

Meeting Minutes
Hikurangi Business Association
Meeting held at Hikurangi Bowling Club
On Wednesday 9th September 2020 Commencing at 7.05pm

Introductions to new attendees: Nil

Attending: Shayn Rouse Will Renal, Sam, Jerram, Dan Illeger, Wayne Fowell, Kerry Mitchell, Kevin Dempster, Doug, Uwe, Jocelyn Apeldoorn, Ian Hodgson, Peter Dempster, Graeme (Gomez resident).

Apologies: Sarah (Pizzurgers), Marc (Kauri Automotive), Alex (Bayleys), Brett (Kamo Parts), Terri & Willy (Hikurangi Panelbeaters), Terry (Storesafe).

Minutes of Last Meeting: Read as true and correct, Passed: Wayne, Seconded: Sam.

Executive Committee Meeting Minutes: Read as true and correct, Passed: Kerry, Seconded Shayn.

Matters Arising: Nil

Financial:

Financial Update: As discussed through executive minutes, bank account to be changed from ASB to Westpac. Kerry to look into documentation and start process rolling. Good deposits coming in from first round of advertising. GST issue discussed as GST has mistakenly been charged on advertising invoices from 2018, totalling \$1039.95. Kerry to contact IRD to see what needs to be done about GST collected. Sharlene has changed accounting system to remove GST charges from future invoices.

Current Bank Balance: \$3232.70

Accounts Receivable:

List not available yet due to time shortage, but generally just deposits from advertising packages and HBA membership fees.

Accounts Payable: Sharlene \$200 paid 9/9/20 for Jul to Aug work, invoice received to pay Sharlene for \$508.70 for Aug to Sept work, invoice received to pay Sarah \$114 for Aug to Sept design work, inv to refund Shayn for \$200 to buy prezzy for Sarah for her website work in last 12+ months.

Correspondence:

1. Regional Council email wanting to advertise their new bus service on website. Agreement reached they will purchase gold package advertising and in return HBA will provide a council dedicated page under "community service" tab on website and NRC will share page with WDC to provide general council services info to public.
2. Lynette from RFC has been in touch regarding membership paid in 2019 yet never received any meeting minutes. This has been rectified and 1 years free membership given.

Outwards:

1. Email sent to Jason Barrell to invite him to speak at community dinner. He has agreed.

General Business:

1. Gomez Park - Will has emailed council to rekindle the discussion. He will keep in touch with them and keep hassling.
2. Placemaking Plan - the last steering group meeting was held Monday last week and a brief overview was discussed. The survey results were described and the areas of interest it produced for the council to follow. The handout the council gave out at the meeting was also available to read at HBA meeting. Discussions took place around zoning and potential areas for expanding residential housing and businesses. Parking in the main township was raised as an ongoing issue, as is the safety of the new pedestrian crossing.
3. Friendship House/Library - Update given on new committee. Sharlene discussed the new sub-committee that has been created to try and revive the library. The goal is to increase business/money flow and fix up the building. This will require lots of community support and fundraising. One of the first fundraisers is to create a community calendar with historic and new photos of Hikurangi based landmarks. Sharlene asked if any businesses want to sponsor an ad in the calendar for \$100. It was suggested the HBA donation form be amended to suit and be sent out. Sharlene to do. Jocelyn queried if it is possible to mortgage the difference in value of the building to cover the costs of repiling the whole building. Sharlene to ask at next FH meeting. Kevin queried if there is an allocation in Hikurangi rate payers bills that is supposed to be spent on things such as the library. If so, can we hassle the council to come up with some funds from rate payers funds. Fruitcake suggested Oxford Trust as a good local option for grants. Doug mentioned Guyco often have helped out with labour or supplies if a community job is getting done, such as repiling. They may be able to lend a hand somehow.
4. Community dinner - Shayn has organized a community dinner at the Fire Station for 18th November 2020, starting 6pm. Potluck dinner for all community groups to attend for networking purposes and to introduce the website as a valuable community asset. Motivational speaker Jason Barrell to attend.
5. Cameras - Shayn introduced Doug and the role he has played in the camera system to date. Quotes from Doug were produced in regards to the cameras to be installed at the RFC (3) and pony club (2). Discussion took place on the wifi ability and Ian queried whether fibre could be used. The golf club who has inquired about installing cameras may find it troublesome to connect to the current network due to their location so may need to opt for their own system. Alex nominated as HBA funding officer to look into and apply for grant for around \$10k to cover costs of rugby club/pony club cameras.
6. Fireworks - DJ Dan mentioned he wants to upgrade the vibe. Can we talk to Lions about adding childrens entertainment (maybe Ryan could run some sport games), have bouncy castle, market stalls incl Alfies ice cream truck. Sharlene to ask lions, and ask if bucket donations can start again. Playgroup is doing the food for fundraising again this year, likely sausage sizzle, American hotdogs, and nachos. Day queried whether we can get a stage, it was suggested to check with Lions and see if the same person who provides stage for Xmas parade will provide for fireworks. The council will be there to meet public and discuss Placemaking Plan. Should they have a stall/marquee? Security was discussed and suggest

we could ask Maori Wardens to do this. Sharlene to sort out HBA donation forms to bring to next meeting to start gathering donations towards fireworks.

7. Xmas Parade - New parade setup discussed with Kamo parade stopping and Kamo/Tiki being invited to join Hikurangi parade. Lions have requested HBA support and to use their logo/email address for parade communication. There will be 3 different things happening at parade this year, the parade itself, market stalls, and entertainment on stage. Lions have requested HBA provide santa lollies for parade, a decision was made that \$300 or less is approved for HBA to provide for lollies, if Lions want more it will be discussed at next meeting. Passed: Ian, Seconded, Sam. HBA to also provide spot prizes if wanted. This was put out to attending people and left for them to act on if they wish.
8. Website
 - Renewals - Sharlene has advised she is now sending out membership renewals with advertising renewals. In return for the \$25 payment you will receive monthly meeting minutes as well as eligibility for business of the month. Doug queried people wanting to donate the \$25 but not wanting to be members, this is fine and Sharlene will discuss that with individuals at the time of contact.
 - Domain - Doug and Shayn informed the group that Doug started the Hikurangi domain and that other groups can link into it. It is managed by Friendship House.
9. Shops and Businesses - Jocelyn said there is not much to report as she hasn't asked around the businesses yet. She did mention there is still issues with the new pedestrians, near misses between pedestrians and oncoming traffic. This is due to a lack of vision from oncoming vehicles and the parked cars. It was suggested HBA write to the council and request brightening the pedestrian lines and maybe some wording or something further up the road where cars approach. Also want to suggest the speed limit is revised through this area and query whether a lighting system could be put here at most pedestrian crossings in town. Sharlene to write letter to council and Shayn to find out who to send the letter to. IT was recommended to CC Greg and Anna into email.
10. Business of the Month - October = Jones Handyman Services, November = Hikurangi Panelbeaters.
11. Admin -
 - Real estate page on website - Sharlene has suggested adding a real estate page to the website that advertises properties, but not agencies or agents. A set fee would be charged to each agency to advertise any of the Hikurangi based properties on a real estate dedicated page where a pic, small description, and link back to their website would be provided. The survey showed there was more in favour of having this on the website that those opposed. It was agreed to start the page later in the year and see how it goes.
 - Julija - she has discussed with Sharlene that she is unhappy with return of business from the website. Sharlene asked for approval to allow her to continue her advert for free on the website until the end of the year to see if boosting the website brings her any further business. Doug suggested Evan check google analytics to see if there is info if her ads have had any interest at all.
 - Wholey Health - Sharlene approached Jocelyn earlier in the week re: advertising on the website and queries raised as to whether Wholey Health fits into the business advertising or community service advertising. Jocelyn described her model to the

group and everyone agreed it should be advertised for free in the community services section until the model develops into more of a business and can change to the business listing.

- Out of town businesses - Sharlene queried whether out of town businesses can advertise on the website if they are not in direct competition with any local business. Zebra car parts and the Kamo Park & Sell were examples used. The agreement was made that yes they can advertise.
- KNZB - Sharlene discussed the annual KNZB rural roadside rubbish cleanup and that the once a year cleanup is not enough to keep on top of the rubbish. Sharlene presented the idea of a teenage student volunteer group continuing the cleanup each school holidays in return for income and references for CV's. Doug suggested asking Ringrose for bags leftover from calf meal. Jocelyn suggested collecting fast food rubbish separately and requesting the fast food companies sponsor the teenagers for rubbish of their collected. Sharlene recommended HBA write a letter to the council asking them to fund the teenagers. HBA members agreed.

Any Other Business:

1. Sharlene's hours review - Shayn mentioned the hours Sharlene gets paid to work (currently 8 a month). Sharlene provided a record of work for the last month and it totalled 27 ¼ hours. Kerry suggested changing Sharlene's set hours from 8 to 16 a month. Passed Kerry, Seconded Jocelyn.
2. Bowling event - Alex put forward in his apologies about the HBA sponsoring a bowling club day. Shayn queried with Fruitcake who informed it is still being discussed within the committee.
3. Wholey Health Rates - Doug queried whether it is worth asking council to review Wholey Health rates due to their not-for-profit business model, Jocelyn said it's not worth it at this point.

Upcoming Events: Community Dinner 18 November, Fireworks November, Xmas parade 5th December.

Next Meeting: Wednesday 14 October 7pm @ Bowling Club

MEETING CLOSED 9.30PM.