HOMETOWN
LAWN & GARDEN, INC.

APPLICANT INFORMATION

Full Name: _____ Date: _____
Last *First* *M.I.*

Address: _____
Street Address *Apartment/Unit #*

_____
City *State* *ZIP Code*

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: $ _____

Position Applied for: _____

Are you a citizen of the United States? YES ☐ NO ☐ If no, are you authorized to work in the U.S.? YES ☐ NO ☐

Have you ever worked for this company? YES ☐ NO ☐ If yes, when? _____

If you are under 18, and it is required, can you furnish a work permit? YES ☐ NO ☐

Have you ever been convicted of a felony? YES ☐ NO ☐

If yes, explain: _____

EDUCATION

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Diploma:: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

REFERENCES

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

_____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

_____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

PREVIOUS EMPLOYMENT

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: $ _____ Ending Salary: $ _____

Responsibilities: _____

_____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: $ _____ Ending Salary: $ _____

Responsibilities: _____

_____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

SPECIAL SKILLS AND CERTIFICATIONS

Summarize any training, skills, licenses, and / or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying for:

_____

_____

_____

_____

_____

MILITARY SERVICE

Branch: _____ From:_____ To:_____

Rank at Discharge: _____ Type of Discharge:_____

If other than honorable, explain: _____

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I hereby authorize Hometown Lawn & Garden, and its representatives to contact any of the references listed by me to elicit information concerning my work, character, or any other information necessary and appropriated to my application for employment. I further understand that any statements of false or misleading nature contain herein will constitute grounds for immediate termination of candidacy or employment from Hometown Lawn & Garden.

Hometown Lawn & Garden is committed to providing equal employment opportunity for all persons regardless of race, color, religion, sex, age, marital status, national origin, citizenship status, disability, sexual orientation, genetic information, or veteran status.

Equal opportunity extends to all aspects of the employment relationship, including hiring, transfers, promotions, training, terminations, working conditions, compensation, benefits, and other terms and conditions of employment. Hometown Lawn & Garden complies with federal and state equal employment opportunity laws and strives to the keep the workplace free from all forms of harassment, including sexual harassment. Hometown Lawn & Garden considers harassment in all forms to be a serious offense.

Hometown Lawn & Garden is an Employment at Will employer. As such you may cease your employment with us at any time for any reason. Hometown Lawn & Garden may also cease employment with you at any time for any reason. No agreement for employment for any specified period or to make any promises or commitments contrary to our Employment at Will statement.

I understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 form in the regard.

Signature:_____ Date:___/___/___