Cotteswold Dairy

Chilled Warehouse Operatives – Tewkesbury (HR270)

Full Time, Permanent Roles

Starting salary £8.67

(37.5 hours per week, 5 days over 7 shift pattern)

Potential for Overtime

Cotteswold Dairy, a long standing family business with over 80 years' successful history, is looking for enthusiastic and reliable individuals to join the Chilled Warehouse Team. Supplying locally sourced Milk, processed and packaged at the Tewkesbury Head Office, to our 4 other Depots in Cheltenham, North Wales and Shrewsbury, to be delivered to our customers across the UK.

We are looking for efficient workers, who can work accurately under pressure, and are ready to ensure we uphold first class customer service. This vital role works with all departments, from the Sales team to Production and Haulage.

Some of the key duties include:

- To accurately pick customer orders.
- To complete stock rotations.
- To continually replenish the stock.
- To keep the Chilled Warehouse clean at all times providing a safe working environment.
- To perform any other reasonable task as requested by more senior staff.

You will be forward thinking, have a can do attitude, and have a keen eye for detail; coupled with the ability to work in a fast-paced environment, be flexible and willing to work shifts.

We are committed to giving you the skills and abilities to carry out your role, providing opportunities to allow you to build a long term relationship with the Company. In addition, we also offer benefits including:

- Competitive salary
- 30 days holiday inclusive of Bank Holidays
- Group Personal Pension Scheme – 4% Employer contribution
- Online employee benefits platform
- Cycle to Work Scheme
- Refer a Friend Scheme – potentially receive £250
- Employee shop – discounted products and potential free delivery
- Free car parking

For an informal discussion about the role, please contact the Chilled Warehouse Manager on 01684 298959.

To download your copy of the accompanying Job Description, and to apply please visit www.cotteswold-dairy.co.uk, or email hr@cotteswold-dairy.co.uk to find out more.

On receipt of your application, we will collect your name, contact details and other relevant information for recruitment purposes. The information you provide will help us determine your suitability for any vacancy we have. We understand how sensitive this information is which is why we are committed to safeguarding any data we do collect.

Cotteswold Dairy

Job Title:	Chilled Warehouse Operative
Department:	Chilled Warehouse
Base Location:	Tewksbury
Hours:	A minimum of 37.5hrs per week, 5 days over 7, working on a shift rota.
Relationships:	All departments
Responsible to:	Chilled Warehouse Team Leader
Responsible for:	None

JOB DESCRIPTION

Established in 1938, Cotteswold Dairy is one of the UK's leading independent, family-owned dairies. We support local farmers and communities by delivering the freshest, finest quality products and first class customer service.

Team Cotteswold:

At Cotteswold Dairy we recognise that we will achieve far greater success working as a team, with empathetic people management and valuing each other, our staff and our customers.

The aim of 'Team Cotteswold' is to give a disciplined and determined effort to value everyone and everything and as a consequence make the Company the first preference for employees and customers alike over the long term.

The Team Cotteswold Vision:

A well-managed business, with controlled profitable growth, that has an excellent reputation and is recognised as a place of opportunity where people are motivated to work.

Overview:

A vital role, responsible for ensuring orders are picked accurately and ready to be delivered to our customers across the UK. Working as part of a team, the individual will be able to work quickly and maintain a positive attitude.

Main Duties & Responsibilities:

- To accurately pick customer orders.
- To complete stock rotations.
- To continually replenish the stock.
- To keep the Chilled Warehouse clean at all times providing a safe working environment.
- To perform any other reasonable task as requested by more senior staff.

Cotteswold Dairy

Skills

Essential:

- Forklift truck licence and experience, however training will be provided for the right candidate.
- Strong organisational skills with professional and clear communications skills
- Positive attitude possessing high levels of commitment, motivation and flexibility
- Have an eye for detail to ensure accuracy and precision
- Possess strong numeracy skills.
- Ability to work flexibly to cover shifts and work to tight deadlines.
- Knowledge of Health and Safety and safe working practices.

Desirable:

- Experience of working in the dairy or similar food production sector.