time, Permanent

£26,000 per annum

(40 hours per week,)

An exciting opportunity has arisen for a motivated Environmental Officer to join the Technical/Quality Team at Cotteswold Dairy. Established in 1938, Cotteswold has a successful history spanning over 80 years and is now the largest independent family owned Dairy in the UK.

We are currently looking for an Environment Officer, to take responsibility for the company environmental strategies and development to meet legislation requirements. As a support role to the Technical Manager, the role includes:

- Coordinating all aspects of pollution control, waste management, recycling, environmental health, conservation and renewable energy.
- Implementing, monitoring and developing an environmental control programme to meet company environmental permit (IPPC).
- Produce, implement and audit company environmental policies to meet current legislation.
- Liaising with relevant bodies such as local authorities, public bodies and industry parties.

You will have Environmental (IPPC) knowledge and ideally experience, with excellent attention to detail with a clear focus on end results.

As a strong communicator, you will be able to foster and maintain excellent working relationships; in addition possessing a positive attitude and demonstrate high levels of commitment.

We are committed to training and giving you the skills and abilities to carry out your role, providing progression and opportunities, allowing you to build a long term relationship with the Company. In addition to this, we offer:

- Online employee benefits platform
- 30 days holiday inclusive of Bank Holidays
- Group Personal Pension Scheme – 4% Employer contribution
- On-site tuck shop – which donates the proceeds to charity!
- Cycle to Work Scheme
- Refer a Friend Scheme – potentially receive £250
- Employee shop – discounted products and potential free delivery
- Free car parking

For an informal discussion about the role, please contact Katy Gasparovicova, Technical Manager on 01684 298959.

To find out more and to apply please email hr@cotteswold-dairy.co.uk.

CLOSING DATE: 15th May 2019

Job Title:	Environment Officer
Department:	Technical
Base Location:	Tewkesbury Depot
Hours:	Min 40 hours a week
Relationships:	Maintenance, Transport, Production
Responsible to:	Technical Manager
Responsible for:	N/A

JOB DESCRIPTION

Established in 1938, Cotteswold Dairy is one of the UK's leading independent, family-owned dairies. We support local farmers and communities by delivering the freshest, finest quality products and first class customer service.

Team Cotteswold:

At Cotteswold Dairy we recognise that we will achieve far greater success working as a team, with empathetic people management and valuing each other, our staff and our customers.

The aim of 'Team Cotteswold' is to give a disciplined and determined effort to value everyone and everything and as a consequence make the Company the first preference for employees and customers alike over the long term.

The Team Cotteswold Vision:

A well-managed business, with controlled profitable growth, that has an excellent reputation and is recognised as a place of opportunity where people are motivated to work. The Factory Manager role is key in supporting this vision.

Overview:

Main Duties & Responsibilities:

As supporting role to the Technical Manager you will be required

- Coordinating all aspects of pollution control, waste management, recycling, environmental health, conservation and renewable energy.
- Implementing, monitoring and developing an environmental control programme to meet company environmental permit (IPPC).
- Produce, manage, implement and audit company environmental policies to meet current legislation.
- Liaising with relevant bodies such as local authorities, public bodies and industry parties on specific topics.
- Collecting information and analysing environmental impact data, risk assessments, producing reports and implementing environmental KPI targets.
- Negotiating environmental service agreements and managing associated costs and revenues, including monitoring energy consumption for the company, producing regular reports and dealing with exceptions that have been identified.

- Promoting awareness to all levels of the organisation, including training on the emerging environmental issues including best practice to meet the company legislative, corporate, ethical and social responsibility.
- Take an active role in leading the development of investment plans for the site operations and buildings to reduce on-going energy costs.
- Work towards meeting targets for recycling and waste management, to include completion and submission of waste packaging reports and declarations.
- As this role does involve interaction with Technical department contribution in quality and technical aspects will be necessary
- Any other duties as required by the Directors.

For suitable candidate this will be great opportunity to work independently and take ownership of implementing company-wide systems in the role that is pivotal to the business.

The Requirements:

Essential:

- Excellent attention to detail with clear focus on end results.
- Strong communication skills; being able to foster and maintain excellent working relationships.
- Positive attitude possessing high levels of commitment, motivation and flexibility.
- The ability to work in an analytical and structured manner.
- Innovative and forward looking, seeking ways to constantly improve.
- Possess the ability to work with minimal supervision and taking responsibility for organising workloads.

Skills (Desirable):

- Environmental (IPPC) knowledge and ideally experience.
- Related environmental training or degree
- Health and Safety training
- Quality/Technical systems experience