

2017



The **Annual Reports** of
Second Baptist Church
100 North Main Street
Suffield, Connecticut

Staff:

The Rev. Thomas G. Carr, *Pastor*
Jean Aldrich-Jones, *Organist & Hand bell Choir Director*
Evelyne Battle, *Director of Music Ministries*
Alison Hardy-Dusto, *Congregation Liaison Manager*
Sue Begin Schneller, *Christian Education
& Youth Coordinator*
Jennifer Sikes, *Custodian*

Table of Contents

American Baptist Women’s Ministries.....	35
American Baptist Women’s Ministries Treasurer.....	35
Audit Report 2016.....	12
Audit Report 2017.....	13
Boy Scout Troop 260.....	36
Budget for 2017.....	41-42
Calling & Caring Ministry.....	21
Capital Campaign.....	47
Church Clerk.....	11
Church History.....	32-34
Church Staff Relations	31
Collector.....	28
Council of Ministries	9-10
Diaconate.....	15
Diaconate Fellowship Fund.....	16
Emergency Aid.....	26
Fellowship Time.....	22
Finance Team.....	44
Flower Ministry	22
Food Ministry.....	22
Greater Suffield Interfaith Council.....	27
Green Team.....	26
Growth and Outreach Ministries.....	14
House Committee.....	30
Investment & Checking Accounts.....	43
Life Diaconate.....	8
Light of Hope Mission.....	25
Memorial Fund.....	29
Memoriam.....	inside back cover
Minutes of the 2017 Annual Meeting.....	3-5
Missions	23
Moderator.....	7
Music Ministry.....	17
Nominating	45-46
Pastor.....	6
Presidents / Moderators of Second Baptist Church.....	8
Soup Kitchen.....	26
Special Needs Fellowship.....	27
Spiritual Formation/Christian Education Coordinator	18-19
Spiritual Formation Treasurer.....	20
Treasurer/Finance Team.....	40-44
Treasurer of Benevolences.....	24
Trustees.....	37-39

Minutes of the 212th Annual Meeting
(For the year ending December 31,2016)
Second Baptist Church
Suffield, Connecticut
January 22, 2017

The 212th Annual Meeting of the Second Baptist Church was called to order by Scott Schneider in the church sanctuary at 11:05am. Scott determined that the requirement of a quorum of church members were present. Scott welcomed everyone in attendance and made sure all in attendance had the Annual Report and the Agenda for the year ending December 31, 2016.

Minutes of the previous (211th) Annual Meeting – Motion was made by Bev Sikes to accept the minutes of the previous Annual Meeting, seconded by Laura Burnaford.

Review of Reports:

Pastor's Report – Pastor Carr thanked Alison Hardy-Dusto (Office - Church Liaison Manager) for all of her hard work putting together the Annual Report. **In Memoriam** – Pastor Carr read through each name on the back cover of Members and Friends who have passed this year and gave a prayer of thanks to God for the blessing of these people.

Administrative Ministries:

Moderator Report

Council of Ministries

Clerk Report - The Pastor also wanted to point out the Clerks Report and mentioned by name those members who have joined by Baptism, and those that have joined by Christian Experience.

Church Staff Relations

Worship and Music Ministries:

Diaconate

Music

Growth and Outreach Ministries: – Art Sikes commented that as this is part of the new structure there should be a separate report submitted and has not been included in either of the past two years reports. After discussion it was agreed to amend this Annual Report with a special addendum for Growth and Outreach Ministries.

Spiritual Formation Ministries:

Christian Education Financial report Bev Sikes asked about a line item in the Financials that had \$483.49 paid to Sue Schneller – Sue clarified that the item was for many different activities for Crafts, Helping Hands, Sunday School and VBS. Agreed for next year items will be classified with the activity. Using the Check Disbursement request form would make this clear for the CE Treasurer.

Fellowship and Caring Ministries:

Calling and Caring Ministry – Gloria wanted it noted that she has resigned as director and the new head of this group is Bev Sikes.

Flower Ministry

Food Ministry

Fellowship Time

Mission Service and Justice Ministries:

Treasurer of Benevolences

Light of Hope – request to capture specific accomplishments from each trip to Dominican Republic. This report appeared generic and the same as last year – LOH confirmed they will provide more specifics for next year.

Special Needs Fellowship – Tina Berrien pointed out that this group is under Missions.

American Baptist Women's Ministries

Boy Scout Troop 260

Financial and Building Ministries:

Scott wanted to insert some special thanks for all of those that serve as financial stewards – Howard Beal for Missions, Lee LaRochelle for Christian Ed and Laura Burnaford for Diaconate as well as the finance committee and trustees.

Collectors Report

Memorial Fund – Gloria also announced her transition from this position (after the meeting Laura and David Burnaford were named as her successor.)

House – Cliff wished to thank each member of this committee who have given of their time and talents and have really stepped up this year providing countless hours and handiwork to keep SBC buildings running.

Audit Report Art Sikes noted that there have not been an audit report submitted the past two years – Art Sikes cited several local organizations that have had issues when there has not been audits. Suggestion and general agreement to have a 2016 audit completed and sent as part of an addendum to this report.

Other Reports

Trustees Report – the following resolutions were presented to the congregation:

The Treasurer of the church is authorized to sell immediately upon receipt any securities given to the church. *Moved by Linda Isham and Seconded by David Jones.*

The Trustees shall have general supervision of the funds, securities and investments of the church now owned or held or which shall be owned or held by the church, and any tow trustees shall have the power to sell, assign or transfer to any person or party, any stocks, bonds or other securities which may become the property of the church upon such terms and for such prices as they deem expedient and my sign and execute any such sale, assignment or conveyance. . *Moved by David Jones and Seconded by Art Sikes.*

The Treasurer of the church, with the approval of one other member of the financial sub-committee, shall be authorized to borrow up to \$20,000 for operating expenses if necessary. *Moved by RC Hubbard and Seconded by Peter Das.*

Resolve that the Second Baptist Church of Suffield Connecticut at this regularly called meeting recommends total pastoral compensation in the amount of \$113,045 of which \$32,400 is designated as Value of housing and Utilities. . *Moved by Barry Sisk and Seconded by Linda Isham.*

Treasurer Report – RC Hubbard presented 2016 actual and 2017 budget. Noted that for the first time in several years we ended 2016 with a surplus. Congregation noted that on item 2700 the word investments was misspelled. Motion to accept as amended *Moved by Lucille Miller and Seconded by Blair Childs.*

Election of New Officers and Board Members – Request was made to change the Nominating Committee format to match the new Ministry Structures. Scott put out the call to the congregation to fill the open Vice Moderator position. 2017 Internal Auditor was changed to RC Hubbard, Director of Memorial Funds was changed to VACANT however post meeting it was announced Laura and David Burnaford would fill this role. Under Trustees need to add Karen Santi as treasurer. Fellowship time coordinator change spelling for Becky Tobiasz. House Committee need to remove RC Hubbard and update spelling of Jamie Guilmette. Under Church Staff Relations the third member is Peter Pierzchala not Paula. Also need to add Laura Burnaford to the Music Committee. Under Nominating Committee remove “president” and replace Past Moderator chair Lucille Miller. The report should remove Karen Santi Past President and insert Lucille Miller Past Moderator. Motion to accept as amended *Moved by Cliff Barron and Seconded by Bev Sikes.*

A motion was put forth to accept all the individual annual reports included herein along with the specific amendments for addendums of an Audit Report and Growth and Outreach report. *Moved by Howard Beal and Seconded by Tina Berrien.*
Congregational Comments: This meeting took much longer than normal as the reports were not distributed ahead of time. This meeting was moved earlier one week due to scheduling conflicts. Scott reviewed our current by-laws which require an annual meeting in January. Art pointed out having the meeting later such as February causes conflicts with payroll and getting committees started. Every attempt will be made to work on scheduling and getting reports earlier for 2017 and Scott will review with the Council of Ministries for pre-distribution of the reports for next meeting.

Church Organization Structure - the Council of Ministries recommends to adopt this new structure so ask for an extension of the current structure for 12 months while by-laws and constitution can be reviewed and updated to reflect this structure change. A by-laws committee has been identified led by RC Hubbard. Need a vote of the congregation to extend suspension of portions of the bylaws for another 12 months - accept this new structure, establish this by-laws committee tasked with reflecting the Council structure in our bylaws and constitution. *Moved by Lucille Miller and Seconded by David Jones.* **Comment:** Evelyne Battle wanted to point out that we need to have more communication between groups and to make sure to keep our office staff informed.

Capital Campaign: Two Special Congregational Meetings were held in 2016 to identify the many building and other needs of major expenditures that might be included in a capital campaign – and the end of these second meeting there was a congregational vote to do a joint feasibility study with First church using a organization called Partners for Sacred Places. During the Feasibility Study Pastor Carr reported that “partners” did over 80 interviews which included many town officials – schools staff etc. Pastor Carr and First Church Pastor will be getting preliminary results Feb 7th and expect the full report later in February. How SBC will proceed with a potential Capital Campaign will be determined by these results so more to come.

Green Team Linda Isham commented that the Green team is under Missions and are currently doing a green assessment which includes using environmentally friendly products that have no harm on ecosystems or human health. They will be looking at other “green” initiatives that could save SBC money.

Scott Schneider asked for any closing comments and since there were none asked Pastor Carr to close.

Closing: Pastor Carr asked all to stand and sing Blest Be the Tie that Binds.

Adjourned at 12:25.

Respectfully Submitted, Karen Santi, Clerk

Annual Report of the Pastor Thomas G. Carr

Whenever I look back on a year of ministry and mission within our congregation, I am always pleasantly surprised by all that we do trying to be faithful to the Gospel. In the midst of much anxiety and loss in the world at large and many of our personal lives, we continue to seek and work towards the vision of God, expressed in the prophet Isaiah:

“The wolf shall live with the lamb,
the leopard shall lie down with the kid,
the calf and the lion and the fatling together,
and a little child shall lead them.

.....

They will not hurt or destroy on all my holy mountain;
for the earth will be full of the knowledge of the Lord
as the waters cover the sea.”

I think of our response to the devastating hurricane in Puerto Rico, affecting the entire island including hundreds of American Baptist churches, and how we supported our friend from Kyrgyzstan, Ainur (Nora), as she worked to be reunited with her children after 4 years of separation. I think of our monthly commitment to the Soup Kitchen in Springfield and supporting families in Suffield through the Emergency Aid Association and how, more and more we are opening our building to groups in our larger Suffield community. I think of the small things dozens of people do in our congregation to express our care for one another, particularly those in need – physically and financially, emotionally and spiritually. I think of those who volunteer to make sure our building continues to function well, who work in the kitchen for events like the Lenten Breakfasts, potlucks, the Thanksgiving Dinner, who coordinate parts of our weekly worship services, who prod and push and urge us to keep addressing needs inside and outside our congregation. I think of small groups for spiritual growth and education, and our children and youth who bring a fresh spirit to our common life. And I think of all the times we just “hang out” together, usually with some food, to talk, share, listen and be together as a community of faith. All of these common and not so common things we do and are, help make the vision of God’s way become more of a reality.

We are anticipating a capital campaign early in 2018 to raise money for improvements to our building in multiple ways, from the steeple and pillars and painting, to making the building even more accessible for everyone. Though a campaign like this may not be a favorite thing for us, it is a necessary one and a joyous one because through it, we recognize that our building is a ministry, a tool of ministry for our congregation and for many important Suffield community-wide groups.

In addition to ministry with you, I have been blessed to be part of several state and nation-wide actions and organizations. This year, I have been involved in creating the American Baptist Churches Creation Justice Network, a network of American Baptist people and congregations committed to the ministry of eco-justice, which is the care of the “natural world” and human justice, which are two-sides of the same coin. This is the first time in 15 years that eco-justice has been lifted up as an important place in our denominational life, and I am blessed to be part of it.

So, I am grateful. Grateful for the amazing staff with whom I work and for you, members and friends of this congregation for the time I have to be with you in this ministry as we seek to be faithful followers of Jesus and his Way. And I am grateful to God for life.

About 800 years ago, the Christian teacher and mystic, Meister Eckhart said, “If the only prayer you ever said was ‘Thank you,’ that would be enough.” Thank you.

Peace. Tom

Moderator's Report

Although there were many accomplishments by the Council of Ministries (COM) this year; there are two main themes I would like to focus on for the 2017 Moderator's report, since they are not covered elsewhere in this annual report. They are:

Addressing increased church usage resulting from our ministry of encouraging and supporting outside groups to take advantage of our church facilities
Further development and continuing refinement of the COM governance structure.

The mission ministry to use our church building to support external organizations, especially non-profit and charitable groups, has been discussed at length in many Council meetings. In encouraging more outside groups to utilize our building, greater coordination and monitoring are required to accommodate the increased church usage. The upcoming capital campaign will provide building enhancements to attract additional groups to utilize the church as well as providing required church repairs. However, as we have had new groups use the church, we found the existing procedures confusing, inconsistent, and discovered several "gaps" in the process. The Council quickly realized that if we were planning to grow church usage significantly, we needed a more developed and better defined church usage process. To accomplish this objective, the Council sponsored a new team to address not only the existing issues with church usage, but develop a streamlined efficient process to accommodate expanded usage that is clearly articulated to all the stakeholders. The recently created church usage team has been working to talk to outside organizations and begin to establish a church usage policy where consistent rules will be applied to all outside organizations. A problem resolution approach (e.g. locked out of the building, no heat, users misusing or damaging the facilities, etc.) will be developed as well.

This year our church continued to refine the "Council of Ministries" governance structure after the congregation voted to continue with it. However, we have waited to finalize this structure until our constitution and bylaws were revised accordingly. A special task force was established to revise our constitution and bylaws to reflect operating under the council governance. These documents will be available for review soon and then voted on by the congregation to make the COM governance structure permanent.

We are blessed to have a talented and devoted staff and congregation to keep our church healthy and spiritually growing especially in these challenging times. Even as my second year as moderator is coming to a close, I'm still amazed at all the hard work accomplished by so many skilled people behind the scenes.

Finally, and most importantly, I want to thank all the Ministry teams (including the ad hoc teams), Ministry chairs, staff, our pastor Tom, and everyone who has contributed their dedication and hard work for the success of our activities and accomplishments this year.

Respectively submitted,

Scott Schneider

Presidents/Moderators of Second Baptist Church

1950-51	A. Ward Spaulding	1985	Gregory A. Haggett
1951-52	Marjorie Graham	1986	Richard L. Carmon
1952-53	Hermina U. Spaulding	1987	Franklin A. Fuller
1953-54	Ernest A. Warner	1988	Allan G. Seibert
1954-55	William S. Fuller	1989	Arthur Brennan
1955-56	William S. Fuller	1990	Samuel Wolcott
1956-57	Bernhard J. Ahrens	1991	Henry Windsor
1957-58	Bernhard J. Ahrens	1992	Laurie Gokey
1958-59	Clifford A. Baab	1993	Rebecca M. Fuller
1959-60	Ernest A. Warner	1994	Stephen L. Smith
1960-61	Samuel S. Fuller	1995	Barry N. Sisk
1961-62	Frederick C. Dill	1996	B. Sisk/R. Johnson
1962-63	Thomas Orr, Jr.	1997	Robert Johnson
1963-64	David H. Johnson	1998	Gilbert P. Ahrens
1964-65	A. Raymond Taberman	1999	Howard Beal
1965-66	Sumner F. Bissell	2000	Rebecca M. Fuller
1966-67	William H. Connelly	2001	James Wood
1967-68	Everett A. Bartlett	2002	Winston Senter
1968-69	Everett A. Bartlett	2003	Lucile Loiseau/Richard Knapps/Becki Fuller
1969-70	Leavitt B. Ahrens		Russell S. Campbell, Jr.
1970-71	Erskine A. Harvey	2004	Arthur M. Sikes Jr.
1971-72	Sydney F. Fuller	2005	Claudia Hepner
1972-73	Rayford R. Parker	2006	Ernest J. Begin
1973-74	Rockwood N. Berry	2007	Joseph P. Harry
1974-75	Harold A. Stewart	2008	Lena Calvo Blake
1975-76	Roger L. Dalglish	2009	Barry N. Sisk
1976-77	Nathana H. Fuller	2010	Barry N. Sisk
1977-78	Cecil P. Chase	2011	Richard Hubbard
1978-79	Dorothy G. Kent	2012	Richard Hubbard/Karen Santi
1979-80	Joseph P. Harry	2013	Karen Santi
1980-81	Raymond L. Crosier	2014	Lucille Miller
1981-82	David H. Johnson	2015	Scott Schneider
1982-83	Charles H. Linke	2016 -2017	
1983-84	Rockwood N. Berry		

Life Diaconate

Rockwood Berry
Anne Harry
Joseph Harry

Cynthia Hill
Winnie Johnson
Signe Wright

Council of Ministries

by Karen Santi

We have been operating under the Council of Ministries Structure for the past 2.5 years. Council of Ministries proposed to the congregation at the 2017 Annual Meeting to accept this new Structure and to subsequently establish a Task Group to rewrite the By-Laws and Constitution to reflect this new structure. By-Laws and Constitution Task group was formed February 2017.



Growth and Outreach Ministries

Worship Ministries

Diaconate

Ushers

Communion Servers

Suffield on the Green Flex Team

Baptism

Music Ministries

Fellowship and Caring Ministries

Calling and caring for Sick or homebound

Food Ministries

Fellowship Time

Flower and Church holiday Decorating

Spiritual Formation Ministries

Christian Education (Birth through High School)

Adult Education flex teams

Mission Service and Justice Ministries:

Mission Committee

Emergency Aid Flex Team

Soup Kitchen Flex Team

Environmental Stewardship Flex Team

Interfaith Council

Financial and Building [Ministries](#)

House

Trustees

Finance Team

Capital Campaign

Administrative Ministries

Moderator

Assistant Moderator

Clerk

Treasurer

Asst Treasurer (1 of 2)– bookkeeper

Asst Treasurer (2 of 2) – payroll and oversight

Auditor

Church Staff Relations

The Church Clerk's Report

Joined by Baptism

Jamie Guilmette
Brienne Senez

Joined by Christian Experience

Wayne Pina

149 resident men	128 non-resident men
<u>191 resident women</u>	<u>163 non-resident women</u>
340 resident members	291 non-resident members

205 active resident members
135 inactive resident members

631 Total Members

2016 Audit Report

Below is reconciliation of the Second Baptist Church accounts at First National bank of Suffolk Bank balance as of 12/31/2016 to the balances showing in the Second Baptist Church Annual report 2016. Further detail per account include number of transactions per year including number of deposits, number of withdrawals and if the account bears interest.

Below is a summary of findings:

Account Name	Type	12/31/2016		Differences	Interest	TRX per year	Deposits	Withdrawls
		FNBS	SBC Annual Report					
SBC Main	Checking	\$20,288.23	\$ 3,416.35	\$16,871.88	YES	420	97	311
SBC CD, 6 mo	CD	\$26,013.03	\$ 26,013.03	\$ -	YES	15	2	1
Diaconate	Checking	\$12,318.33	\$ 12,210.36	\$ 107.97	YES	35	4	19
Mission	Checking	\$12,082.43	\$ 12,082.43	\$ -	YES	29	8	9
Church School	Checking	\$ 88.20	\$ 88.20	\$ -	No	9	4	5
ABW Amer Baptist Women	Checking	\$ 3,901.70	\$ 1,010.68	\$ 2,891.02	No	8	1	7
Memorial Fund	Checking	\$ 2,338.93	\$ 2,338.93	\$ -	No	9	7	2
Memorial Fund	CD	\$12,494.66	\$ 12,494.66	\$ -	YES	13	-	1
Dominican Mission Trip	Checking	\$ 4,169.83	\$ -	\$ 4,169.83	No	8	4	4

Comments include:

Main SBC Checking: prepaid Capital Campaign and un-cleared checks

Diaconate Checking : timing of un-cleared check

ABW checking: timing of un-cleared checks. Balance in annual report was as of 1/11/2017

Dominican checking: had no report in 2016 SBC Annual Report

Other comments captured at the 2016 Annual meeting are that checks to individuals need to specify what they were used for not just the person's name.

Respectfully submitted,

Karen Santi

2017 Audit Report

This year a review was completed of all SBC accounts. With that in mind the accounting of the books has greatly improved compared to previous years. With the majority of transactions happening through the online bill payment system tracking of transactions was much smoother. We still have a large number of accounts at FNBS and this number should be reduced to only have the base of accounts needed. Some of these accounts are not actively being used which would lend them to being merged in the general church account. We also have a few checking accounts that are not earning interest which means the bank is getting the benefit of holding those funds, but we receive nothing in return. If we reduce the number of accounts we hold this will clean up reporting, provide more security to the funds and will allow us to earn interest on the funds held at the bank. One other item I feel we need to review are checks being written to individuals with no memo or note information. This helps identify transactions more effectively. Even with these items I believe that SBC is improving our financial transparency and that we will continue that trend. Thank you for the continued opportunity to serve the church.

Respectfully Submitted,

Richard Hubbard

Growth and Outreach

Here are the things that we are focusing on to improve communication here at Second Baptist Church.

Sometimes we try to say everything, and ended up communicating very little. We have updated the Crier format because, often, we accumulate so much information that people don't try to sort through it all. We are working to implement the same ideas in emails and letters we send. If they contain so much information and few bother to read it, they aren't doing what they intend to do. Say less and you'll communicate more.

This means everywhere you're on the internet and various websites. When people visit our website or Facebook page, they are wanting to communicate with us. They are wanting to build a relationship with us. If they get to your website and can't find up-to-date information, it is a missed opportunity. And if they find outdated information, it communicates to them that there must not be anything going on here. So, they move on. This is why during 2017 we updated our website, simplified it, along with increasing our use of Facebook, in addition to the more traditional ways of communication to individuals and larger groups of people.

We believe we have the most important message to communicate in the entire world—the Gospel, God's good news. Our mission for Growth and Outreach is to continue to improve efforts to communicate with as many people as can that Good News of God.

Annual Report of the Diaconate

- 2017 has been a year of challenges for the Diaconate as well as the congregation of Second Baptist Church. Challenges: growing the congregation, providing fellowship funds to members in need, meeting spiritual needs of congregation including preparation and serving of communion.
- Spearheaded by the leadership of the Reverend Thomas Carr we are attracting new participants to our worship services as well as to other church activities. Membership has slowly begun to grow. The members of the Diaconate took an active role in planning for and leading the spiritual growth activities of the congregation. A huge “thank you” to the members of the Diaconate for their dedicated, faithful, and faith-filled service to our congregation. We are also indebted to past members of the Diaconate for their willingness to step in to help serve in various capacities when needed.
- As the congregation moves toward a more volunteer based service model, this change in how the church’s needs are met has created many opportunities for service. This was very evident when Cliff Barron, Scott Miller, and Pastor Carr led the men of the church in preparing, cooking, and serving the annual Thanksgiving feast.
- With the help of Congregation Liaison Manager Alison Hardy-Dusto, we scheduled Sunday Morning Worship Leaders and Greeters.
- The Baptismal Mentoring Program was modified in 2016 with the primary instruction occurring during the Sunday School time and mentors doing other activities with their mentees. As one of the culminating activities in the membership process, the Deacons interview each candidate for baptism or other avenues for membership and evaluate the Faith Statements of each candidate. We also supervise the baptisms and welcome new members into the Family of Christ here at Second Baptist Church.
- Through our Fellowship Funds program the Diaconate provided emergency assistance to financially distressed members of the congregation. The Diaconate also contributed funds toward the completion of various projects and services as part of our worship outreach.
- We have sponsored, helped to plan and/or participated in many church events including: Lenten breakfast devotions, the Ash Wednesday and Maundy-Thursdays Services, August Sunday mini-services Homecoming Sunday, Thanksgiving Dinner, weeknight Advent worship opportunities, and the Christmas Eve Service of Lessons and Carols. We also began working with Pastor Carr on a Reflections for Prayer booklet.

It is our hope that in 2018 we will be able to increase our level of assistance to Pastor Carr as together we work to enhance and increase the spiritual aspects of our congregations life together. We are also hopeful that through our activities we will become stronger in our faith and closer to God and to each other!

Respectfully Submitted,

David Jones

Diaconate Fellowship Fund

First National Bank of Suffield Checking Account

January 1 - December 31, 2017

Beginning Balance - January 1, 2017 **12,210.16**

Receipts

Trust Funds Revenue	11,612.40
Monthly Interest	6.89
Total Receipts	11,619.29

Disbursements

Family Assistance	13,103.04
education expenses	
housing expenses	
rent/mortgage/purchase	
utilities	
maintenance/repair	
moving/travel expenses	
funeral expenses	
medical expenses	
Supplies for Pastor	44.50
Book Study Material	293.36
Lego/Pizza Night	146.59
Total Disbursements	13,587.49

Ending Balance - December 31, 2017 **10,241.96**

Respectfully submitted,
Laura L. Burnaford, Treasurer

Music Ministry

Evelyne Battle and Jean Aldrich-Jones are always striving to bring great music to our church. They work with all levels of musical aptitude in the choirs and succeed in bringing the best out of all our choir members.

The Music Ministry of Second Baptist Church in 2017 consisted of the Sanctuary Choir, the SBC Singers, the Singing Angels, and the Folk Group directed by our Director of Music Ministry, Evelyne Battle. Our organist, Jean Aldrich-Jones, directs the Hand Bell Choir.

On Palm Sunday, the Sanctuary Choir presented a suite entitled "Palms, Passion, & Alleluias" by Lloyd Larson accompanied by instruments. The Hot Cats Jazz Band performed for our worship services on two separate occasions. On May 21, 2017 we hosted professional flutist, Tim Macri and Friends in concert in our sanctuary. Our Folk Group joined with First Church Congregational in providing music at the Blessing of the Animals service in July.

The 14th Annual Community Christmas Concert was a hit. Along with all of four of our choirs, we were joined by the Suffield Middle School Band and Elite Voices, the Suffield High School Chamber Choir and Hall High School Choraliers from West Hartford. We were able to collect donations totaling \$1,050.00 for the Suffield Emergency Aid Fuel Bank.

In addition to these events the Sanctuary Choir performed at the Annual Carol Sing at First Baptist Church, Suffield House, participated in the Interfaith Thanksgiving Service choir, and caroled to the shut-ins.

Respectfully Submitted,

Nancy Drenzek

Music Committee Chair

Spiritual Formation

Adult Education

The mission of the Adult Education Program is to enrich and deepen the spiritual lives of our congregation through developing a variety of spiritual formation opportunities focusing on the Bible, history, theology, spirituality, or social/current events.

Our goal is to address the interests of our congregation to deepen their spiritual lives and broadening individuals' understanding of the depth and breadth of the Good News of God.

This year, our Sunday morning adult education focused primarily on two biblical topics: the Gospel of John and the parables of Jesus. The Wednesday morning Great Courses group used a lecture and discussion format around the following: "Lost Christianities," Judaism, and Buddhism. The Book Group, which meets monthly, read and discussed several books with a variety of themes related to life, faith, spirituality and deepening relationships with others, God and Earth.

We believe in life-long learning, ongoing, evolving spiritual growth. Our hope is that all of us will make a conscious effort to continue spiritual practices that will benefit each individual, our congregation and the world God so loves.

Christian Education

Learn & Grow



As we continue to focus on our spiritual growth, our kids have enjoyed learning through so many techniques. It frees us, as teachers, to be creative in so many directions. We teach through whatever methods seem most effective. Computers, music, cooking, drama, art and movies! The kids really learn the subject because they experience it with so many senses and get such a better feel for the story.

We are always making adjustments for kids that are on a bi-weekly schedule or cannot be with us each Sunday. This year we have added another component, we are getting to know and reach kids and their parents individually. Our teachers have learned flexibility and patience. Our attendance has been steady, and our nursey is growing. We are finding parents are looking not just for education but for relationships with the teachers and Pastor. Best of all we, as teachers, know the students are getting the message of God's love and understanding it more fully. We have truly embraced our motto of "Learn it, love it and live it."

Be Blessed,
Sue Begin, DCE

Spiritual Formation

Youth Group

Helping Hands is a service group with a spiritual and fun agenda. Middle Schoolers and High School kids need to know that they matter and others do too.

Doesn't it seem that it is every generation's purpose to repair the world. This makes it so important that each young person learns that he or she can make a significant contribution whether to a single other person or to the planet.

Young people who understand the importance of service gain a sense of purpose that can build their own resilience and further their connection with God.

Real service opportunities exist everywhere. Not every young person needs to build a water purification system to understand the benefits that contribution offers. There are needy among us. Some may reside in shelters, visit soup kitchens, or be recuperating. Others may be our neighbors, whether a lonely elderly woman who needs help or someone who needs to know we care.

This was our goal for 2017 and we not only helped the church, our community but we supported each other in difficult times. We have about 20 kids that are age appropriate but we average about 14 each week.

Respectfully Submitted,
Sue Schneller & Jean Rinaldi

Spiritual Formation Treasurer's Report

Beginning Balance	88.20
Feb. Deposit	1000.00
June Deposit	1000.00
August Deposit (VBS)	610.00
October Deposit	12.00
December Deposit	<u>1000.00</u>
	3710.20

Disbursements

Sunday School	1164.61
Helping Hands	425.49
Picnic	245.5
Special Needs	38.78
VBS 2017	535.58
Baptism Sunday	10.61
soup kitchen	45.21
Suffield on the green	55.11
Christmas Workshop & Programs	696.19
Extra programs	<u>45.45</u>
	3262.48
Deposits & starting balance	3710.20
Disbursements	<u>3262.48</u>
Ending Balance	447.72

Respectfully Submitted,

Jean Rinaldi, Treasurer

Calling and Caring Ministry

Our goal is to reach out to all at Second Baptist showing we care and are concerned for our church family. We make phone calls, send cards or emails, welcome visitors and have friendly chats. We pray for those in need and rejoice with those that have good news.

The calling and Caring Ministry meets each month with Pastor Carr except December, July and August. This year again did a Fellowship Time after the service.

Members of the committee are David Battle, Gail Davis, Laurie Gokey, Berry Sisk, and Bev Sikes. If you would like a visit or just to talk on the phone give one of our members or the church office a call. We would love to hear from you.

Submitted by,
Bev Sikes
Calling and Caring Ministry Chair

Fellowship Time

Fellowship Time is held right after services in the Fellowship Hall. It is a wonderful opportunity to catch up and visit with others in an informal way and a time of sharing and fellowship with members and guests at our church. Volunteers help to make this event successful by helping with set up, baking, or cleanup and we are always looking for volunteers. Contact the church office at 860-668-1661 or sign up on the sheet on the bulletin board outside the Fellowship Hall.

Submitted by,
Sue Schneller

Flower Ministry

Thank you again to all that gave flowers in memory or honor of those you love. This year our sanctuary was made beautiful by your kind gift of flowers. For Easter and the Advent/Christmas season we decorate the church. After the services you can take your flowers or a member of the Flower Ministry will be glad to deliver it to a shut - in or someone that is ill. The flowers brighten the day and put a smile on the face of the one receiving the flowers. To sign up to give flowers on a Sunday to honor or remember a special person put your name on the Flower Calendar that is located on the bulletin board outside Fellowship Hall. A member will call to remind you of the date you signed up for and ask what you would like the Sunday Crier to say.

If you would like to be a part of this ministry and brighten someone's day and make the Sanctuary beautiful just ask if you can join. We would love to have you.

Submitted by,
Bev, Sikes
Flower Ministry Chair

Food Ministry

The Food Ministry put together a team to do Lenten Breakfast and also assisted the men who put on the Thanksgiving Dinner. We keep the Kitchen stocked with supplies for Fellowship Time. The ministry also does funerals and will be on hand if a group that wants to use the kitchen. If your group would like to put on a dinner contact one of the Food Ministry members. The team enjoys fellowship as we work together and welcome you to join us.

Kaden Rinaldi, Richard Rinaldi, and Bev Sikes

Missions

This past year the Mission Committee of Second Baptist Church continued to provide domestic and international support. Support to the following was provided:

- Third Baptist Church
- Suffield Interfaith Council
- Springfield Soup Kitchen
- Cross Roads Food Pantry
- Assistance to individuals and families within our community
- Suffield's Emergency Aid Association's Thanksgiving and Christmas Baskets, which supply food and gifts for local Suffield Families
- Camperships at Camp Wightman for both SBC non-SBC children
- American Baptist Churches USA: Unified Budget, America for Christ Offering, One Great Hour of Sharing (general and also for Puerto Rico, hurricane relief), World Missions Offering, Retired Ministers and Missionaries Offering
- Light of Hope- Dominican Republic Mission in January and August
- Syrian refugees re-settling in Connecticut
- International Ministries Kristi Engle
- Interreligious Eco- Justice Network
- ABC International Ministries

Next year we plan to grow our support to include Julie's Safe House. We also are looking forward to inviting the congregation to participate in a non profit organization Kiva- "whose mission is to connect people through lending to alleviate poverty." [Wikipedia](#)

As you can see, there were many opportunities for individuals and groups to participate in various ways. We are blessed as a Church to have an abundance of support from within and outside of our congregation, for mission work. We thank everyone who contributed to the mission work of Second Baptist Church. We always welcome and encourage everyone to be a part of Second Baptist Church's commitment to missions.

TREASURER OF BENEVOLENCES

CHECKING ACCOUNT

Balance on Hand, January 1, 2017 \$ 12,082.43

RECEIPTS

Missions Support from SCB Treasurer	\$ 15,216.67	
Trust Funds - Missions	\$ 20,378.12	
Trust Funds - Third Baptist Church	\$ 4,225.16	
Communion Offerings and Special Collections	\$ 2,573.75	
One Great Hour of Sharing Offering	\$ 3,220.02	
America for Christ Offering	\$ 796.01	
World Mission Offering	\$ 589.20	
Retired Ministers and Missionaries Offering	\$ 976.00	
Light of Hope Dominican Republic Mission	\$ 7,134.00	
Interest Earned	\$ 7.32	\$ 55,116.25
		\$ 67,198.68

DISBURSEMENTS THROUGH ABC-USA

American Baptist Churches USA		
Unified Budget	\$ 15,562.00	
America for Christ Offering	\$ 1,000.00	
One Great Hour of Sharing	\$ 5,250.00	
World Mission Offering	\$ 700.00	
RMMO	\$ 1,300.00	
		\$ 23,812.00

DISBURSEMENTS AS DIRECT PAYMENTS

Third Baptist Church of Suffield		\$ 4,400.00	
Suffield Interfaith Council		\$ 250.00	
Reimburse Soup Kitchen Supplies		\$ 1,430.18	
IREJN - interreligious Eco-Justice Network		\$ 1,000.00	
IRIS		\$ 800.00	
For Rev Chuck Redfern		\$ 500.00	
Light of Hope Dominican Republic Mission Projects	AUG 2017	\$ 2,500.00	
Light of Hope Dominican Republic Mission Projects	JAN 2017	\$ 6,122.00	
Light of Hope Dominican Republic Mission Projects	JAN 2018	\$ 2,500.00	
Camp Wightman		\$ 4,240.00	
Reimbursement - Grocery Store gift cards		\$ 400.00	
Sisters of Mercy		\$ 50.00	
Pastor - Reimb 2017 Biannual Mission Summit		\$ 175.00	
International Ministries - Kristi Engle		\$ 600.00	
Suffield Emergency Aid Association (EAA)		\$ 1,000.00	
New Horizon Church - Back to school supplies		\$ 400.00	
Connecticut Baptist Homes - "Wish List"		\$ 400.00	
Community Help - Electric Bill		\$ 219.05	
Reimb Int Air Tickets - Ainur Kasymova		\$ 2,000.00	
		\$ -	\$ 28,986.23
Total Disbursements			\$ 52,798.23

Balance on Hand, January 1, 2018	\$ 14,400.45
<u>Less: Uncleared checks & Reserve for Jan/Feb 2018 expenses, future 2018 reserves</u>	<u>\$ 10,660.00</u>
Remaining balance before undesignated Trust Fund Income transfer in late Feb 2018	\$ 3,740.45

Note: Within Reserves is \$ 4000 for Future Initiatives - SBC Capital Campaign

Respectfully Submitted, Howard Beal, Treasurer of Benevolences

Light of Hope Mission

"I WILL MAKE YOU AS A LIGHT FOR THE NATIONS THAT MY SALVATION MAY REACH TO THE END OF THE EARTH." (ISAIAH 49:6)

WHAT IS LOH? LOH sponsors a bi-annual seven-day mission trip to the Punta Cana region of the Dominican Republic. LOH's mission is to connect youth and adults from the United States with churches, clinics, and schools in the Dominican Republic in order to bring perspective and a light of hope to those in need and to truly live out our motto of "Learn it, Love it, Live it".

WHY? A short term mission trip can give you hope, it can relight your spiritual life, and it helps so many people. It is one thing to read about missions, but it is another matter entirely to fill a suitcase, hop on a plane and go. There is always something that needs to be done in the Dominican Republic, and there are many exciting ways to be involved crafts, music, and building, sharing and caring and most of all, engaging in sharing the love and grace of Jesus!

WHO IS LOH? LOH- Light of Hope is a large family of individuals who have gone on trips over the last 15 years. The group leader is Sue Schneller who can be reached at sue@secondbaptistpreschool.com. Please consider joining us.

Read our blogs at www.lohmission.org/

**As each has received a gift, use it to serve one other,
as good stewards of God's varied grace.
1 Peter 4:10**

Light of Hope -Dominican Republic Account

Deposites & Starting Balance

Beginning Balance	1469.83
Cash from Fundraising	2600
Support from Missions Committee	5000
	<hr/>
	9069.83

Disbursements

January Trip Travel Reimbursement	1402.9
Funds Wired for Hurricane Repairs	910
December Trip Travel Reimbursement	1331.62
Cash for December Trip (Taxi, Building Supplies, etc.)	3900
	<hr/>
	7544.52

Deposits & Starting Balance	9069.83
Disbursements	7544.52
	<hr/>
Ending Balance	1525.31

Emergency Aid Association

Working hand-in-hand with the Suffield Emergency Aid is a great opportunity for a church to reach out to members of the community in need. The mission committee works closely with the Emergency aid throughout the year. On Thanksgiving and Christmas we work together to put together baskets for needy families.

Green Team

In 2017 the Green Team (headed by Tom Carr, Linda Isham and David Battle) undertook several initiatives for the church. To begin with the Green Team led a Second Baptist "Green Assessment of our practices, products, systems and equipment aimed at improvements to energy efficiency and greener policies and practices for our building, grounds and our program activities. Working with the House Committee and others, some notable progress has been made in areas such lighting, thermostats, eliminating Styrofoam and disposable plastic water bottles, using less damaging herbicides, introducing fair-trade coffee and tea products, and recycling. The Green Team hopes to continue this important work in 2018.

Soup Kitchen

"God has shown you, O mortal, what is good. And what does the Lord require of you but to do justly, love mercy and walk humbly with your God."

- Micah 6:8

On the **Second Saturday of the month**, our church delivers and serves a meal for about 125 less fortunate people at the Loaves and Fishes Soup Kitchen at South Congregational Church in Springfield, MA. A team meets at our church around 11:15 AM and leaves by 11:30 AM. They return to our church by 1:00 PM.

Who can participate - Everyone is welcome, this is a great family activity or maybe you know of another group that might want to share this experience too (scouts, clubs, friends, even families in your neighborhood). This is what changes lives - both yours and theirs.

Pizza, brownies and bananas - A Special thank you to Big Y for our discount on the 9 large pizzas. Bananas are bought at Costco, about 16 bunches, and the brownies (6 dozen) are home-made here at the church by the Helping Hands kids or made by you. We are always looking for bakers. Please join, it can be a life changing experience.

The meal is funded by our Missions committee. **Reimbursements** with receipts for around \$100 can be obtained through benevolence treasurer, Howard Beal. Volunteer instructions can be found on our website.

Greater Suffield Interfaith Council

The Greater Suffield Interfaith Council brings together people from a variety of faith traditions for prayer, study, worship and service in order to strengthen the ties that bind us together as one human family and with Earth, our common home. In 2017, the GSIC sponsored the following events:

The annual Martin Luther King, Jr. celebration held at Third Baptist Church on the second Sunday of January. An offering was received to aid Suffield Emergency Aid.

Easter sunrise service at Sunrise Park.

Interfaith Thanksgiving celebration held this year at First Church, Congregational.

Several Prayer Vigils in response to events and/or crisis in the United States and around the world.

Submitted by,

The Reverend Thomas G. Carr

Special Needs Fellowship

Special Needs Fellowship met the second Monday of the month except for July and August. Our group continued to thrive and add new dimensions. Group homes from Avon, Bloomfield, Enfield, Farmington, and quite a number of people from Suffield attended regularly. Our partnership with Suffield Park and Rec continued to enhance our program.

In June, our annual prom was highly successful and loads of fun! Santa visited in December with gifts for everyone. All participants really enjoy our monthly singing, dancing, crafts and snacks.

Those involved from our church include Tina Berrien, Jonah Berrien, Derek Burnaford, Gail Davis, Trish Jackson, Dave Jones, Scott Miller, Sue Schneller, our high school group, and Helping Hands. Scott Sylvia once again contributed his time as the DJ for our Prom.

Jean Aldrich-Jones

2017 Collector's Report

Offering towards 2017 pledges	\$150,066.00
Additional donations from members and friends	7,705.00
Offering towards 2018 Pledges	21,970.00
Cash (plate) offering	6,607.41
Offering towards 2017 Pre-Pledges	2,060.00
Offering towards Capital Campaign	22,350.00
Total	\$210,758.41

Respectfully submitted,

Mary M Begin
Collector

Memorial Fund of Second Baptist Church

The memorial fund is monies from people who wish to donate in memory of an individual. The money is managed with a renewable 6-month “semi-liquid” Certificate of Deposit and a simple Checking account.

This year funds were expended for:

Upgrade of church computer system	\$4,252.00
CD account balance as of 1-1-2017	\$ 12,494.66
Deposits	-
CD interest	17.28
Withdrawals	5,100.00
CD account balance as of 12-31-2017	\$ 7,411.94
Checking account balance as of 1-1-2017	\$ 2,338.93
Deposits	6,933.00
Withdrawals	\$4,252.00
Checking account balance as of 12-31-2017	\$ 5,019.93
Memorial Fund Total	\$ 12,431.87

Respectfully submitted,

Laura Burnaford

House Committee

The SBC House Committee continues to support the church by trying to deal with the effects of time and use on our properties. This year, as in past, we have done what we can to keep the buildings running and able to be occupied. Our only limitations, as they have been historically, are time and money. Fortunately, the Trustees saw fit to allocate a portion of our trust income to building repairs. Although not enough to cover all we need to do, it does provide the necessary capital to effect some repairs. In 2017 we were able to use funds allocated to the building maintenance fund to:

Install new windows in the parsonage: building on the work that was performed last year, the first floor windows were replaced.

Install new membrane on the flat roof next to the chapel.

Additionally, 2017 was filled with a host of typical issues including but not limited to:

- Repair and painting of some exterior woodwork
- Numerous toilet related issues
- Numerous heat related issues
- Elevator issues
- Replacement and repair of some of our lighting

Such is the nature of the maintenance of our properties, our work is never done – there will always be something to do yet the House Committee remains committed to the task.

We spent most of 2017 though prepping for the pending capital campaign and our major repairs. Walt Malec has taken the lead on the initiative, getting numerous quotes from various contractors and kicking off our first project - the peeling wallpaper in the hall.

To the members of the House Committee, Walt Malec, Richard Binns, Ted Sheiber, Jamie Guilmette, and Scott Miller, thank you for your dedication and support of our church – you make a difference.

As a reminder, overseeing of the Church properties is now done on an all-volunteer basis – our plates are full. We ask members of the church to be understanding of our time – if you see something, say something and understand that we will get to it as time and budget allows.

Respectfully Submitted,

Cliff Barron, Chairperson

Church Staff Relations

The Church Staff Relations Committee (CSRC) was created by merging the Pastoral Relations and Personnel committees. The CSRC attempts to meet quarterly as needed to serve in a liaison role to align the interests of the staff and of the congregation.

One of our ways to support our staff is to make sure that Second Baptist Staff have performance reviews getting feedback on a regular basis. As all part time staff report directly to the Pastor, The Pastor conducted the Staff reviews in September 2017 as this seemed a better time to align with the Program year rather than try to do on a calendar year basis. Representatives from the Diaconate, Church Staff Relations and Moderator conducted a joint review for the Pastor during July 2017. During the Pastoral review we discovered that the pastor was working too many hours and not getting adequate time off – as we discussed solutions we determined to move the Pastors day off to Monday which has seemed to work well from his feedback.

Finance and Church Staff Relations completed a comparative staffing salary survey in August 2017. SBC staff salaries were commiserate with CT church staff salaries. During the salary review it was also suggested if we have excess funds in this year's budget that we give staff a bonus to recognize their significant contribution to our worship and church life while allowing us to keep our base salaries at the recommended levels. SBC had the funds which allowed a bonus for staff to happen in December 2017. We noted the pastor went several years with no increase since his hire date 2013, our request was put forth to align salary for the pastor this year in 2017 at or above the MMBB pastor recommended salary increase which was approved by Council of Ministries.

During 2017 Church Staff participated in discussions with the room use task force. We shared our analysis that SBC staff salaries (excluding the Pastor) are 59% of the 2017 pledge collection which is more than the 50% target recommended by ABCCONN. Historically SBC has exceeded this 50% recommendation for more than 15 years.

The Current staffing levels are at the recommendation of Church Staff Relations (and others) proposed in May 2014. With SBC staffing remaining constant during 2017 we thank every staff member for their continued contributions to Second Baptist.

Respectfully submitted,
Karen Santi, Chair

CHURCH HISTORY 2017

The congregation of the Second Baptist Church of Suffield accomplished a great deal to fulfill its mission in 2017. Pastoral and lay leadership, staff, and many others enabled programs, building maintenance, financial stability, and the spiritual life of the congregation to be sustained. The temporary church governance plan was continued through 2017 while the church Constitution and Bylaws Revision Team worked to provide a permanent governance plan. A plan was completed in December for presentation to the Council of Ministries in January, 2018. The congregation continued to provide space for many community groups for their programs. The Congregational Liaison Manager, Alison Hardy-Dusto, ran a very efficient office (a “nerve center”).

Church programs and activities worked well overall; a few areas need to be functionally improved. The revised Constitution and Bylaws should provide clear guidance for all ministries once approved by the Council of Ministries and the Congregation. The temporary governance plan for 2017 consisted of the Council of Ministries with seven divisions: Worship, Fellowship and Caring, Mission Service and Justice, Spiritual Formation, Financial and Building, Growth and Outreach, and Administrative. All of the functions of the former boards, committees, activities and positions were under one of the seven divisions.

SBC meetings occurred at varied frequencies. During the program year, the choirs, Fabulous Friday Folders, Helping Hands, Great Courses most Wednesday mornings, Church School and Adult class occurred weekly. Other activities were scheduled regularly but less frequently: Springfield Soup Kitchen on the second Saturday of each month, Special Needs Fellowship, Folk Group, and Book Discussion Group. The Bylaws Revision Team met irregularly.

Community organizations continued to make significant use of church facilities. Suffield Academy, when in session, met weekly as did the Boy Scouts, AA. and, usually, yoga class. Meeting less often but regularly were the Cub Scouts and Garden Club which meets on the first Monday, October-June. The Suffield Youth Theater met frequently at certain periods of time.

A number of special events took place in January. On the 7th, a Family Night Pot Luck-Lego event was held in Fellowship Hall. Martin Luther King, Jr Holiday observance was held at Third Baptist Church at 4 pm on the 15th. SBC Annual Meeting was held after the morning worship service on the 22nd.

Sunday morning worship, on February 5, was led by Deacon Len Kingsbury who also preached. The Pastor was attending the American Baptist Clergy Colloquium, January 30 to February 5. The theme was what works and what does not work in pastoral ministry. An American Red Cross blood drive was held in Fellowship Hall on the 15th, 1:30 to 6:30 pm. After Sunday morning worship on the 18th, Karen Santi presented her experience with the Energize CT conservation program. At her house, 60- solar panels were installed in a lease arrangement.

March activity began on the 1st with an Ash Wednesday service in the Kneece Chapel at 7 pm. Lenten breakfasts at 8 am began on the 5th and every Sunday thereafter during Lent. Helping Hands meets on Wednesdays for grades 9-12 and Thursdays for grades 6-8 in the afternoon. The Suffield Youth Theater met nine times in Fellowship Hall in the afternoon. Music Appreciation Sunday was observed on the 19th. An Eagle Scout Court of Honor was held at 7 pm on the 21st.

In April, the Suffield Youth Theater met the 3rd- 8th in Fellowship Hall. Palm Sunday was the 9th; the Choir sang “ Palms, Passion and Alleluias A Suite for Holy Week” with seven musicians. An American Red Cross blood drive was held in Fellowship Hall 1:30-6:30 pm on the 12th. Maundy Thursday was observed with a service at Third Baptist Church at 7:30 pm. Easter Sunrise service at 6 am was held at Sunrise Park and 10 am worship was at Second Baptist. The month ended on a lively note when the Hot Cat Jazz Band played before and during the worship service on the 30th.

May began with the Garden Club meeting on the 1st. An Asset Mapping meeting was held in conjunction with First Congregational Church on the 6th. The purpose was to identify in the community and each congregation resources to support capital campaigns. The Men's Chorus provided the music in the worship service on Mothers Day, the 14th. Beautiful music filled the sanctuary on Sunday, the 21st, at one pm with flutist Tim Macri accompanied by pianist Scott Nicholas and cellist Peter Zay. Tim Macri has played with orchestras in Europe as well as the U.S. During the morning worship service on the 21st, Jamie Guilmette and Brienne Senez were baptized. Suffield Academy held its Baccalaureate Ceremony at 7 pm on the 25th. The Soup Kitchen was postponed until September.

June began with an all church Asset Mapping informational meeting and Pot Luck supper on the 2nd at 6 pm. A congregational meeting was held after worship on the 4th to “review the status of a capital campaign including the Readiness Study.” The Suffield Youth Theater met ten times during the month in Fellowship Hall. Christian Education Sunday and church picnic occurred on the 11th. Special Needs Fellowship was held on Monday, the 12th, at 6:30 pm. Len Kingsbury led the worship service and preached on the 18th because Pastor Tom Carr attended a memorial service in Houston. A “Cook for Life” program began on the 20th and occurred every Tuesday and Thursday at 11 am until August 10. The activity, led by Caroline d'Otreppe, was “ a series of programs to help recent school and college graduates to transition to independent living and meaningful employment.” The Pastor attended the ABC, USA Biennial meeting in Portland, Oregon, June 29 to July 2.

Summer worship at Second Baptist was shared with First and West Suffield Congregational congregations during July. Deacon David Jones led the service and preached on the 2nd. Rev Bridget Fidler, Pastor of First Congregational Church of Suffield, preached on the 9th. Vacation Bible School, shared with First Congregational Church, functioned successfully July 10 to 14.

Worship services in August were held at the First Baptist Church of Suffield at 10 am. On August 6, 13, 20, a service was held at Second Baptist. The final BBQ at the Carrs was enjoyed on the 9th. The Suffield Youth Theater met nine times in Fellowship Hall. The “Cook for Life “ series ended on the 10th.

The final summer worship service at First Baptist was on September 3. Kent Memorial Library sponsored a Finnish Folk Music program in Fellowship Hall on the 6th. Worship returned to Second Baptist at 10 am on the 10th with Communion conducted. Regular programs resumed. Suffield on the Green on the 9th and 10th provided an opportunity to share the mission of SBC from a “booth.” On the 11th, Special Needs Fellowship met at 6:30 pm. “Homecoming” Sunday was lively with the Hot Cat Jazz Band playing before and during the worship service on the 17th. On the 22nd, 60 people enjoyed a Pizza and Lego Night. Food was collected for Emergency Aid.

October activities began on the 2nd with a meeting of the Suffield garden Club. Great Courses began its Wednesday meetings at 9:30 am on the 4th. All regular church activities resumed. An American Red Cross blood drive collected 31 pints of blood on the 10th from 1:30 to 6:30 pm. The Stewardship theme for the Fall campaign centered on “ Time, Talents, Treasure.”

“Christmas in Suffield” (Fall Fair) was conducted on November 4. The Suffield Youth Theater met five times. The Missions Team collected food for Thanksgiving gift baskets for families in need. The church Thanksgiving Dinner, put on by the men of the church, drew about 150 diners at 4 pm on the 18th. The next day was Commitment Sunday with the Stewardship theme “The Three T’s of Stewardship”(Time, Talent, Treasure). At 4pm, The Interfaith Thanksgiving Service was held. An Eagle Scout ceremony was held the evening of the 21st.

The first Sunday of Advent was December 3. An Advent workshop started at noon in Fellowship Hall. The Suffield Youth Theater group met five times in early

December. They put on a production on the 10th at 7 pm. Kent Memorial Library conducted a ginger bread decorating activity in Fellowship Hall on the 9th. The community carol sing at First Baptist occurred on the 10th. Special Needs Fellowship met on the 11th at 6:30 pm in Fellowship Hall. The Missions Team began collecting food for Christmas gift baskets. The Second Baptist Church community Christmas concert drew a “full house” at 3 pm on the 16th. More than a thousand dollars was collected for the Suffield Food Bank. After worship on the 17th, groups went caroling to shut-ins. The Christmas Eve pageant started at 5 pm in the Sanctuary and the Candle Light Service of prayers and hymns started at 10 pm. Finally, the Constitution and Bylaws Revision Team completed its work on the 31st.

Many dedicated people accomplished much but challenges remain. A positive spirit has permeated the congregation. We look to our future with hope.

Barry N. Sisk

Church Historian

American Baptist Women's Ministries (ABW)

The Second Baptist ABW had a very successful fair on November 4, 2017 under the guidance of Sue Schneller. We welcomed visitors from all around the area as we joined with other churches for Christmas in Suffield. It resulted in a day of shopping, searching the Attic Treasures for interesting items (this area always has the top sales for the day - \$926.00), eating, buying items from the bake table and the plant table and a variety of other offerings. Many thanks to all for your help.

The following information shows how we share the proceeds.

First Nat'l Bank	Balance		1651.70
	Fair proceeds		<u>2635.97</u>
			4287.67
10/18/2017	Sue Schneller for state permit	50.00	
10/18/2017	Table change for fair	175.00	
12/4/2017	Lunch expenses	138.64	
12/31/2017	Mission trip to the Dominican Republic	800.00	
12/31/2017	Camp Wightman	200.00	
12/31/2017	International Ministries in Valley Forge, PA	200.00	
21/31/2017	Network Against Domestic Violence	400.00	
12/31/2017	Suffield Emergency Aid Fuel Bank	<u>800.00</u>	
		2763.64	
			1524.03

Respectfully submitted,

Carolyn Samplatsky, Treasurer

Boy Scout Troop 260 Yearly Report

Thanks in large part to the Second Baptist Church, Troop 260 has had another fantastic year of scouting! We remain so thankful that Second Baptist Church has been our Troop sponsor since 1991. With your support, we have been able to offer strong programming and a sense of community to many young men.

Our participation numbers remain strong. 2017 ended with thirty-one scouts, ten leaders and nine Committee members. Our leaders are dedicated and hard-working as they support and challenge this group of young men. Mike Cremins and Alan Judkins have continued to serve in their positions as our Scoutmaster and Committee Chairperson, respectively. Their leadership is fundamental to running the logistics of the Troop, but it goes beyond that as they encourage and inspire.

Our scout community foundation is built brick by brick with our Tuesday meetings in Fellowship Hall. As a home base, the Second Baptist Church facilities allow our Troop the needed space to support our goals of citizenship, personal growth and leadership development. In addition to these important weekly meetings, the Troop has been lucky enough to participate in a wide range of other activities, including but not limited to:

At Suffield on the Green in September, the Troop hosted the traditional rope walk and continued to make and sell mouth-watering kettlecorn as a fundraiser.

Twenty-three scouts and four adults spent a week of fun and growth at Camp Workcoeman near New Hartford, CT for summer camp.

Four of our experienced scouts traveled to the Boy Scout National Jamboree in West Virginia, at facilities designed to enhance achievement, adventure, and innovation in Scouting.

Seventeen scouts and seven adults spent a week canoeing on the Allagash river in Northern Maine, working together and communing with nature.

We are proud of the personal achievements of our member scouts. Sam Sikes, Stephen Sattan, and Evan Cashman all earned their Eagle Scout awards in 2017. Other scouts have advanced through the ranks, completing merit badges, community service, other prescribed requirements, and supporting their candidacy at the Troop Boards of Review. It's a time-honored process that focuses on helping each Scout reach their full potential.

2017 was an active scouting year that allowed our members opportunity for growth, community-building and a big dose of fun. We remain conscious of the importance of Second Baptist Church in our ability to impact these young men. We thank you.

Submitted by,
Maureen Sattan
Troop 260 Secretary

Trustees Report

It has been the policy of the Trustees to contribute to the operation and mission budgets. The amount is calculated from the 3-year rolling average and 5% of that average. The value of the endowment is that of November 30th of each year. This year, the value is \$3,936,450.39. That is \$422,722.06 above last year and due mainly from the stock market performance. The endowment is managed by Bank of America/US Trusts and American Funds.

The contributions this year are shown in the Treasurer's budget report. During the year, we received a bequest from the Sam Fuller estate for \$16,308.39. And an additional payout of \$20,761.24 from the Voya Class Action Suit. Voya had managed a portion of our endowment in the past.

Many thanks to Becki Fuller, Laura Burnaford, Richard Hubbard, Art Sikes and Karen Santi.

Respectfully submitted,

Walter Malec

Second Baptist Church Endowment Funds as of November 30, 2017

Grantor Restrictions		Market Value 11/30/2017	Proration 11/30/2017
Funds for General Purpose			
	Name of Fund		
U	Leavitt B. Ahrens	\$11,782.17	0.00299309
R	Loomis Hatheway Ahrens	\$19,405.00	0.00492957
R	Mary B. Ahrens	\$17,359.02	0.00440982
R	Alice Bartlett	\$65,374.98	0.01660760
R	Charles S. Bissell	\$25,638.96	0.00651322
R	Dorothy F. Bissell	\$22,847.43	0.00580407
U	Shirley Brown	\$429,718.02	0.10916384
R	George L Creelman	\$3,596.24	0.00091357
R	E. Scott Farley Memorial	\$1,084.94	0.00027561
U	Frankie Connelly	\$78,432.18	0.01992460
R	Edward A. Fuller Fund (3/5)	\$148,548.19	0.03773658
R	Edward A. Fuller Fund #2	\$171,192.78	0.04348912
U	Emma J. Fuller	\$6,203.62	0.00157594
R	Franklin Fuller	\$73,365.98	0.01863760
U	Nathena Fuller	\$390,067.87	0.09909127
U	Samuel Fuller, added June 2017	\$5,118.67	0.00130033
U	Summner F. Fuller	\$27,383.97	0.00695651
U	Valyn Galvin	\$107,078.11	0.02720169
R	Alberta P. Greer	\$4,124.79	0.00104784
R	Erwin Grimmeisen	\$27,333.74	0.00694375
R	Cora E. Halladay	\$239,935.94	0.06095236
R	Ernest A. Hathaway	\$39,920.20	0.01014117
R	Louise E. Hatheway	\$3,482.44	0.00088466
U	Dorothy Kent	\$82,685.98	0.02100521
R	Helen M. King Church Expenses	\$11,772.47	0.00299063
R	Helen M. King Residuary	\$30,428.89	0.00773003
R	Land Sale Fund	\$61,563.34	0.01563930
R	Marian Lamont Maintenance Fund	\$67,396.66	0.01712118
R	Howard F. Pease	\$16,243.75	0.00412650
R	Nellie M. Pease	\$25,671.83	0.00652157
R	Bessie F. Perry	\$296,469.18	0.07531384
R	Edwin and Caroline Pomroy	\$17,359.02	0.00440982
R	George L. and Mary L. Pomeroy	\$12,632.32	0.00320906
R	Clifford H. and Helen F. Prior	\$42,674.28	0.01084080
R	Agnes Hatheway Senter	\$3,186.54	0.00080950
R	Charles L. Spencer	\$10,250.02	0.00260387
R	I. Luther Spencer Memorial	\$88,600.84	0.02250780
R	Louise P. Spencer	\$1,717.20	0.00043623
U	Harriet Wing Estate (3/4)	\$50,959.48	0.01294554
U	Miscellaneous Gifts	\$35,607.08	0.00904548
	Total General Purposes	\$2,774,214.13	0.70475018
Funds for Property upkeep			
U	Frankie Connelly Property Upkeep Fund	\$104,576.24	0.02656613
U	Nathena Fuller Property Upkeep Fund	\$107,113.04	0.02721057
U	Samuel Fuller, added June 2017	\$3,412.45	0.00086688
	Total Property Upkeep	\$215,101.74	0.05464358

Market Value Proration

Second Baptist Church Endowment Funds as of November 30, 2017

	Name of Fund	11/30/2017	11/30/2017
Funds for Music			
U	Samuel Fuller, added June 2017	\$1,706.22	0.00043344
R	Marian Lamont Choir and Music Fund	\$67,396.64	0.01712117
	Total Music	\$69,102.87	0.01755461
Funds for Fellowship Assistance			
R	Zebrine Adams & Emily Sheldon	\$39,244.96	0.00996963
U	Frankie Connelly	\$39,216.09	0.00996230
U	Nathena Fuller	\$73,348.03	0.01863304
U	Samuel Fuller, added June 2017	\$2,559.34	0.00065016
U	Mary J. Hatheway (1/2)	\$284.18	0.00007219
R	Helen M. King	\$41,523.60	0.01054849
R	Marion Lamont Fund for Poor Members	\$67,396.64	0.01712117
R	Geneve E. Last Poor Fund	\$9,276.35	0.00235653
R	Betsy Loomis	\$5,702.89	0.00144874
R	Chauncey Sheldon	\$3,355.97	0.00085254
	Total for Fellowship Assistance	\$281,908.05	0.07161478
Funds for Missions			
U	Frankie Connelly	\$39,216.09	0.00996230
R	Edward A. Fuller #2 (Curr. Expense 1/2)	\$171,207.96	0.04349298
U	Nathena Fuller	\$127,969.98	0.03250898
U	Samuel Fuller, added June 2017	\$4,265.56	0.00108361
U	Mary J. Hatheway (1/2)	\$467.86	0.00011885
U	Harriett Wing Estate (1/4)	\$16,986.49	0.00431518
R	Mission Outreach (formerly Poor Fund #2)	\$88,896.13	0.02258281
	Total for Missions	\$449,010.08	0.11406471
Funds for Women's Bapt Home Mission Soc.			
R	Hattie A. Fuller	\$5,910.27	0.00150142
U	Nathena Fuller	\$2,782.81	0.00070693
R	Sarah L. Fuller	\$5,169.27	0.00131318
R	Emily A. Spencer (for WBHMS)	\$8,874.24	0.00225438
	Total WBHMS	\$22,736.60	0.00577591
Funds for Women's Baptist Foreign Missions			
R	Hattie A. Fuller	\$5,910.27	0.00150142
U	Nathena Fuller	\$2,782.81	0.00070693
R	Saral L. Fuller	\$5,169.27	0.00131318
R	Emily A. Spencer (for WBHMS)	\$8,874.24	0.00225438
	Total WBFMS	\$22,736.60	0.00577591
Funds for Third Baptist Church Suffield			
R	Cora A. Cone	\$2,592.22	0.00065852
R	Edward A. Fuller (2/5)	\$99,048.11	0.02516178
	Total Third Baptist Church	\$101,640.33	0.02582030
	Total Consolidated Endowment Fund:	\$3,936,450.39	1.00000000
As of November 30, 2016 funds were invested as Follows:			
	US Trusts	\$1,917,616.08	
	American Funds	\$2,018,834.31	
	Total Consolidated Investment Funds	\$3,936,450.39	

Treasurer's Report

The attached Financial report contains the 2017 budget, the 2017 Actual and the planned 2018 budget. Along with these figures you will also find a summary of the Checking account in 2017 and the Investment Account balance at the yearend 2017. The money held in the investment account is currently held in a six-month CD and has been earmarked for designated purposes in the future. As of 1/1/2017 there was a starting balance of \$26,013.03 in the investment account and an ending balance of \$60,544.61 where we created a new category for capital campaign placeholder. We received capital campaign prepayments with \$22,450 deposited to cd and \$22,350 held in checking as the changing tax laws prompted several donors to make early contributions.

Mission Support (Treasurer of Missions) is funded through the pledges and plate offering. In 2017 we have contributed 10.1% consistent with prior years 2016, 2015, 2014 at 10.1%, 10.1% and 10% respectively. For 2018 we anticipate maintaining 10.1% towards Mission support.

Current Pledge and Plate was slightly lower than budgeted. House repairs were lower than expected during the year so picked up some of the painting and wall papering that were slated for the capital campaign out of current available funds which allowed us to start improvements in December 2017. Trust funds contributed \$554 more than expected due to interest adjustments on the Lamont trust. Trusts will contribute 10% more trust money in 2018 (Approx. \$15,578) due to the positive investment performance this year and the average of the past three years which include increased contributions. 2017 Contributions passed through to trusts include \$9,302.99 from class action settlement from our former investment company and \$16,308.39 insurance proceeds that was bequeathed to Second Baptist.

The finance committee met regularly this year reviewing several issues – requesting upgrade to the office computer system and programs (completed with memorial funds), review our phone system and internet connections as we were experiencing slow performance and dropped calls which resulted in upgrading internet services as their basic service did not meet our business needs. Finance task force met with insurance agent securing competitive insurance quotes and determined to change insurance providers.

A new stock clearing account was set up with Merrill Lynch when it was determined that our current trusts would no longer liquidate stock and send proceeds to Second Baptist. We received one stock transaction in the amount of \$12,689.43.

Having three treasurers helped spread the work. Laurie did an excellent job with the bill paying as bookkeeper and set up all online vendors a second time when the bank changed their system mid-year. Art kept on top of the payroll function and expanded our 1099 database for subject vendors, so all tax forms were submitted before year end at significant savings to processing fees. I maintained QuickBooks with deposits, trust transfers and council of ministry reporting and led the finance team initiatives. I also completed an audit of the 2016 financials as requested at last year's annual meeting.

We have had a positive and productive 2017 – Thank you to the many volunteers that serve SBC.

Respectfully Submitted,
Karen S Santi, Treasurer

2017 Statement of Income, Expenses and Proposed 2018 Budget

	<u>2017 Budget</u>	% income	<u>2017Actual</u>	% income	<u>2018 Budget</u>	% income
INCOME						
1100 INCOME						
1100 OFFERING						
1110 Pledges	148,000	42%	150,066	41%	150,000	40%
1120 Non Pledge & Plate	18,000	5%	14,312	4%	14,000	4%
Sub Total 1100 OFFERING	166,000		164,378	45%	164,000	
1130 Pledge Prepayment			21,970			
Total 1100 OFFERING	166,000		186,348		164,000	
1200 Cost Sharing and Lease						
1220 Suffield Academy	3,500	1%	3,500	1%	3,500	1%
1230 Other fees Cost Sharing	2,000	1%	1,674	0%	2,000	1%
1240 Custodian Fee's	750	0%	750	0%	750	0%
1250 T-Mobile Lease	29,956	8%	29,867	8%	30,190	8%
Total 1200 Cost Sharing and Lease	36,206	10%	35,791	10%	36,440	10%
1300 TRUST FUND RECEIVED						
1310 Second Baptist Church	91,402	26%	91,415	25%	100,307	27%
1320 Fellowship Assist./Diacona	11,612	3%	11,612	3%	12,672	3%
1330 Missions	20,378	6%	20,378	6%	22,227	6%
1340 Third Baptist Church	4,225	1%	4,225	1%	4,569	1%
1350 Lamont Trust	16,500	5%	17,040	5%	16,500	4%
NEW MUSIC	-	0%	-	0%	3,106	1%
1370 Property Upkeep	8,800	2%	8,800	2%	9,669	3%
Total 1300 TRUST FUND RECEIVED	152,918	43%	153,471	42%	169,049	46%
1400 INVESTMENT ACCOUNTS						
1406 Continuing Education Fund	1,000	0%	-	0%	1,000	0%
Total 1400 INVESTMENT ACCOUNTS	1,000		-		1,000	
1500 INTEREST INCOME						
3310 Flower Donations	-	0%	1,353	0%		0%
1700 Misc Income	100	0%	8,358	2%		0%
Total 1100 INCOME without prepayments	356,234	100%	363,362	100%	370,503	100%
1700 (Prepayments Capital Campaign)			22,350			
Total 1100 INCOME including prepayments	356,234		407,682		370,503	
EXPENSE						
2000 EXPENSE						
2100 CHURCH PROPERTY						
2110 Insurance	16,500	5%	16,313	4%	16,500	4%
2120 Maintenance	31,405	9%	21,261	6%	31,305	8%
2130 Utilities	30,800	9%	25,118	7%	28,300	8%
2150 Major Repairs	1,000	0%	-	0%	1,000	0%
2160 Property Upkeep	8,800	2%	8,099	2%	9,669	3%
Total 2100 CHURCH PROPERTY	88,505	25%	70,791	19%	86,774	23%
2200 CHURCH EXPENSE						
2210 Christian Education	3,500	1%	3,146	1%	3,500	1%
2220 Music	2,760	1%	3,105	1%	4,000	1%
2230 Paid Musicians	2,280	1%	2,800	1%	3,106	1%
2240 Office and Printing	7,250	2%	8,488	2%	8,900	2%
2250 Program and Outreach	2,750	1%	3,235	1%	2,750	1%
2260 Paid Substitutes	2,100	1%	1,400	0%	1,300	0%

	<u>2017 Budget</u>	% income	<u>2017 Actual</u>	% income	<u>2018 Budget</u>	% income
2270 Food Ministry	500	0%	251	0%	1,200	0%
2280 Staff Continuing Education	1,000	0%	570	0%	1,000	0%
2290 Banking Expenses	300	0%	241	0%	300	0%
4300 Misc Other			56	0%		0%
4310 Flowers		0%	980	0%	600	0%
Total 2200 CHURCH EXPENSE	22,440	6%	24,272	7%	26,656	7%
2300 MISSION SUPPORT						
2310 Treasurer of Missions	16,600	5%	16,936	5%	16,400	4%
2320 Fellowship Assist./Diacon	11,612	3%	11,696	3%	12,672	3%
2330 Treasurer of Benevolence	20,378	6%	20,378	6%	22,227	6%
2340 Third Baptist Church	4,225	1%	4,225	1%	4,569	1%
Total 2300 MISSION SUPPORT	52,816	15%	53,235	15%	55,868	15%
2400 PASTOR						
2410 Salary	49,400	14%	52,299	14%	51,376.00	14%
2412 FICA Offset	6,925	2%	6,925	2%	6,911.85	2%
2414 Retirement, MMBB	15,592	4%	15,059	4%	15,394	4%
2416 Reimbursement Health Ins.	8,727	2%	8,727	2%	6,575	2%
2418 Professional Expenses	400		197		400	
2420 Continuing Education	750		865		750	
2422 Mileage	1,100		875		1,100	
Total 2400 PASTOR	82,894	23%	84,949	23%	82,507	22%
2500 PAYROLL EXPENSE/SALARY						
2520 Choir Director	10,977	3%	11,477	3%	10,977	3%
2530 Christian Ed. Coord.	25,299	7%	25,799	7%	25,299	7%
2540 Custodian	20,800	6%	20,443	6%	20,800	6%
2570 Organist	14,480	4%	14,980	4%	14,480	4%
2580 Cong. Liaison Manager	26,520	7%	27,020	7%	26,520	7%
Total 2500 PAYROLL EXPENSE/SALARY	98,076	28%	99,720	27%	98,076	26%
2600 PAYROLL EXPENSE & FICA						
			61%		60%	
			% pledge		% pledge	
2610 Staff FICA	7,503	2%	7,700	2%	7,503	2%
2620 Workman Compensation	2,500	1%	1,147	0%	2,500	1%
2630 Payroll Expense/PayChex	1,500	0%	1,512	0%	1,500	0%
Total 2600 PAYROLL EXPENSE & FICA	11,503	3%	10,359	3%	11,503	3%
2700 INVESTMENT ACCOUNTS						
			54%		54%	
			% pledge		% pledge	
2702 Major Repair Fund			2,200	1%	1,000	0%
2703 Organ Repair Fund			2,200	1%	720	0%
2705 Pastor Sabbatical Fund			6,800	2%	7,400	2%
2709 (Capital Campaign)			22,450	6%		0%
2710 Music Fund			800	0%		
Total 2700 INVESTMENT ACCOUNTS			34,450	9%	9,120	2%
2700 Misc (prepayments capital campaign)			22,350	6%		
Total 2000 EXPENSE	356,234		400,126		370,503	
NET INCOME	0		7,557		(0)	
			44,800			

Investment and Checking Account 2017

All Starting Balance as of 1/1/2017		All Ending Balance as of 12/31/2017	
Checking Account, First National Bank of Suffield		Starting Balance	\$5,155.78
Checking		Ending Balance	\$20,350.45
Note YE deposits have balance in checking \$51,221.41 as of January 5th ,2018			
Merrill Lynch Stock Clearing Account		Starting Balance	\$0.00
New Account set up for Stock Clearing		Stock Value Deposited	\$12,689.43
Stock in transit for liquidation and sent to SBC checking 1/5/2018		Ending Balance	\$12,689.43
CD 6 mo, First National Bank of Suffield			
Investment CD		Total Investments starting:	\$26,013.03
Major Repair Fund		Starting Balance	\$1,399.16
Used for major repairs on the church & Parsonage.		Money from Checking	\$2,199.96
		Interest	\$6.50
		Ending Balance	\$3,605.62
Organ Repair Fund		Starting Balance	\$4,618.82
Used for organ service required every 25 years, last done in 2001.		Money from Checking	\$2,199.96
		Interest	\$12.31
		Ending Balance	\$6,831.09
Van Rental Fund		Starting Balance	\$758.39
Used for Van Rental for Church Functions and/or events.		Interest	\$1.37
		Ending Balance	\$759.76
Pastor Sabbatical Fund		Starting Balance	\$3,888.08
sabbatical for pastor every seventh year. Due between Oct 2019 and Sept 2020		Money from Checking	\$6,800.04
		Interest	\$19.29
		Ending Balance	\$10,707.41
Continuing Education Fund		Starting Balance	\$1,715.16
		Interest	\$3.10
		Ending Balance	\$1,718.26
Kitchen Upkeep Fund		Starting Balance	\$5,944.48
equipment up to date.		Interest	\$10.73
		Ending Balance	\$5,955.21
Food Ministry Fund		Starting Balance	\$1,650.18
Used by Kitchen Ministry		Interest	\$2.98
		Ending Balance	\$1,653.16
Music Fund		Starting Balance	\$6,038.76
Used by Music Committee		Money from Checking	\$800.00
		Interest	\$12.35
		Ending Balance	\$6,851.11
Capital Campaign advance payments		Starting Balance	\$0.00
Gifts prepaid for Capital Campaign		Money from Checking	\$22,450.00
		Interest	\$12.99
		Ending Balance	\$22,462.99
CD 6 mo, First National Bank of Suffield			
Allocated Annual Interest	\$81.62		
Investment CD		Total Investments ending:	\$60,544.61

Finance Team

The finance team participated in meetings with Partners for Sacred Places early in the year as we explored a community wide reach for a possible joint capital campaign with First Church. Partners did a great job gathering interviews from the community with Selectman, Police, Fire, School Administrators, the Academy and Suffield Emergency Aid was very informative. Partners also held a brainstorming session with members of both First Church and Second Baptist which was very energizing. Ultimately the decision was made to pursue separate capital campaigns and Second Baptist will not be hiring an outside consultant as our fundraising goal and the cost to pay for consultant did not make sense for us.

Second Baptist did further capital campaign research led by Laurie Gokey conducting our own Meeting Space survey while another group worked to identify issues that needed to be fixed or improved within the church working closely with House Committee and their ongoing 'list'.

In May, finance decided to pursue a review of our Insurance policies with an agent, Ministry Insured, which provides insurance exclusively for houses of worship using national carriers with high AM Best Ratings. This insurance review was in depth review of our policies coverage and needs so I solicited help from Laura Burnaford drawing on her insurance work experience to participate with Treasurer (Karen Santi) and Moderator (Scott Schneider) for interviews and information gathering. The initial in-person interview questionnaire was two hours where we described the workings of Second Baptist including our structure, finances, staff, Christian education, library, website, Church Community Builder, outside groups that use the church, personnel policies, safe church policies etc. The detail policy review included tour of our 29,023 sq. foot church building room by room - including closets as well as an exterior walk around of the 2,196 sq. ft. parsonage. We gathered information on the value of Musical Instruments with input from Evelyne and Jean including the Austin Organ Opus 2439 purchased in 1965 with replacement value \$592,000 including Historical Society Registration of the organ. We further gathered replacement value of the Bells, Chimes and two of the three grand pianos in the church as we were considering separate insurance riders. By contract we need to carry insurance on the grand piano in the Music room that is on loan. Further information was provided when each section of the church was built and year of the last updates for elevator, electrical, roofing and furnace including the Parsonage. Thank you to the House Committee for their help identifying these dates. We provided seven years of loss runs from our current insurance company which revealed only one water leak claim of \$7,500 during that time. Ministry Insured also offered to be a resource providing updated templates for 'safe church' policy and 'personnel policy' which were shared with appropriate groups. In July a review of the policy coverages and recommendations were presented by Ministry Insured in person to Laura Burnaford, Scott Schneider and Karen Santi. We compared coverage to our current policy at the same time and discovered higher limits with expanded coverage with the new insurance carriers including a new policy Directors and Officers which covers all staff and elected officers of Second Baptist with a combined cost coming in near the same cost of our current policy. It seemed obvious to us to accept the new policies with these expanded coverages with no change in our expense effective August 2017.

With the changing tax laws anticipated in 2018 which is anticipated to limit charitable giving tax deductions we informed the congregation that advance 2018 pledge donations as well as advance Capital Campaign donations would be accepted in 2017. \$50,000 of advance donations were received.

Respectfully Submitted, Karen Santi Treasurer and Chair of Finance Team

Report of Nominating Committee for 2018

Council Structure	
Position	2018
Growth and Outreach Ministries	Scott Sylvia
Growth and Outreach Ministries	Sue Schneller
Growth and Outreach Ministries	Evelyne Battle
Growth and Outreach Ministries	Tina Berrien
Growth and Outreach Ministries	Anne Stanley
Diaconate	Lucille Miller
Diaconate	Lois Vormstein-Schneider
Diaconate	Len Kingsbury
Diaconate	Howard Beal
Diaconate	Laura Burnaford
Diaconate	Bev Sikes
Diaconate	Marcy Rookey
Diaconate	David Jones
Usher Team A	Howard Beal
Usher Team A	Michael Preli
Usher Team A	Richard Rinaldi
Usher Team A	Kaden Rinaldi
Usher Team B	Art Sikes
Usher Team B	Josh Quinn
Usher Team B	RC Hubbard
Usher Team B	Greg Bassos
Usher Team C	Tucker Killiam
Usher Team C	Walter Malec
Usher Team C	Barry Sisk
Usher Team C	Dave Burnaford
Usher Team D	Bob Davis
Usher Team D	Jim Grant
Usher Team D	Derek Burnaford
Usher Team D	Laurie Gokey
Music Committee	Gail Davis
Music Committee	Laurie Gokey
Music Committee	Tina Berrien
Music Committee	Mary Anne Grant
Music Committee	Nancy Drenzek
Music Committee	Lois Vormstein-Schneider
Calling Caring Ministries	Natalie Das
Calling Caring Ministries	Barry Sisk
Calling Caring Ministries	David Battle
Calling Caring Ministries	Gail Davis
Calling Caring Ministries	Laurie Gokey
Calling Caring Ministries	Bev Sikes
Finance Ministry	Treasurer
Finance Ministry	Assistant Treasurer
Finance Ministry	1 member Administrative
Finance Ministry	Etienne d'Otreppe
Finance Ministry	
Fellowship Time Coordinator	Becki Tobiasz

Food Ministries Youth	Kaden Rinaldi
Food Ministries	Bev Sikes
Food Ministries	Richard Rinaldi
Food Ministries	Greg Bassos
Flower Task Group	Peggy Robards
Flower Task Group	Christine Ahrens
Flower Task Group	Marilyn Wilson
Flower Task Group	Bev Sikes
Flower Task Group	Claudia Hepner
Flower Task Group	David Battle
Mission Service and Justice Ministries	Richard Binns
Mission Service and Justice Ministries	David Battle
Mission Service and Justice Ministries	David Burnaford
Mission Service and Justice Ministries	Marcy Rookey
Mission Service and Justice Ministries	Michelle Brown-Quinn
Mission Service and Justice Youth	Trish Jackson
Spiritual Formation (CE)	Kirsten Johannassen
Spiritual Formation (CE)	Michelle Killam
Spiritual Formation (CE)	Jean Rinaldi
Spiritual Formation (CE)	Sheryl Woods
Spiritual Formation (CE)	Tiffany Bianco-Christian
Treasurer	Karen Santi
Assistant Treasurer 1 Bookkeeper	
Assistant Treasurer 2 Payroll and Oversight	Art Sikes
Collector	Corey Haynes
Assistant Collector	Kathy Sylvia / Mary Begin
Treasurer of Benevolences	Howard Beal
Director of Memorial Fund	Laura and Dave Burnaford
Internal Auditor	RC Hubbard
Trustee	Treasurer
Trustee	Laura Burnaford
Trustee	Art Sikes
Trustee	Becki Fuller
Trustee	RC Hubbard
Trustee	Walter Malec
House Committee	Walter Malec
House Committee	Jamie Guilmette
House Committee	Ted Sheiber
House Committee	Richard Binns
House Committee	Scott Miller
House Committee	Cliff Barron
Moderator	Scott Schneider
Vice Moderator	Nancy Drenzek
Clerk	Lucille Miller
Assistant Clerk	David Battle
Historian	Barry Sisk
Librarian	Libby Begin
Suffield Interfaith Council	Anne Stanley
Church Staff Relations	Karen Santi
Church Staff Relations	Peter Pierzchala
Church Staff Relations	Tina Berrien

Capital Campaign

Our Doors are Open – Let It Shine!

Second Baptist Church Capital Campaign

The capital campaign to restore, rejuvenate, and renovate the property of Second Baptist Church has been active “behind the scenes” during 2017. In the first half of the year Partners for Sacred Places (a nonprofit organization focused on building the capacity of congregations of historic sacred places to better serve their communities) interviewed members of the congregation and community leaders to assess the needs of the church and community. This study was used to further refine where we would concentrate our attention for the campaign.

A steering committee to oversee the project was formed in the second half of the year and is meeting on a regular basis so that a well-thought, concise campaign can be presented to the church for review and approval. Actions that have been completed include:

- Decision not to use a professional project/campaign manager – In today’s environment the trend is to pay a predetermined, set amount. This is in contrast to paying a percentage of the actual campaign. If our intent was to have a larger campaign than a campaign manager would be appropriate.
- Initial estimates have the total campaign costing around \$350,000.
- Members of the House Committee have been interviewing contractors and obtaining estimates on the various projects around the church property.

Currently we are not in a position to provide a detailed breakout of the costs of the various projects. However, we know that most expensive undertaking will be the restoration of the dome and the painting of the exterior including the pillars. The range for these projects is \$175,000 - \$200,000. The wide range is due primarily to two factors:

1. The variability of the price of gold. A firm cost will be determined at time of restoration at the then current gold price
2. The preparation of painting the front pillars can vary between scraping of old paint as needed (less expensive) to complete stripping of paint (more expensive).

We also intend to upgrade some of the entries and bathrooms to make them fully handicapped accessible. A complete list of recommended projects will be shared with the congregation in the next few months so that work on the various projects can be started by mid-2018.

If you have any questions regarding the capital campaign or would like to volunteer your time to support this endeavor please talk to Pastor Tom Carr or members of the capital campaign committee (Michelle Brown-Quinn, Laura Burnaford, Becki Fuller, Walt Malec, and Karen Santi).

Respectfully submitted,
Laura Burnaford

IN MEMORIAM

Members...

Gilbert Ahrens

Joined Second Baptist Church on April 11, 1953

David Anderson

Joined Second Baptist Church on April 20, 2003

Arlene Sikes

Joined Second Baptist Church on March 27, 1932

and Friends...

Lois Ahrens

Patricia Ahrens

Frederick J. Hanzalek