

Meeting Minutes
Hikurangi Business Association
Meeting held at Hikurangi Bowling Club
On Wednesday 14th October 2020 Commencing at 7.00pm

Introductions to new attendees: Nil

Attending: Jerram, Alex Smits, Peter & Wendy Dempster, Terry Haslam, Wayne Fowell, Cory Haslam, Sharlene Morris-Ross, Shayn Rouse, Marc Head, Jocelyn Apeldoorn, Ian Hodgson, Kerry & Kevin Mitchell, Uwe Krohman.

Apologies: Sarah Hubbard (Pizzurgers), Kevin Dempster (Dempster Diggers).

Minutes of Last Meeting: Read as true and correct, Passed: Wayne, Seconded: Sharlene.

Executive Committee Meeting Minutes: Nil.

Matters Arising: Nil

Financial:

Financial Update: Kerry arrived late and the financial was described towards the end of the meeting. Sharlene asked if she could get paid her income at the end of the year instead of monthly, members attending agreed. Website income was discussed, there is now money in the bank to spend, Alex suggested putting money back into the website to promote it more, google words were mentioned. We are still working in the background to get the Westpac bank account opened, it is a long slow process as the bank continues to require documentation that is not currently available to HBA admin. It is a work in progress and slowly getting there.

Current Bank Balance: \$4836.22

Accounts Receivable:

List not available yet due to time shortage, but generally just deposits from advertising packages and HBA membership fees.

Accounts Payable: Invoice received to pay Sharlene \$818.80 for Sept work. Invoice received to pay Sarah \$169.40 for Sept design work.

Correspondence:

Inwards:

1. Tania Burt - Invitation from Northland Inc re: Northland tourism.
2. Tony Horton - WDC Draft Whangarei District Growth Strategy
3. Pete Watts - Hikurangi Works updates x 2
4. ARC Security - Quote for cameras for Golf Club & Lighthouse Playgroup
5. TCS - Quotes for cameras for Rugby Club & Pony Club

6. Outwards:

1. Prestige Print - Quote sought for Commonseal Stamp
2. WDC - Roadside Rubbish cleanup funding support
3. Evan Morgan - Website support requests x2
4. Marc Head - Permission from Lions for HBA ideas at fireworks
5. WDC - Pedestrian crossing issues

General Business:

1. Gomez Park - Will received the copies of noise and ecological reports from 2011. It was queried their relevance since they were reported against stock cars and go karts, which is not currently a priority for the continuation of Gomez Park. Sharlene has volunteered to help move this project along in 2021.
2. Placemaking Plan - Ian gave an update of the last meeting and touched on the identified key themes, the maps provided for scope of area, upcoming community workshops, and ideas of a cycleway/walkway in the township. Jocelyn raised the issue of having a bigger and better community notice board.
3. Friendship House/Library - Alex gave an update of FH. It now has 15 trustees. Currently the goal is looking at the purpose of FH. Alex described the concept of forming sub-committees and what was discussed at the first meeting about this. All members at HBA agreed that FH should be the hub/umbrella of all other organizations/groups/clubs in Hikurangi, this concept was discussed and promoted.
4. Community dinner - This is aimed at getting the various groups/clubs together to network and utilize the website. Each group is asked to give a brief introduction to their group and its role in the community. Jerram queried whether the TV needs to be used to screen the website, the answer was yes, the firestation has a new TV so this needs to be trialled a week before the dinner. Council Placemaking Plan team will attend the dinner for networking as well.
5. Cameras - Shayn queried if HBA is happy to pay Vicky Humphreys (paid admin from FH) to complete the application for the rugby club/pony club cameras. A rate of \$25 an hour was agreed upon, hours capped at 20 (maximum cost \$500). Vicky is to provide an invoice for the hours to do this, a contract or Memorandum of Understanding is to be created for HBA and Vicky, to be organized between Shayn & Alex. Permission given from HBA to approve this idea, moved Shayn, Seconded Alex.
6. Fireworks - Donation forms were handed around and \$450 was raised. A rundown of the night was given with approx time frames.
7. Xmas Parade - Update given by Sharlene, so far very few registrations for parade, stage entertainment, or stalls. HBA members reminded \$300 is to be donated towards the Santa lollies on the day. Sharlene informed everyone that \$900-\$1500 is still being sought for sponsorship to go towards the prizes for the stage entertainment.
8. Police Replacement - Shayn raised the issue that the police have opted to not replace Russell as community police officer and they are planning on closing the Hikurangi fire station down. Shayn seeks support to write to various influences around the community in a bid to keep our station and to have a permanent community offer in our town. A letter was presented and everyone was encouraged to write letters of support. Sharlene can email the

letter out so people can copy and paste if they wish. First stop to send these emails to is Shane Reti and Tony Hill.

9. Roading Layout Issues - It was agreed by people noticing the issues in township that driver behaviour is the biggest problem. The council has confirmed that they will extend the island at the pedestrian crossing so they go onto the road a little further for better viewing from the pedestrians waiting to cross.
10. Agenda/meeting Duration - It was raised by Shayn the meeting times have been an issue and it is important to remember this is a short term adjustment as the new committee finds its feet and discusses new issues. Shayn is trying to move the meetings on a bit quicker.
11. Website - The new contacts on the website were read out. There were 9 new businesses advertising and/or becoming HBA members in the month of September. Sharlene will do one more month of recruiting (October) and then leave it during Nov/Dec so people aren't being asked to pay for advertising right before Xmas. Club contacts and details still remain and issue as everyone is too busy to provide details. Sharlene will make this a focus for Nov/Dec.
12. Shops & Businesses - There is a steady flow of business, everyone is really busy. The Chicken shop is waiting for some health and safety issues to clear. The date for opening is unknown. There is a new barber opening in Hikurangi out of the Hush building, her name is Polly.
13. Business of the month - Jones Handyman Services received October 2020 and Hikurangi Panelbeaters received November 2020 as per the last HBA meeting. SHayn requested to forecast BoM for the following month as we are not sure what months the bulletins are issued over the summer break. Sharlene to check with Linda. BoM after Nov to be Adrenalin Adventure Park.
14. Admin - Nothing to report.

Any Other Business:

1. Jocelyn raised the discussion of all the work being done to clean out the drainage.

Upcoming Events: Fireworks November 6th, Community Dinner November 18th, Xmas parade 5th December.

Next Meeting: Wednesday 11 November 7pm @ Bowling Club

MEETING CLOSED 8.40PM.