

# 2019



The **Annual Reports** of  
**Second Baptist Church**  
100 North Main Street  
Suffield, Connecticut

**Staff:**

The Rev. Thomas G. Carr, *Pastor*  
Jean Aldrich-Jones, *Organist & Hand bell Choir Director*  
Evelyne Battle, *Director of Music Ministries*  
Alison Hardy-Dusto, *Congregation Liaison Manager*  
Sue Begin Schneller, *Christian Education  
& Youth Coordinator*  
Jennifer Sikes, *Custodian*

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**Minutes of the 214<sup>th</sup> Annual Meeting**  
**(For the year ending December 31,2019)**  
**Second Baptist Church**  
**Suffield, Connecticut**  
**January 27, 2019**

Respectfully submitted by Lucille Miller, Clerk

## **December 29th Special Meeting**

## **Resolutions**

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**Special Meeting of the Congregation  
Revision of Constitution and Bi-laws  
Second Baptist Church**



## **Annual Report of the Pastor Thomas G. Carr**

An annual report is designed to reflect on a year that has passed and to look forward to possibilities of the year ahead. Doing so as we end one decade and begin another, the word “transition” came to me over and over again. Of course, life is all about transition, from what has been to what is to come. This year there have been many transitions in the life of our congregation. You will read about these throughout this Annual Report; I’ll name just a few.

The increasing number and variety of groups now using our building on a regular basis is one such transition. Our building is a ministry. It has always been used by our congregation and local groups in their good work. This year, we were blessed to see it used even more for good, healthy and meaningful groups throughout the week, including the Suffield Co-operative Preschool which fills our halls with the energy, voices and footsteps of children, parents and staff throughout the week. The major re-design of the Kneece Chapel Common Room has played a significant role in making our congregation more accessible to the greater Suffield community. Part of the increased use is because of the major internal construction taking place at the home of our brothers and sisters at First Congregational Church; it has been a blessing to be able to open our doors to assist them during this time of transition in their life and ministry.

The baptisms of nine of our young people in April was a transition and a joy, not only for the individuals who entered the waters of baptism and their families, but for the entire congregation. Baptism is moment of transformation into a new way of being with God in Christ which allows everyone, regardless of age or stage of life, a unique opportunity to reflect upon and renew our own baptismal vows and to prayerfully consider how we can be more faithful followers of the Way of Jesus.

This was also a year of significant loss for our congregation due to the deaths of many long-time members and friends of Second Baptist. Their physical presence will be greatly missed but the multiple and varied gifts they poured out on this congregation through the years, will long be remembered with gratitude. Their legacy, spirit and wisdom will continue to empower us as we move forward in faith.

I am deeply grateful to the committed and gifted staff of our congregation. Though every person is always in transition in some form, we are blessed that Evelyne Battle, Jean Jones, Sue Schneller, Alison Hardy-Dusto and Jennifer Sikes, continue to share their many wonderful gifts on behalf of this congregation for the sake of ministry here in Suffield and around the world.

After a congregational vote on December 29<sup>th</sup>, we began a partnership of mutual ministry with the Enfield American Baptist Church which closed after 55 years of ministry. We are delighted to embrace EABC as partners with us in ministry and though we will not be legally merging our congregations immediately, we will engage in that process sometime in the middle of 2020. I am delighted to welcome the Reverend Dr. Rachael Lawrence as Co-Pastor. Rachael is a gifted, committed person of faith, ordained to the Christian ministry in the American Baptist Churches, USA in September, 2019. Through December 29<sup>th</sup>, she served as EABC’s part-time Pastor. She will serve ¼ time as Co-Pastor, and I will reduce my work as Pastor of Second Baptist to ¾ time. This means that I will stepping back a bit, preaching and leading worship three Sundays each month (or 4 on the 5 Sunday months) and sharing pastoral and a few other responsibilities with Rachael.

As I am in my seventh year with Second Baptist Church as Pastor, I will be taking a four-month sabbatical beginning in May through the end of August. During that time, Rachael Lawrence will be increasing her time in pastoral care and handling more of the preaching and worship leadership responsibilities.

This is a time of transition, not only for our church, but for the world and our country. Things are changing dramatically which causes us to recognize and confront massive challenges. I consider this a time of crisis and in times of crisis, many react with anger, fear and violence, or panic, despair and denial, and often, give up hope. But I happen to think that a time of crisis is a perfect time for the church to actually BE the church and live out our calling as followers of the Way of Jesus. In one of the Chinese languages, the word “crisis” means “dangerous-opportunity.” This is an opportunity to live as the light that Jesus calls us. And though we may not be huge in number, every act of kindness, compassion, peace-making and love, matters. As in the poem of Edward Everett Hale

“I am only one, but I am one.  
I cannot do everything, but I can do something.  
And I will not let what I cannot do  
interfere with what I can do.”

Let us do that “something” for the sake of the Gospel and the world God so loves. And never forget: “Immanuel; God is with us.”

Peace.

Tom

## Presidents/Moderators of Second Baptist Church

1950-51	A. Ward Spaulding	1985	Gregory A. Haggett
1951-52	Marjorie Graham	1986	Richard L. Carmon
1952-53	Hermiona U. Spaulding	1987	Franklin A. Fuller
1953-54	Ernest A. Warner	1988	Allan G. Seibert
1954-55	William S. Fuller	1989	Arthur Brennan
1955-56	William S. Fuller	1990	Samuel Wolcott
1956-57	Bernhard J. Ahrens	1991	Henry Windsor
1957-58	Bernhard J. Ahrens	1992	Laurie Gokey
1958-59	Clifford A. Baab	1993	Rebecca M. Fuller
1959-60	Ernest A. Warner	1994	Stephen L. Smith
1960-61	Samuel S. Fuller	1995	Barry N. Sisk
1961-62	Frederick C. Dill	1996	B. Sisk/R. Johnson
1962-63	Thomas Orr, Jr.	1997	Robert Johnson
1963-64	David H. Johnson	1998	Gilbert P. Ahrens
1964-65	A. Raymond Taberman	1999	Howard Beal
1965-66	Sumner F. Bissell	2000	Rebecca M. Fuller
1966-67	William H. Connelly	2001	James Wood
1967-68	Everett A. Bartlett	2002	Winston Senter
1968-69	Everett A. Bartlett	2003	Lucile Loiseau/Richard Knapps/Becki Fuller
1969-70	Leavitt B. Ahrens		
1970-71	Erskine A. Harvey	2004	Russell S. Campbell, Jr.
1971-72	Sydney F. Fuller	2005	Arthur M. Sikes Jr.
1972-73	Rayford R. Parker	2006	Claudia Hepner
1973-74	Rockwood N. Berry	2007	Ernest J. Begin
1974-75	Harold A. Stewart	2008	Joseph P. Harry
1975-76	Roger L. Dalglish	2009	Lena Calvo Blake
1976-77	Nathana H. Fuller	2010	Barry N. Sisk
1977-78	Cecil P. Chase	2011	Barry N. Sisk
1978-79	Dorothy G. Kent	2012	Richard Hubbard
1979-80	Joseph P. Harry	2013	Richard Hubbard/Karen Santi
1980-81	Raymond L. Crosier	2014	Karen Santi
1981-82	David H. Johnson	2015	Lucille Miller
1982-83	Charles H. Linke	2016 -18	Scott Schneider
1983-84	Rockwood N. Berry	2018-19	Becky Tobiasz

### Life Diaconate

Anne Harry  
Joseph Harry

Cynthia Hill  
Signe Wright

## Moderator's Report

It has been such a rewarding experience working with the church team, and their heartfelt contributions to position our church to provide you the spiritual experience you need right now. Needs are dynamic and so is our path as we each search for the best way to fulfil our ministry mission. As part of that, we encourage each to move around and participate in new ministries, fostering personal and church growth. We are also very excited that the Enfield American Baptist Church will be joining with us in mutual ministry along with their pastor, the Reverend Dr. Rachael Lawrence, who brings a gift and passion for young adult ministry. This is all bringing positive energy, ideas and a further assurance we will stay relevant for future generations.

It was hard to miss all the great new building improvements in 2019. The opening of the Second Baptist Church Kneece Chapel/Common Room, was just one of those many improvements which contributes to our "Open Our Doors" campaign. It has been fully adopted by the community. One of the most recent uses of the Common Room was our involvement in the town-wide Annual Tree Lighting and Festivities the Saturday after Thanksgiving. Donations from this room use events, along with growing usage of the entire building, will help support the hiring of a new building use manager who can coordinate to ensure all activities in the church are properly supported as well as the increase in maintenance to be expected from increased use.

Not only have we been blessed to be given the opportunity to receive the Enfield Baptist Church, but we have also been joined by the First Congregational Church in many joint activities this year. Initially in 2018 I proactively setup joint 'fun' at the local Escape Room. Now, in addition to providing a space for the preschool during their church construction, we have enjoyed many combined activities in 2019 with more planned in 2020, starting with a Spiritual Life Retreat, January 24-25. My hope is all can find a way to participate that enables us to grow in our faith and reap the rewarding benefits that as I feel, working with this great bunch of people here at Second Baptist Church. I look forward to continuing to share my positive energies with you and the rest of our church community as part of making this the best spiritual haven possible.

Respectively submitted,  
Becky Tobiasz

## Council of Ministries

We adopted this Council of Ministries Structure in June 2018. The proposal at the January 2017 Annual Meeting to accept this new Structure and subsequently establish a Task Group to rewrite the By-Laws and Constitution to reflect this new structure which was completed by a By-Laws task group in June 2018.



## **Growth and Outreach Ministries**

### Worship Ministries

- Diaconate

  - Ushers

  - Communion Servers

  - Suffield on the Green Flex Team

  - Baptism

- Music Ministries

### Fellowship and Caring Ministries

- Calling and caring for Sick or homebound

- Food Ministries

- Fellowship Time

- Flower and Church holiday Decorating

### Spiritual Formation Ministries

- Christian Education (Birth through High School)

- Adult Education flex teams

### Mission Service and Justice Ministries:

- Mission Committee

- Suffield Community Aid Flex Team

- Soup Kitchen Flex Team

- Green Team/ Environmental Stewardship Flex Team

- Interfaith Council

### Financial and Building Ministries

- House

- Building Use Ministry

- Trustees

- Finance Team

### Administrative Ministries

- Modorator

- Assistant Modorator

- Clerk

- Treasurer

- Asst Treasurer (1 of 2)– bookkeeper

- Asst Treasurer (2 of 2) – payroll and oversight

- Auditor

- Church Staff Relations

# The Church Clerk's Report

## Joined by Baptism

Julia Chagnot  
Jessica Christie  
Stacey Christie  
Kira Johannessen Colson  
Madelyn Eckley  
Michael Hubbard  
Paula LaRochelle  
Amanda Nelsen  
Elizabeth O'Hara

123 resident men	47 non-resident men
<u>172 resident women</u>	<u>59 non-resident women</u>
295 resident members	106 non-resident members

170 active resident members  
125 inactive resident members

401 Total Members

## 2019 Audit Report

Below is reconciliation of the Second Baptist Church accounts at First Suffield Bank balance as of 12/31/2019 to the balances showing in the Second Baptist Church Annual report 2019.

Below is a summary of findings:

Account Name	Type	FSB (Peoples)	SBC Annual Report	Differences	Interest
SBC Main	Checking	\$ 44,728.21	\$ 44,728.21	\$ -	Yes
SBC Savings Account Inv	Savings	\$ 61,157.81	\$ 61,157.81	\$ -	Yes
Diaconate	Checking	\$ 12,780.87		\$ 12,780.87	Yes
Mission	Checking	\$ 17,999.28		\$ 17,999.28	Yes
Church School	Checking	\$ 1,111.88	\$ 1,111.88	\$ -	No
ABW Amer Baptist Women	Checking	\$ 2,529.91		\$ 2,529.91	No
Memorial Fund	Checking	\$ 8,418.64		\$ 8,418.64	No
Dominican Mission Trip	Checking	\$ 1,503.58		\$ 1,503.58	No

Comments include:

Diaconate Checking: timing of uncleared check

ABW checking: timing of uncleared checks.

Respectfully submitted,

Becky Tobiasz



## **Growth and Outreach**

The purpose of Growth and Outreach ministries is to reach beyond the congregation to let the greater community and world know of the mission and ministry of Second Baptist Church and encourage people to join with us in God's good work. We continue this mission through a variety of platforms. The Reverend Carr continues to send weekly emails that directly reach over 200 email addresses and the monthly Crier is published electronically, as well as in paper format for those who do not have access to the internet. Reverend Carr continues to record "radio spots," one minute devotional reflections heard on WJMJ and WTIC and other stations throughout the week. In addition to these communication vehicles, in 2019, we focused on two other channels of communication to the broader community.

Our upgraded website makes processing information more "user friendly" (<http://www.secondbaptistsuffield.org>). On the website, the Sunday morning worship services are now available in audio format. We are thankful for the continuing work of Jim Grant, Greg Bassos and Dave Burnaford for recording the services each week and downloading these on the website.

Our Facebook page has seen more and more activity this year announcing upcoming events and sharing special services and ministries. Peg Carr and Evelyne Battle continue to be the administrators of the site and we are grateful for their time and effort in letting the whole world know about the ministries of Second Baptist.

As must be mentioned every year, the most effective "growth and outreach" vehicle is you. As you share with friends, family, neighbors, colleagues and new acquaintances the mission of our congregation and invite them to join you, the work of the good news of God for the whole world can flourish. May we all be part of the growth and outreach of Second Baptist Church.

## Annual Report of the Diaconate – 2019

- For the Diaconate of Second Baptist Church, 2019 has been a year of challenges. These included: assisting our pastor with providing the spiritual resources to help grow our congregation, evaluating circumstances and distributing fellowship funds to members who have need, overseeing the spiritual needs of the congregation including preparation and serving of communion.
- Spearheaded by the leadership of the Reverend Thomas Carr we are slowly attracting new participants to our worship services as well as to other church activities. Membership has begun to grow, but very slowly. The members of the Diaconate took an active role in planning for and leading the spiritual growth activities of the congregation. A huge “thank you” to the members of the Diaconate for their dedicated, faithful, and faith-filled service to our congregation. We are also indebted to past members of the Diaconate for their willingness to step in to help serve in various capacities, particularly the serving of communion, when needed.
- As the congregation moves toward a more volunteer based service model, this change in how the church’s needs are met has created many opportunities for service. This was very evident when Cliff Barron, Jamie Guilmette, and Pastor Carr once again led the men of the church in preparing, cooking, and serving the annual Thanksgiving feast.
- With the help of Congregation Liaison Manager Alison Hardy-Dusto, we scheduled Sunday Morning Worship Leaders. Laura Burnaford spearheaded the Greeters for most of the year until the ushers assumed this responsibility late in the year.
- Working with Pastor Carr, a contingent of Deacons wrote and submitted a grant proposal to fund the pastor’s sabbatical, scheduled for May – August 2020. Although the grant was not approved, the planning will be extremely valuable as the sabbatical draws closer.
- There were no youth or adult candidates for baptism this year. As in the past, any new members of the congregation are welcomed into the Family of Christ here at Second Baptist Church with the Right Hand of Fellowship ceremony during worship.
- Through our Fellowship Funds program the Diaconate provided emergency assistance to financially distressed members of the congregation. The Diaconate also contributed funds toward the completion of various projects and services as part of our worship outreach.
- We have sponsored, helped to plan and/or participated in many church events including: Lenten breakfast devotions, the Ash Wednesday and Maundy-Thursday Services, August Sunday mini-services, Homecoming Sunday, Thanksgiving Dinner, Advent worship opportunities, as well as the Christmas Eve Service of Lessons and Carols. We also worked with Pastor Carr to obtain and make available to the congregation Devotion and Prayer booklets for various church seasons.
- It is our hope that in 2020 we will be able to increase our level of assistance to Pastor Carr as together we work to enhance and increase the spiritual aspects of our congregation’s life together. We are also hopeful that through our activities we will become stronger in our faith and closer to God and to each other!

Respectfully Submitted,

David Jones  
Chair, Deacons

## Diaconate Fellowship Fund

First Suffield Bank | A DIVISION OF PeoplesBank

### Checking Account

Beginning Balance - January 1, 2019 11,069.04

#### Receipts

Trust Funds Revenue	13,387.00
Monthly Interest	9.54
Private Donations	150.00
Voided Check	1,700.00
<b>Total Receipts</b>	<b>15,246.54</b>

#### Disbursements

Family Assistance	10,229.22
rental/housing assistance	
medical/dental expenses	
utility assistance	
educational assistance	

#### Diaconate Use

to enhance the spiritual life at Second Baptist Church

Fellowship Time Reimbursement	107.30
Advent Books	206.17
Stephen Ministry - Books	55.75
Card Ministry	84.82
Books for book study	239.18
Food/Meals Reimbursement	70.57
Baptism	541.70
Renovation to Sanctuary pews	1,000.00
Kneece Chapel Renovation	1,000.00
Discretionary Diaconate Use	<u>3,305.49</u>

**Total Disbursements 13,534.71**

Ending Balance - December 31, 2019 12,780.87

Respectfully submitted,  
Laura L. Burnaford, Treasurer

## **Music Ministry**

The Music Ministry in 2019 consisted of the Sanctuary Choir, the SBC Singers, and the Folk Group directed by Evelyne Battle, and the Hand Bell Choir, directed by Jean Aldrich-Jones. In addition, Jean continues to serve as our organist and accompanist. We were also very fortunate to have several guest musicians join us throughout the year.

Under the guidance of Evelyne and Jean, the various choirs and musicians provided a variety of music for worship services throughout the year. In addition, there were several special musical programs this year. The Hot Cats Jazz Band joined us on two separate occasions during the year, which has become a wonderful tradition. On Palm Sunday, the Sanctuary Choir presented a suite entitled “When Silent Voices Sing” directed by guest Lorri Cetto, and accompanied by guest instrumentalists.

In the spring, the SBC Choir joined the choirs of other Suffield churches, Suffield Middle and High Schools, and Suffield Academy in a town-wide concert, “Suffield Sings!”. Each group performed two pieces and then joined together for two combined songs. We will look forward to participating in this concert again this spring.

In the fall, the Music Ministry was pleased to host the “Partner’s With A Purpose” concert featuring Evelyne Battle, Lorri Cetto, and Lori Davitt. The event benefited Partnering to Reach Aspirations. The Music Ministry hopes to continue hosting events such as this in the coming year.

The 16<sup>th</sup> Annual Community Christmas Concert was, as usual, very well attended. Once again we were joined by groups from Suffield Middle School, Suffield High School Chamber Choir and Hall High from West Hartford. We were pleased to have received donations of for the Suffield Community Aid Private Fuel Bank.

In addition to these events the Sanctuary Choir performed at the Annual Carol Sing at First Baptist Church, and participated in the Interfaith Thanksgiving Service choir, and caroled to the home-bound individuals.

Respectfully Submitted,

Tina Berrien  
Music Committee Chair

## SPIRITUAL FORMATION

Spiritual formation is a life-long process of an individual's growth in faith. For some, Christian Education is about believing certain things *about* God, the church, the Bible, and other theological concepts. We believe that the spiritual life is about being in relationship with God, ourselves, others and all life. You can't have one without the other—we have to know about God to be in relationship with him. We have learned that growing our spiritually has many aspects to it with only a small part of that done on Sunday mornings. Mission trips can do things Sunday school cannot; parents and the congregation can model faith to teach things Sunday school cannot; intergenerational small groups can provide opportunities Sunday schools cannot, and worshipping as a congregation can reach people in a way that Sunday school cannot.

**Our Children's and Youth Ministry** We think the most important thing our ministries can do is help kids know that the God of all creation is their personal God as well and to help them see themselves as part of God's people. We share Bible verses and stories with kids to show them who God is. This way kids come to know the Bible, how to live and deepen their relationships with God, themselves, others and the rest of creation, and how we're to live as followers of Christ. As kids learn these things, they begin to understand how God related to his people through the ages. Each week as we teach Bible verses and model and promote prayer, this consistency builds a foundation for children to know that God is real, a living God with Whom they can have an intimate relationship.

### **Adult Ministry**

Adult Education

Book Group

Great Courses

Spiritual Direction

**We Need You.** Each person's spiritual development is dependent on his or her interactions with others. One important aspect of how people view themselves has to do with how others treat them and how they, in turn, treat others. This is an integral part of the process of spiritual formation. As a congregation, we are called to treat each other as Jesus would; to show what it means to be loved and cared for as God loves and cares for us, and model and encourage each other in the way God calls us to treat each other.

These inter-generational relationships will help us all on our path of spiritual formation. And may we always remember that our church is one of the few places in our culture that children have opportunities to regularly interact with adult Christians.

# Christian Education Ministry

Great opportunities for our children.

- Sunday School for all ages
- Theater opportunities & scripture reading
- Opportunities for your child to share their musical gifts
- International Mission trips for grades 10-12
- Mission Opportunities for all ages- soup kitchen, canned goods and book drives, Neighbor to Neighbor care baskets.
- Helping Hands a service-oriented middle school youth group.
- Senior High Youth Group, opportunities for service and so much more
- Concerts- Soul fest
- Camping- Camp Wightman
- Christmas Eve Pageant - everybody is welcome to participate
- Craft workshops

## Intergeneration Activities

- VBS Vacation Bible School

All of these activities and so much more are available with hope that by working together, our children will develop a closer relationship with Jesus and grow to understand their gifts. Our mission statement is, “Learn it, Love it, Live it”! Join us.

## HOPES FOR 2020

- Remodel our classrooms and reorganize the Prior Wing into our Educational area.
- Continue to work with Missions on opportunities for youth and kids.
- Find more times for the youth to take an active part in the worship service.

Christian Education is happening anywhere we are given the opportunity to guide someone closer to Jesus. I am so grateful for our teachers and for their dedication but it’s not enough, everybody has a job when it comes to Christian Education at Second Baptist.

Christian education does not happen quickly. Christian education is not something we do once as children—then when we get older, we’ve simply got it. Christian education is a lifelong process of learning, believing, growing, and serving.

When we dedicate a young child and his or her parents, the pastor asks the congregation if we will help to raise that child in a Christian environment – and we respond, “Yes.” That is our promise and we are here for you.

Christian education is a part of almost 50 different activities and groups here at Second Baptist. Christian Education is for all ages. As the Christian Education Director I am so thankful for the children, the funding, volunteers, creativity, and prayers each activity receives.

Volunteers are always welcomed and needed. Maybe Christian Education is where God is calling you to serve. Join us.

God Bless,

Sue Schneller

## Spiritual Direction -Sunday School Treasurer's Report

Beginning Balance	<b>283.45</b>
May deposit	1500.00
July Deposit	1835.00
Cash	175.00
December deposit	500.00
	<b>4293.45</b>
<b>Disbursements</b>	
Sunday School Programs	988.45
Helping Hands & Youth	418.07
Picnic and advancement Sunday	394.00
Special Needs	10.60
VBS 2017	680.82
Baptism Sunday	157.58
Growth and Outreach	401.04
Extra programs	131.01
<b>Deposits &amp; starting balance</b>	
<b>Disbursements</b>	<u>3181.57</u>
<b>Ending Balance as of 12-31-19</b>	<b>1,111.88</b>

Respectfully Submitted,  
Jean Rinaldi, Treasurer

## Missions Committee

This past year the Mission Committee of Second Baptist Church continued to provide domestic and international support. Support to the following was provided:

Third Baptist Church  
Suffield Interfaith Council  
Springfield Soup Kitchen  
Cross Roads Food Pantry  
Assistance to individuals and families in crisis  
Suffield's Emergency Aid Association's Thanksgiving and Christmas Baskets, which supply food and gifts for local Suffield families  
Camperships for SBC children  
ABC-USA: Unified Mission, America for Christ Offering, One Great Hour of Sharing  
World Missions Offering, Retired Ministers and Missionaries Offering  
Light of Hope- Dominican Republic Mission in January and August  
International Ministries Kristy Engle  
Interreligious Eco- Justice Network  
International Ministries  
Green Team  
Camp Wightman  
Julie's Safe House  
Kneece Chapel Renovations  
Capital Campaign's Pew Modifications  
Global Baptist Peace Conference  
Caribbean Christian Centre for the Deaf in Kingston, Jamaica

As you can see, there are many opportunities for individuals and groups to participate in various ways. We are blessed as a Church to have an abundance of support from within and outside of our congregation, to mission work. We thank everyone who contributed to the mission work of Second Baptist Church. We always welcome and encourage everyone to be a part of Second Baptist Church's commitment to missions.

Respectfully submitted,

Michele Brown-Quinn



## Calling and Caring Ministry

The Calling and Caring Ministry meets in our church library at 12:30pm on the 3rd Wednesday of each month except in December, July and August.

The primary motivation of the Calling and Caring Ministry is to care for our church family by reaching-out to those in need, whenever and wherever possible.

We live-out this ministry by connecting casually and intimately in a variety of ways:

- through our prayers;
  - friendly visits to home or care facilities;
  - sharing a meal or day-trip excursion;
  - sending numerous cards/notes/e-mailings, etc.;
  - making numerous phone calls;
  - building friendships;
  - welcoming visitors; and
- offering smiles, hugs, and handshakes to one and all.

Every year proves to be a busy one for this ministry and 2019 was no exception. We should be extremely grateful for the creatively caring work of my friends on the committee: Bev Sikes, Gail Davis, Laurie Gokey, and Barry Sisk. Thanks, also, to so many others in our church who regularly give of themselves to this ministry - even though they aren't committee members!

And please don't forget: you needn't ever wait for one of us to call! Whenever you may want a visit (or just a chat on the phone), please feel free to reach out to us directly - or simply inform Alison Hardy-Dusto, at our church office, and she will arrange for one of us to "take it from there"! (We can always be counted upon to keep in confidence every contact we make, as well as everything shared in connection therewith.)

It is a blessing to serve the people of Second Baptist Church.

Joyfully submitted,

David Battle,

## Card Ministry

This year, the women of SBC started a "Card Ministry." The focus of this ministry is to join in fellowship to make greeting cards for people whose spirits need uplifting. We generally make "Thinking of You" cards and add individualized messages inside. This year the group made over 300 cards.

There are four church members designated as "card senders." These women received cards from the Card Ministry to be sent to people listed in the Church Register or Bulletin.

Card making sessions are held as needed. The number of people participating in the card making sessions has ranged from a minimum of six to a maximum of sixteen. All are welcome. Please think about joining this remarkable group of ladies this year. We will be gathering again soon to replenish our stock, enjoy some more fun, fellowship, and consume some tasty treats.

Submitted by Laurie Gokey

## **Fellowship Time**

Fellowship Time is held right after services in the Fellowship Hall. It is a wonderful opportunity to catch up and visit with others in an informal way and a time of sharing and fellowship with members and guests at our church. Volunteers help to make this event successful by helping with set up, baking, or cleanup and we are always looking for volunteers. Contact the church office at 860-668-1661 or sign up on the sheet on the bulletin board outside the Fellowship Hall.

## **Flower Ministry**

Thank you to all who gave flowers or money to the Flower Fund to make our Sanctuary beautiful on Sunday mornings and especially at Easter and Christmas. If you would like to honor or remember someone with flowers to be placed on the alter, please sign up on the flower calendar outside Fellowship Hall. The arrangement is of your choice and doesn't need to be large. It could be flowers from your garden. We will call to remind you of your kindness of signing up for the Sunday you chose. After church you may take your arrangement, or a person from the Flower Ministry will be glad to deliver them to someone who is ill or one of our shut-ins. The flowers are greatly appreciated by the home-bound and sick. Their faces light up to know someone cared.

Thank you to committee members who took the time to decorate the Sanctuary and deliver flowers.

If you would like to be a part of this ministry, just ask, we would enjoy having you join us.

Respectfully submitted,

Bev Sikes  
Flower Ministry Chair

## **Food Ministry**

The Food Ministry again this year was committed to promoting fellowship. The Food Ministry team lead our Lenten Breakfasts and assisted the men's Thanksgiving Dinner and the Music Ministry Concerts. The group also did five funeral receptions and will be on hand if a group wants to use the kitchen. We were available to assist the Advent Pancake Breakfast put on by our friends at First Congregational Church and other events. The kitchen is kept stocked for Fellowship Time on Sundays and other occasions. The team enjoys fellowship as we serve in Gods work when putting on an event.

## **Building Use Ministry**

In 2018, a Building Use Ministry (BUM) was formed. It is led by Evelyne Battle, Laurie Gokey, Nancy Drenzek, and David Battle with help from Karen Santi and ex officio participation of Pastor Tom Carr. The focus of this Ministry is aligned with the theme of the ongoing Capital Campaign (“Open our Doors and Let It to Shine”.) Our vision is to more fully use our church premises by partnering with Guest-Users from within Suffield’s community.

In 2019, the BUM completed the following objectives:

1. Identified the “inventory” of under-utilized rooms in our church and analyzed the capability of these rooms to serve the various needs of potential Guest-Users.
2. Explored staffing issues in contemplation of hiring a part-time Building Use Manager
3. Created guest-use partnership process & transaction documentation
4. Explored legal and risk management issues

As a result of BUM’s “inventory” of under-utilized church rooms, it was determined that the Kneece Chapel space would be better used if it were remodeled into an “all-purpose meeting room.” The BUM took the lead for this project by overseeing demolition, raising funds, re-searching materials and designing the new decor. The room has a state-of-the-art audio visual system that can be used for corporate meetings, educational events or just watching a movie!

The grand opening/dedication of the new space took place in September during the celebration of Suffield on The Green. The public was invited to experience the new space and enjoy a free coffee. This project could not have been completed without the help of Ernie and Libby Begin, Betsy and Joe Carr, Laura Burnaford and all of the church committee members that contributed their time, energy and funding.

In anticipation of the increased demand for use of church space by members of the congregation as well as the public, the BUM revised the “Guidelines and Application” form for space-sharing events. During the revisions, the BUM explored legal and risk management issues which resulted in the development of a “Rental Agreement” for longterm guest users.

During the past year, the Suffield First Church of Christ went under renovation which displaced several of their guest-users including the Suffield Cooperative Preschool and AA groups to name a few. Their Guest-Users have become our current Guest-Users, thereby significantly increasing the immediate need for a Part-time Building Use Manager.

The BUM developed a Building Use Manager job description and application form for potential applicants. The job was advertised and the process of interviewing applicants has begun.

**Laurie Gokey**

## TREASURER OF BENEVOLENCES

### CHECKING ACCOUNT

Balance on Hand, January 1, 2019 \$ 16,208.30

### RECEIPTS

Missions Support from SCB Treasurer	\$ 13,041.30	
Trust Funds - Missions	\$ 23,482.00	
Trust Funds - Third Baptist Church	\$ 4,827.00	
	.	
Communion Offerings and Special Collections	\$ 3,277.60	
One Great Hour of Sharing Offering	\$ 691.00	
America for Christ Offering	\$ 749.00	
World Mission Offering	\$ 373.00	
Retired Ministers and Missionaries Offering	\$ 833.00	
Light of Hope Dominican Republic Mission	\$ -	
SBC Treasurer Reimburse Incorrect Draw from Missions	\$ 210.00	
Interest Earned	\$ 15.28	\$ 47,499.18
		\$ 63,707.48

### DISBURSEMENTS THROUGH ABC-USA

American Baptist Churches USA		
Unified Budget	\$ 14,040.00	
America for Christ Offering	\$ 1,000.00	
One Great Hour of Sharing	\$ 2,700.00	
World Mission Offering	\$ 1,000.00	
RMMO	\$ 1,225.00	
		\$ 19,965.00

### DISBURSEMENTS AS DIRECT PAYMENTS

Third Baptist Church of Suffield (4th Q check not cleared)	\$ 3,600.00	
Reimburse Soup Kitchen Supplies	\$ 1,306.69	
IREJN - interreligious Eco-Justice Network	\$ 500.00	
SBC Special Needs Group	\$ 159.53	
Network Against Domestic Abuse - Julie's Safe House	\$ 725.00	
SBC Incorrect electronic draw from Missions Acc't	\$ 695.91	
Tatum LaRochelle Kingston Mission Project	\$ 1,000.00	
Light of Hope Dominican Republic Mission Projects	\$ 600.00	JAN 2019
Light of Hope Dominican Republic Mission Projects	\$ 2,500.00	JUL 2019
Camp Wightman	\$ 1,907.50	
Reimbursement - Grocery Store gift cards	\$ 600.00	
Barbara Lawrence - TV Project Funding	\$ 278.00	
Suffield Community Aid (Formerly EAA)	\$ 1,000.00	
International Ministries - Kristi Engle	\$ 1,100.00	
CT Baptist Homes "Wish List"	\$ 400.00	
CrossRoads Pantry	\$ 1,200.00	
Baptist Peace Conference	\$ 1,500.00	
Community Assistance	\$ 1,253.50	
SBC "Green Team" purchases	\$ 417.44	
SBC Capital Campaign - Kneece Chapel renovations	\$ 5,000.00	
	\$ -	\$ 25,743.57
		\$ 45,708.57
<b>Total Disbursements</b>		

Balance on Hand, January 1, 2020 \$ 17,998.91

Less: Uncleared checks & Reserve for Jan/Feb 2020 expenses, future 2020 reserves \$ 14,166.78

Remaining balance before undesignated Trust Fund Income transfer in late Feb 2020 \$ 3,832.13

**[The Reserve includes \$ 1000 for future initiatives supporting Capital Campaign]**

Respectfully Submitted, Howard Beal, Treasurer of Benevolences

## Light of Hope Mission

For over 16 years we have been traveling to the Dominican Republic. We have seen our mission trips play a crucial role in the lives of countless people and we continue to believe everyone should experience a mission trip. We were excited that Pastor Joel and Elizabeth could come to Second Baptist for a visit. What a wonderful opportunity for our congregation to meet them and let them share what God is doing in their lives.

To read the blog from January 2019's trip please go to <https://sites.google.com/site/lightofhopedominicanmission/day-1>

This summer we were unable to travel to the Dominican because of travel restrictions. We sent money for the work we had planned. Joel and Elizabeth's Church received money to help members of the congregation that were hurt by the tourists not visiting the island (they broke it down as food, electricity, and rent.) Additional money went for church outreach which included Elizabeth's women's project and the project they're doing with new families and a small amount of money was set aside for repairs and the purchasing of more chairs. With Wilson's help we completed two bathrooms that were already on our agenda this included two septic tanks the toilets and small enclosures from cinder made from cinderblocks. We are changing lives.

Bathrooms aren't the most glamorous of experiences on a mission trip, but try living without one for a day. We are making a difference and sharing our love with those who can feel moments of helplessness. We are their light of hope. Read our blogs at [www.lohmission.org/](http://www.lohmission.org/)

Beyond broadening perspectives, mission trips give us the chance to be God's hands. Working together, playing with kids, serving a meal, experiencing a new culture – these are a few examples of ways faith and adventure meet.

God is doing incredible work through our missions. The energy, fresh perspective, and passion we bring there is only a small part of what we bring back to our community.. Eyes are opened. Passions are ignited. Possibilities are exposed. Pursuits begin. Mission trips help those who go to see what they are capable of.

It's our hope that our mission trips are much more than something we are supposed to do. We want our mission trips to be something people want to do.

We work hard to keep mission trip prices as low as possible because we don't want finances to be any teenager's excuse for staying home. Our average youth mission trip cost is about \$1300.00 which includes flight, food, lodging and an awesome experience. When we hear about a specific student who is struggling to make it on a mission trip because of financial restraints, the missions committee does their best to find a solution.

If you're interested in participating in a mission trip, call the church office at 860-668-1661 and join us for an informal meeting. It's not too late, you're not too old!

# Light of Hope -Dominican Republic Account

## Deposits & Starting Balance

Beginning Balance	\$ 7,580.51
Cash from Fundraising	\$ 750.00
Support from Missions Committee	\$ 2,500.00
	<hr/>
	<b>\$ 10,830.51</b>

## Disbursements

January Trip Travel Reimbursement	\$ 4,226.92
Cash for January Trip (Tax, Building Supplies, etc.)	\$ 2,500.00
Wired Cash to Joel to Support Church Growth	\$ 1,600.00
Wired Cash to Wilson to Distribute in lieu of August Trip	\$ 1,000.00
	<hr/>
	<b>\$ 9,326.92</b>

<b>Deposits &amp; Starting Balance</b>	<b>\$ 10,830.51</b>
<b>Disbursements</b>	<b>\$ 9,326.92</b>
	<hr/>
<b>Ending Balance</b>	<b>\$ 1,503.59</b>

## **Greater Suffield Interfaith Council**

The Greater Suffield Interfaith Council brings together people from a variety of faith traditions for prayer, study, worship and service in order to strengthen the ties that bind us together as one human family and with Earth, our common home. As a result of transitions among many in the religious community in Suffield, the Interfaith Council's work was limited to the following events in 2019.

1. The annual Martin Luther King, Jr. celebration held at Third Baptist Church on the third Sunday of the new year, January 20<sup>th</sup>. An offering was received to aid Suffield Emergency Aid.
2. Easter sunrise service at Sunrise Park.
3. The Interfaith Thanksgiving celebration was held this year in our Sanctuary, the Second Baptist Church. The theme was peace among all peoples and with Earth. The Community Choir sang two fabulous pieces under the direction of Evelyne Battle accompanied by Jean Jones.

Submitted by,

The Reverend Thomas G. Carr

## **Fellowship for People with Special Needs/Disabilities**

Fellowship for People with Special Needs/Disabilities met every second Monday of the month except for July and August during 2019. Our group continued to thrive and add new dimensions. Group homes from Avon, Bloomfield, Enfield, and quite a number of people from Suffield attended regularly. Our partnership with Suffield Parks and Recreation has continued to enhance our program.

In June, our annual prom was highly successful and loads of fun! Santa visited in December with gifts for everyone. We all had a wonderful time. All participants really enjoy our monthly singing, dancing, crafts and snacks. We have become a big caring family.

Those involved from Second Baptist Church included Tina Berrien, Derek Burnaford, Laura Burnaford, Gail Davis, Trish Jackson, David Jones, Jean Jones, Scott Miller, Sue Schneller, Helping Hands, our high school and college students and their family members. Scott Sylvia once again contributed his time as the DJ for our Prom. In addition, Donna Carney-Bastrzycki from Suffield Parks and Recreation, Laura Vindigni, and various parents of our guests assisted at our gatherings.

Jean Aldrich-Jones

## The Green Team

The Green Team of our church (involvement in which is enthusiastically open to one and all) is committed to the following mission:

- *“To inspire, educate, and empower our congregation and the wider community to be faithful stewards of sacred Earth.”*

The Green Team’s vision (being the aspiration of its mission) is:

- **“A congregation and community filled with awe and wonder - working together passionately to restore and sustain sacred Earth.”**

With such heartfelt ambitions in mind, the Green Team undertook a variety of important initiatives in 2019, most notably:

Level 2 Green Certification (of our congregation) was achieved; and work for Level 3 Certification is begun.	2019 weekly Lenten devotionals were dedicated to faithful stewardship of God’s creation
Wild flowers were planted behind our Prior Wing (in lieu of grass).	Green Team members led a variety of environmental forums: <ul style="list-style-type: none"> <li>• 7-week series on the confluence of science and spirituality for the well-being of our planet and its life;</li> <li>• A variety of environmental symposiums for our church and community:             <ul style="list-style-type: none"> <li>* A. Forums to discuss animal life in Suffield (e.g. bats &amp; bees).</li> <li>* B. Film series on anthropogenic damage to living beings, oceans, wilderness, and atmosphere</li> </ul> </li> </ul>
A Church Energy Audit was completed with important recommendations for the House Committee to implement.	
Weaning our church and its guest-users from utilizing disposable plastics in favor of reusable alternatives - as in bags for food shopping or sitting down to eat (with knives, forks, spoons, cups, etc.) in our Fellowship Hall -.	
Our Green Team is represented on both (a) Suffield’s recently formed green committee; and (b) Creation Justice Network of ABC-USA.	We supported the Trustee’s research into “sustainable investing” (i.e. aligning our church’s investment portfolio with congregational values).

We look forward to working in stewardship together on eco-justice issues affecting us, our community, our region, our country and the world for the restoration and sustenance of Earth.

David Battle  
Green Team



## Suffield Community Aid

Suffield Community Aid is a great organization that helps many local families by offering a wide variety of programs to help with many needs that are not being filled elsewhere in our community. Members of Second Baptist Church are afforded the great opportunity to contribute to Community Aid through their annual Holiday Basket Program. Every year, members of the church provide food and paper goods to both the Thanksgiving and Christmas Baskets and also provide gifts for our families during the Holiday Season. In 2019, Second Baptist was asked to support 5 local families. This was a resounding success and was enthusiastically supported by our church members, who were quick to contribute food and gifts and donate their time to help sort, package, and drop off the baskets.

## Soup Kitchen

**“God has shown you, O mortal, what is good. And what does the Lord require of you but to do justly, love mercy and walk humbly with your God.”**

**-Micah 6:8**

**When-** On the second Saturday of the month, our church delivers and serves a meal for anyone in need at the Loaves and Fishes Soup Kitchen, which is located at the South Congregational Church in Springfield, MA. Helpers meet at our church around 11 am and leave by 11:15 am. They return to our church by 1 pm.

**Who Can Participate-**Everyone is welcome. This is a great family activity or maybe you know of another group that may want to share this experience too (scouts, clubs, friends, families in your neighborhood). This is what changes lives – both yours and theirs.

**Pizza, Brownies and Bananas-** 9 Party pizzas are picked up from Big Y. Banana’s are bought from Costco (19 bunches), and the brownies are homemade. We are always looking for bakers. Please consider joining, it can be a life changing experience.

Our Missions Committee funds the meal. Reimbursements with receipts can be obtained through the benevolence treasurer, Howard Beal.

Respectfully Submitted,

Michele Brown-Quinn

## **2019 Collector's Report**

Offering Towards 2019 Pledges	\$ 105,618.00
Additional Donations from Members and Friends	\$ 15,954.00
Cash (Plate) Offering	\$ 6485.51
Offering Towards 2020 Pre Pledges	\$ 2630.00
Offering Towards 2019 Capital Campaign	\$ 66,053.38
Total	\$ 196,740.89

Respectfully Submitted  
Corey Haynes  
Collector

## **Financial Discipleship Report of the Stewardship Campaign**

The Stewardship Campaign in the Fall of 2018 produced a decrease in the total number of pledges over the last several years. The number of pledges decline to 49 pledges in 2020 from 64 pledges in 2019. The total amount pledged toward 2020 is \$127,436.00, a decrease of \$10,130.00, a decrease of 7.4 % from 2019.



## House Committee

The SBC House Committee continues to support the church by trying to deal with the effects of time and use on our properties. This year's focus was continuing to manage all of the repair and maintenance items funded by the capital campaign and other emergency items that arose during the year. Walt Malec acted as our onsite contractor manager. Working with various contractors to obtain bids, define the work and monitor progress throughout the year through all the projects. The following are some of the major items:

- Completion of the paving
- Installation of handicapped parking spots and re-striping of the lot
- Replacement of the parsonage roof and one of the flat roofs at the church
- Installation of new all-night energy efficient parking lot lighting
- Heating system repair due to frozen pipes
- Oversight of T-Mobile upgrade

Other items that the house committee dealt with this year included:

- Discovery of and reporting to the authorities of a stolen trailer abandoned at the church
- Several interior lighting issues at the church and parsonage
- Exterminators for ants and mice
- Several water closet related issues including leaks, flapper replacements and loose tiles
- Replacement of damaged gutter on the north side of the church
- Window cleaning
- Emergency replacement of the refrigerator in the commercial kitchen
- Building updates requested by the new pre-school tenant

We are forever indebted to Walt for taking the lead overseeing and managing all this work. To the members of the House Committee, Walt Malec, Richard Bins, Ted Sheiber, Jamie Guilmette and Scott Miller thank you for your dedication and support of our church – you make a difference.

As a reminder, overseeing of the Church properties is now done on an all-volunteer basis – our plates are full and our to-do list is long. We ask members of the church to be understanding of our time – if you see something say something and understand we will get to it as time and budget allows.

Respectfully Submitted,

Cliff Barron, Chairperson

## Church Staff Relations

The CSRC attempts to meet quarterly as needed to serve in a liaison role to align the interests of the staff and of the congregation.

SBC staffing remained constant during 2019 with one full-time Pastor and five part-time positions: Church Liaison Manager, Choir Director, Organist and Handbell Director, Christian Education Coordinator, and Custodian. Finance and CSRC salary survey confirmed staff salaries were commiserate with CT church staff and due to inflation a 2% salary was recommended to Council of Ministries which was approved for all staff and will be effective in January 2020. During 2019, CSR chair participated in discussions with Building Use Ministries Task Force to finalize a job description for a 6 hour per week position to staff that was added to the budget the last 4 months of 2019. This position was posted, interviews were conducted however no suitable candidate was offered this paid position. Full-year funding for the new position is in the 2020 budget.

One of our ways to support our staff is to ensure that each has performance feedback regularly. The staff has met regularly with the Pastor individually and as a group this year as each part-time staff person reports directly to the Pastor. Representatives from the Diaconate, Church Staff Relations and Moderator conducted a joint review at the Pastor's request during July 2019. During the Pastoral review, we reviewed his accomplishments of starting new short term small groups on Creation Justice and continuing Wednesday and Sunday small groups. In September 2019, the Pastor will have completed six years of service with Second Baptist. In the Pastor's agreement, he is then eligible to take a four-month Sabbatical during his seventh year (between September 2019 and August 2020) and the Pastor agrees to stay with Second Baptist Church at least one full year after sabbatical. Pastor is finalizing plans and working toward taking sabbatical during the summer months May-August 2020 and will work closely with Moderator, Diaconate and others to prepare for his time of renewal as well as church ministry needs while he is away.

Pastor Carr has proposed to reduce his working hours to 75% to create a Co-Pastor position for Rachel Lawrence whom he has mentored the past few years. Rachel comes to us from Enfield Baptist Church and has degrees and programs designed for families with children. SBC approval for this new role of Co-Pastor is up for congregational vote December 29<sup>th</sup> 2019. In preparation, CSRC wrote a new co-pastor minister/church agreement, and co-pastor job description, and worked out with The Finance Committee a financial proposal in preparation for this new position.

Thank you to each staff member for their continued contributions to the life and ministry of Second Baptist. We are so blessed by each of you and your gifts.

Respectfully submitted,  
Karen Santi, Chair. Tina Berrien and Peter Prischalla

## CHURCH HISTORY 2019

The congregation of Second Baptist Church of Suffield continued its usual programs and activities in 2019. The pastoral leadership and care of Thomas Carr continued to inspire spiritual wellbeing and individual commitment to Christian service. There was an increase in the number of community organizations which used our church building. The Kneece Chapel was renovated to create a multi-purpose room. On December 29, a church meeting voted to create a partnership with the congregation of Enfield American Baptist Church which closed. Rev. Dr. Rachael Lawrence became a Co-Pastor with Rev. Carr as Pastor.

The usual community organizations made regular use of SBC facilities: Boy Scouts, Cub Scouts, Girl Scouts, Suffield Academy, Suffield Garden Club, AA, Kent Memorial Library, and Yoga class. Additional groups to use SBC facilities this year: Partnering to Reach Aspirations, a non-profit organization designed to assist young adults on the Spectrum by providing educational opportunities to Suffield residents; "Greater Springfield Music Together, a "family music and movement class for infants, toddlers and pre-schoolers"; and, Qi Gong and Tai Chi classes. The Suffield Cooperative Preschool from the First Congregational Church moved to the Sisk(educational) wing for the 2019-2020 school year because of construction at First Congo.

Church groups which met on a regular basis were numerous: Fabulous Friday Folders, Helping Hands(Youth), Book Discussion Group, Great Courses class, Springfield Soup Kitchen Group, Sanctuary Choir, Handbell Choir, Folk Group. Also, the Council of Ministries and many of the committees in each one of the Ministries met on a regular schedule.

The church building was well maintained. Volunteers converted the Kneece Chapel to a multi-purpose "common room." A new refrigerator for the kitchen was purchased. Additional handicapped spaces were marked on the rear parking lot.

In January, most groups began meeting. The Dominican mission trip group of four left on the fourth for a week. They took school and medical supplies. A Boy Scout Eagle Ceremony for Mickey Barron was held on the 8th. The Special Needs Fellowship met on the 14th at 6:30 pm. The Book Group met on most Sundays at 6:30 pm. Great Courses met most Wednesdays at 9:30 am. On the 12th, the Springfield Soup Kitchen mission group met at 11 am. The Boy Scouts met on Tuesday evenings at 6 pm and Cub Scout Den 8 met on the 12th at 1 pm. The Boy Scout Board met on the 17th at 7 pm. Helping hands met at 2:30 PM on Tuesdays. A potluck supper/hymn sing was enjoyed in the Fellowship Hall. The SBC annual meeting was held on Sunday the 27th at 11:15 am.

February was a busy month for choirs and the Folk Group as the Lenten season was to begin in March. The Folk Group practiced on the third, tenth and 24th at 8:30 am. The handbell and Sanctuary choirs practiced on Thursday evenings on the 7th 14th, 21st,

and 28th. Springfield Soup Kitchen Mission met at 11 am on the 9th. Special Needs Fellowship was held at 6:30 pm on the 11th. An American Red Cross blood drive was held in the Fellowship Hall on the 13th from 1:30 - 6:30pm. The Boy Scout Board met on the 21st at 7 pm. On Sunday, the 24th at 11:15 am, a Bylaws review informational meeting was held in the Fellowship Hall.

In March on the 3rd, an environmental program and workshop, "Get the Buzz on Native Bees", was held in the Fellowship Hall at 3 pm. It was sponsored by FOFAH, the Suffield Land Conservancy and the Green Team of Second Baptist. The Suffield Garden Club met in Fellowship Hall on the 4th at 11 am. A Fat Tuesday potluck supper was enjoyed at 6 pm in the Activity Room. An Ash Wednesday service was held at 7 pm on the 6th. The Springfield Soup Kitchen group began its mission at 11 am on the 9th. Lenten breakfasts began at 8 am, Sunday, the 10th. Special Needs Fellowship began at 6:30 on the 11th. An award winning film, "Bag It" was shown in Fellowship Hall at 4:30 pm on the 17th. The showing was presented by Second Baptist in collaboration with the local Sierra Club and Kent Memorial Library. Suffield on the Green planning meeting were held on the 22nd and 29th.

April Mission Offering supported the "Light of Hope" mission. The Suffield Garden Club met at 11 am in the Fellowship Hall on the first. The Sanctuary Choir participated in "Suffield Sings" on the 7th at 4 pm in the Middle School auditorium. It was the second Annual Choral Festival. Special Needs Fellowship met at 6:30 pm in the Fellowship Hall on the 8th. Springfield Soup Kitchen group met at 11 am on the 13th as did Cub Scout Den 8 at 1 pm. On Palm Sunday, the 14th, the sanctuary Choir presented a cantata, "When Silent Voices Sing", in the worship service at 10 am. It was directed by Lorraine Certo with guest voices and instrumentalists. Maunday Communion service was at 7 pm at Second Baptist. Easter Sunday Sunrise service was at Sunrise Park at 6 am. Music at morning worship at 10 am featured the sanctuary and Handbell Choirs and the Royal Brass quintet.

On May 1, the Suffield Historical Society trustees met in Fellowship Hall at 7 pm. Sunday morning worship on May 5 was lively as The Hot Cay Jazz band played before, during and after the service. The May Communion Offering supported Kristy Engel, a medical missionary with the American Baptist International Ministries. The next day, the Suffield Garden Club met at 11 am in the Fellowship Hall. The card making group met at 6 on the 10th. The Springfield Soup Kitchen Mission met at 11 am on the 11th as did Cub Scout Den 8 at 1 pm. On the 13th, Special Needs Fellowship met at 6:30 pm in Fellowship Hall. A blood drive was held on the 14th, 1:30-6:30 pm in Fellowship Hall. The Boy Scout Board met at 7 pm on the 16th. On the 23rd, Suffield Academy held its Baccalaureate Service practice at 9 am and the service at 8 pm in the sanctuary. Nine young people were baptized at the worship service on the 28th.

In June, the First Congregational Church of Suffield joined Second Baptist for worship services, June 23rd through July. In addition to the AA Monday evening group, a second AA group began meeting at noon four days each week. A capital campaign

"Our Doors Are Open: Let It Shine" report stated that 70% of pledges had been collected. On June 2, Third Baptist Church installed a new Pastor. The Communion Offering was for One Great Hour Of Sharing. A Suffield Climate Change Symposium was held on the 5th 6:30-8:30 pm in SBC Fellowship Hall. It was sponsored by the Green Teams of Second Baptist, First Congregational, the local Sierra Club and Kent Memorial Library. Springfield Soup Kitchen mission met at 11 am on the 8th. Celebration Sunday and picnic were on the 9th. Special Needs Fellowship met on the 10th at 6:30 pm. At 6 pm on the 14th, " Soap making for the Lazy Hostess" cleaned up in Fellowship Hall. Book group met at the home of Laurie Gokey on the 30th.

In July, First Church and West Suffield Congregational Church worshipped with Second Baptist. Vacation Bible School was held 8th-12th with First Congo at SBC. Every workday from 2-5 pm adjacent to the Kneece Chapel (Common room), a Pop-up Refreshment Center was open to the public. It was sponsored by "Partnering to Reach Aspiration". On the 31st, a potluck supper was held in Fellowship Hall at 6 pm for anyone interested in SBC booth for Suffield on the green. Peg Carr was in charge.

In August, worship services were held at First Baptist Church of Suffield. The Pop-up Refreshment Center open to the public operated every workday 2-5 pm.

September 1 was the last worship service at First Baptist Church for the summer. After Labor Day, a full schedule of activities resumed at Second Baptist. Worship resumed on the 8th. Suffield on the Green occurred on the 7th and 8th. Second Baptist had a double booth with a variety offerings. The Communion Offering was designated to the Inter-religious Eco-Justice Network. Special Needs Fellowship occurred at 6:30 pm on the 9th. Suffield Academy used the sanctuary at 9:30 am on the 9th. On the 14th, the Springfield Soup Kitchen mission met. The 15th was "kick off " Sunday with the Hot Cat Jazz Band. The Boy Scout Board met on the 19th. The card making group met on the 17th at 6pm. The group makes greeting cards to send to church members.

On October 1st, and each Tuesday at 10 am, the Music Together program occurred. On Oct 2nd, and each Wednesday, the Great Courses class met. The Cub Scouts met at 9 am on the 5th and, and at 9:30 the Cetto Chamber Choir met. The Communion Offering on the 6th was designated for the World Mission Offering which supports International Ministries. The Book Group met at 6:30 pm. The Qi Gong met on each Monday at 9:30 am beginning on the 7th. An AA group met at noon four days each week and a second AA group met at 7 pm each Monday. The Suffield Garden Club met on the 7th at 11 am. The Springfield Soup Kitchen mission met at 11 am on the 12th. Suffield Academy met at 1 pm and Special Needs Fellowship met at 6:30 pm. The Boy Scout Board met on the 17th at 7 pm. The card making group met at 6 pm in Fellowship Hall on the 18th.

On November 2, the Christmas in Suffield fair was enjoyed by a good crowd. During the Fair, people could greet author Wanda Couch who wrote "2020 Morning Awakenings" for Suffield's 350th Anniversary celebration. The Communion Offering on the 3rd was given to Suffield Community Aid. The Cetto Chamber Choir had a rehearsal at 3 pm on



the 3rd. Qi Gong class met on the 4th and each Monday thereafter. The Suffield Garden Club met at 11 am on the 4th. The Phoenix AA group met at noon four days each week and the Grapevine AA group met each Monday at 7 pm. Music Together met on the 5th and each Tuesday thereafter at 10 am. The Yoga Class met each Thursday at 10 am beginning on the 7th. Special Needs Fellowship met at 6:30 on the 11th. Commitment Sunday was Oct. 17. The Interfaith Choir rehearsed at 7 pm on the 17th. The First Congregational Church Council met at SBC at 7 pm on the 19th. The Annual Thanksgiving dinner, put on by the men of the church, was served at 4 pm on Saturday, Nov. 23. About 155 people enjoyed a delicious turkey dinner. The next day, Thanksgiving baskets for Suffield Community Aid were assembled under the leadership of Corey Haynes. The Interfaith Thanksgiving service was held at 4 pm.

December 1 was the first Sunday of Advent and a Christmas decorating workshop began at noon with pizza enjoyed by an enthusiastic group. On the 3rd, First Congregational Church Capital Campaign Committee met at SBC at 6:30 pm. SBC Church Staff Relations Committee met at 7 pm. Qi Gong and Yoga classes met at their usual days and times. On the 6th, Suffield Coop Pre-school held an ice cream social. Cub Scout Pack 266 met at 9 am on the 7th. The Cetto Chamber Choir rehearsed at 12:30 pm on the 7th. Christmas caroling at First Baptist was enjoyed at 4 pm on the 8th. The Community Christmas Concert at Second Baptist Church at 3 pm on the 14th was a huge success - the church sanctuary was full. Christmas baskets were filled on the 15th for Suffield Community Aid. A Blue Christmas service was held at 7 pm on the 19th. The Girl Scouts held a Christmas breakfast with Santa on the 21st. After worship on the 22nd, members of the congregation sang carols to shut-ins. The Christmas Eve Pageant service started at 5 pm and the Candlelight service began at ten pm. On the 29th, immediately after worship, a special church meeting was held for the purpose of approving a partnership with Enfield American Baptist Church which was closing and accepting their Pastor, Rev. Dr. Rachael Lawrence, as a Co-Pastor of Second Baptist Church with Rev. Thomas Carr as Pastor. There were numerous questions and comments. The two motions were approved with only one nay.

A productive year occurred in 2019 because many people made big commitments in terms of time, talents, and finances. The capital campaign was successful and the church expanded its service to the Suffield community. We welcomed many new young members. We look to the coming year with optimism as our partnership with Enfield American Baptist Church evolves.

Barry N. Sisk  
Historian

## American Baptist Women

The ABW (American Baptist Women) had a successful fair on Saturday, November 2, 2019, in Fellowship Hall. We made over \$1900.00 which allows us to support several charities.

Starting balance in checking account		\$ 632.18
Proceeds from November church fair		<u>1911.43</u>
	Total	\$2543.61

### DONATIONS

Suffield Community Aid		800
Mission Trip to Dominican Republic		600
Network against Domestic Abuse		350
Camp Wightman		200
American Baptist Ministries		<u>200</u>
	Total	2150

Current checking balance		\$393.61
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Respectfully submitted,

Carolyn Samplatsky, Treasurer

## **Boy Scout Troop 260 2019 Annual Report to Second Baptist Church**

Troop 260 has had another fantastic year of scouting! We remain grateful for the sponsorship of Second Baptist Church and its continuing support. With your support, we have been able to offer strong programming and a sense of community to many young men since 1991.

Our participation numbers remain strong. 2019 ended with twenty scouts, eight leaders and eleven Committee members. Our leaders are dedicated and hard-working as they support and challenge this group of young men. Mike Cremins continues to serve as Scoutmaster. Mike, along with his Assistant Scoutmasters, provide the leadership that is fundamental to running the logistics of the Troop, but it goes beyond that as they encourage and inspire. Cliff Barron continues to serve as Committee Chair and Walt Malec continues to serve the Troop as Charter Organization Representative.

As a home base, the Second Baptist Church facilities allow our Troop the needed space to support our goals of citizenship, personal growth and leadership development. Each Tuesday evening the scouts can be found in Fellowship Hall preparing for their next adventure. In addition to these important weekly meetings, the Troop has been lucky enough to participate in a wide range of other activities by being committed to camping every month of the year. Highlights of 2019 include:

In late June, 5 leaders and 19 scouts traveled to northern Maine and canoed 62 miles of the Allagash Wilderness Waterway continuing our long-standing tradition

Seventeen scouts and three leaders spent a week of fun and growth at Camp Workcoeman near New Hartford, CT for summer camp. This year at camp eleven scouts and two leaders got scuba certified in anticipation of our SeaBase 2020

In November the Troop expanded our urban navigation experience by taking a group of scouts to Washington DC. The scouts formed 3 teams and competed in an education focused scavenger hunt.

We are proud of the personal achievements of our member scouts. Jackson Smith, Robert Gilleran, Evan Mankouski and Chris Bulat all earned their Eagle Scout awards in 2019. Other scouts have advanced through the ranks, completing merit badges, community service, other prescribed requirements, and supporting their candidacy at the Troop Boards of Review. It's a time-honored process that focuses on helping each Scout reach their full potential.

2019 was an active scouting year that allowed our members many opportunities for growth, community-building and big doses of fun. We remain conscious of the importance of Second Baptist Church in our ability to positively impact these young men. We thank you.

Respectfully Submitted,

Cliff Barron  
Committee Chair Troop 260

## **Trustees Report**

It has been the policy of the Trustees to contribute to the operation and mission budgets. The amount is calculated from the 3-year rolling average and 5% of that average. The value of the endowment is that of November 30th of each year. This year, the value is \$4,082,407.32. That is \$285,475.05 higher than last year and due mainly from the stock market performance. The endowment is managed by Bank of America/US Trusts and American Funds.

The contributions this year are shown in the Treasurer's budget report. During the year, we received another class action suit payment from VOYA in the amount of \$18,182.00.

The Trustees voted to push out for one year the repayment of the loan for the steeple repair. Therefore, no decrement to the T-Mobile lease payment will be taken for the loan in 2020.

Many thanks to Jamie Gullemette, Richard Hubbard, Scott Schneider, Ted Sheiber, Art Sikes and Karen Santi, and a special thanks to Art Sikes for crunching the numbers.

Respectfully submitted,

Walter Malec, Chair

**Second Baptist Church Endowment Funds as of November 30, 2018**

**Second Baptist Church Endowment Funds as of November 30, 2018**

## Treasurer Report

The following two pages contain the financial statement of the Second Baptist Church for 2019 budget, 2019 actual expenditures as well as the proposed 2020 budget. The final page of the report is the Investment report that summarizes the main checking account, Merrill Lynch Stock activity, Windsor Federal Line of Credit, and the Investment Account activity for 2019. The money held in the investment account is currently held in a savings account and has been earmarked for designated purposes in the future. As of 1/1/2019 there was a starting balance of \$46,340.42 in the investment account and an ending balance of \$61,157.81. Investment increase mainly due to the property upkeep trust funds being held in Investments per request of House Committee.

Mission Support (Treasurer of Missions) is funded through the pledges and plate offering. In 2019 we have contributed 10.2%. Prior year contributions were 13.9% in 2018, 10.1% in 2017 and 10.1% in 2016. For 2020 we anticipate maintaining 10.1% towards Mission support. Current Pledge and Plate was significantly lower (\$23,508) than pledged. Normal House repairs were lower than expected during the year as they continued to manage the Capital Campaign items identified as separate income and expense line items. Trust funds contributed (\$2,508) less than expected due to interest adjustments on the Lamont trust. Trusts will contribute 18% more trust money in 2020 (Approx. \$32,966) over prior year budget mainly due to taking the full T Mobile income into budget this one year to help defer costs of Pastor's Sabbatical. The past 7 years the T Mobile income has been prorated to pay back the Trusts for Steeple repair and will be fully repaid in 2023 at which time the T Mobile income will flow directly into our annual budget. The trusts also had positive investment performance which increased our average of the past three years. You will note the 2019 net loss is negative (\$38,786). However, when offset with the 2018 net income \$40,681, there is a net positive of \$1,895 including prepaid pledges of \$2,630.

In November the Finance Committee met with the Pastor to review his proposal of adjusting his salary and creating a Co-Pastor position if approved after the December 29<sup>th</sup> special meeting. We have detailed the finance proposals for three separate pastoral positions – Pastor, Co-Pastor and Sabbatical. We also funded Building Use request for a full year for a potential add to staff if hired in January. Brotherhood Mutual Insurance costs provided greater savings than expected in 2019– particularly for the Workers Compensation costs as compared to our prior insurance carriers.

The stock clearing account was used several times via Merrill Lynch and as noted in the investment report, incoming funds received were \$9,358.94 that was deposited into the SBC checking for Memorial, Pledge and Capital Campaign contributions.

PayPal electronic payment service was utilized almost monthly in 2019. Second Baptist received 21 transactions after fees \$11,872.93 was transferred to SBC main checking account. I pulled double duty again this year as SBC Treasurer as well as managing the Capital Campaign (see separate capital campaign reports). Art Sikes continued with the payroll function and expanded our 1099 database for new vendors. Our system of record is QuickBooks for deposits, bank reconciliation, expenses, and financial reporting.

Respectfully Submitted,

Karen S. Santi, Treasurer

**Second Baptist Church of Suffield**  
**2019 Statement of Income, Expenses and Proposed 2020 Budget**

	<u>2019 Budget</u>		<u>2019 Actual</u>		<u>2020 Budget</u>	
<b>INCOME</b>						
1100 OFFERING						
1110 Pledges	137,568	37%	105,618	25%	127,436	31%
1120 Non Pledge & Plate	14,000	4%	22,440	5%	25,000	6%
Subtotal Pledges	<u>151,568</u>	41%	<u>128,058</u>	30%	<u>152,436</u>	37%
1130 Pledge prepayments	0		2,630		0	
Total 1100 OFFERING	<u>151,568</u>		<u>130,688</u>		<u>152,436</u>	
1200 BUILDING USE AND LEASES						
1220 Suffield Academy	3,550	1%	3,600	1%	3,550	1%
1230 Bldg Use Fees	2,100	1%	6,717	2%	6,361	2%
1250 T-Mobile Lease	31,318	8%	31,172	7%	31,519	8%
Total 1200 DONATIONS BLDG USE AND LEASES	<u>36,968</u>	10%	<u>41,489</u>	10%	<u>41,430</u>	10%
1300 TRUST FUND RECEIVED						
1310 Second Baptist Church	108,256	28%	108,256	28%	138,672	33%
1320 Fellowship Assiat./Diacona	13,367	4%	13,367	3%	14,000	3%
1330 Missions	23,482	6%	23,482	6%	24,557	6%
1340 Third Baptist Church	4,827	1%	4,827	1%	5,048	1%
1350 Lamont Trust	16,073	5%	15,565	4%	15,565	4%
1370 Property Upkeep	10,730	3%	10,730	3%	11,221	3%
1380 Music	3,282	1%	3,262	1%	3,432	1%
Total 1300 TRUST FUND RECEIVED	<u>182,037</u>	46%	<u>179,529</u>	42%	<u>212,495</u>	51%
1403 Organ Repair Fund			2,808			
1706 Sabbatical Fund					11,120	
1406 Continuing Education Fund	1,000					
1500 INTEREST INCOME	30		53		50	
1610 General use			1,900			
1630 Capital Campaign Contribut			66,053			
1700 Misc Income			139			
3310 Flower Donations			1,215			
3300 Non-Budgeted Income - Other			53			
Total 3300 Non-Budgeted Income	<u>1,030</u>	0%	<u>72,220</u>	17%	<u>11,170</u>	3%
<b>Total Income</b>	<u><b>371,598</b></u>	<b>100%</b>	<u><b>423,926</b></u>	<b>100%</b>	<u><b>417,530</b></u>	<b>100%</b>
<b>EXPENSE</b>						
2100 CHURCH PROPERTY						
2110 Insurance	16,500		14,631		15,000	
2120 Maintenance	30,305		26,574		30,000	
2130 Utilities	30,108		35,300		33,800	
2150 Major Repairs	1,000		0		1,000	
2160 Property Upkeep	10,730		3,220		11,221	
Total 2100 CHURCH PROPERTY	<u>88,643</u>	24%	<u>81,725</u>	18%	<u>91,021</u>	22%
2200 CHURCH EXPENSE						
2210 Christian Education children and youth	3,500		3,500		3,000	
2211 Adult Education					1,500	
2220 Music	4,000		2,778		4,000	
2230 Paid Musicians	3,282		3,425		3,432	
2240 Office and Printing	8,900		8,659		8,900	
2250 Program and Outreach	2,350		3,752		3,100	
2260 Paid Substitutes	1,400		1,225		1,400	
2270 Food Ministry	1,200		1,919		1,200	
2280 Staff Continuing Education	1,000		450		1,000	
4310 Flowers	600		775		625	
2290 Banking Expenses	600		580		600	
Total 2200 CHURCH EXPENSE	<u>26,632</u>	7%	<u>27,063</u>	6%	<u>28,957</u>	7%



**Second Baptist Church of Suffield  
2019 Statement of Income, Expenses and Proposed 2020 Budget**

	<u>2019 Budget</u>		<u>2019 Actual</u>		<u>2020 Budget</u>	
2300 MISSION SUPPORT						
2310 Treasurer of Missions	15,308		13,041		15,244	
2320 Fellowship Assist./Diacon	13,387		14,237		14,000	
2330 Treasurer of Benevolence	23,482		22,632		24,557	
2340 Third Baptist Church	4,827		4,827		5,048	
<b>Total 2300 MISSION SUPPORT</b>	<b>57,004</b>	<b>#DIV/0!</b>	<b>54,737</b>	<b>12%</b>	<b>58,840</b>	<b>14%</b>
2400 PASTOR						
2410 Salary	51,378		51,378		43,870	
2412 FICA Offset	8,912		8,912		5,874	
2414 Retirement, MMBB	15,304		15,550		14,484	
2416 Reimbursement Health Ins.	8,309		8,575		8,395	
2418 Professional Expenses	300		280		225	
2420 Continuing Education	500		667		375	
2422 Mileage	1,100		1,508		1,060	
<b>Total 2400 PASTOR</b>	<b>81,891</b>	<b>22%</b>	<b>82,858</b>	<b>18%</b>	<b>72,091</b>	<b>17%</b>
2450 CO-PASTOR 25%						
2460 Salary					13,101	
2462 FICA Offset					1,002	
2464 Retirement, MMBB					2,098	
2468 Professional Expenses					75	
2470 Continuing Education					125	
2472 Mileage					875	
<b>Total 2450 CO-PASTOR 25%</b>					<b>17,274</b>	<b>4%</b>
2480 SABBATICAL 4 months						
2490 Salary					15,284	
2492 FICA Offset					1,169	
2494 Retirement, MMBB					2,448	
2495 Mileage					656	
<b>Total 2470 SABBATICAL 4 months</b>					<b>19,555</b>	<b>5%</b>
2500 PAYROLL EXPENSE/SALARY						
2520 Choir Director	10,977		10,977		11,197	
2530 Christian Ed. Coord.	25,299		25,299		25,805	
2540 Custodian	20,800		19,480		21,218	
2570 Organist	14,480		14,480		14,770	
2580 Cong. Liaison Manager	28,520		28,520		27,050	
2590 Building Use NEW Position	1,800		0		9,600	
<b>Total 2500 PAYROLL EXPENSE/SALARY</b>	<b>90,876</b>	<b>27%</b>	<b>98,736</b>	<b>21%</b>	<b>109,638</b>	<b>26%</b>
	<b>&lt; 50% recommended</b>	<b>96% of Pledge</b>	<b>76% of Pledge</b>		<b>72% of Pledge</b>	
2600 PAYROLL EXPENSE & FICA						
2610 Staff FICA	7,841		7,400		8,388	
2620 Workman Compensation	2,500		871		1,250	
2630 Payroll Expense/PayChex	1,500		1,708		1,700	
<b>Total 2600 PAYROLL EXPENSE &amp; FICA</b>	<b>11,841</b>	<b>3%</b>	<b>9,979</b>	<b>2%</b>	<b>11,338</b>	<b>3%</b>
2700 INVESTMENT ACCOUNTS						
2702 Major Repair Fund	1,000					
2703 Organ Repair Fund					7,907	
2760 Property Upkeep Fund	4,712		15,731	<b>3%</b>	0	
<b>Total 2700 INVESTMENT ACCOUNTS</b>	<b>5,712</b>	<b>2%</b>	<b>15,731</b>		<b>7,907</b>	<b>2%</b>
<b>Total 2000 EXPENSE EXCLUDING CAPITAL CAMPAIGN</b>	<b>371,598</b>		<b>368,829</b>		<b>417,530</b>	
2800 Capital Campaign Expenses					93,884	20%
<b>Total 2000 EXPENSE INCLUDING CAPITAL CAMPAIGN</b>	<b>371,598</b>	<b>100%</b>	<b>462,712</b>	<b>100%</b>	<b>417,530</b>	<b>100%</b>
Net Income (Loss) 2019	-		(38,786)		-	
Prior Year Net Income 2018			40,681			
Net of prior year 2018 and current year 2019			1,895			

## INVESTMENT AND CHECKING ACCOUNT 2019

All Starting Balance as of 1/1/2019	All Ending Balance as of 12/31/2019	
<b>Checking Account, First National Bank of Suffield</b> Checking	<b>Starting Balance</b> <b>Ending Balance</b>	\$77,464.73 \$44,728.21
<b>Merrill Lynch Stock Clearing Account</b>	<b>Starting Balance</b> Deposits Gain/loss and Fees Transferred out <b>Ending Balance</b>	\$0.00 \$9,365.96 (\$7.02) (\$9,358.94) \$0.00
<b>Line of Credit Checking, Windsor Federal Savings</b> Line of Credit	<b>Starting Balance</b> Interest <b>Ending Balance</b>	\$2,500.00 \$6.30 \$2,506.30
<b>Moved from CD to FNBS Savings Account</b> Investment                      CD	<b>Total Investments starting:</b>	\$46,340.42
<b>Major Repair Fund</b> Used for major repairs on the church & Parsonage.	<b>Starting Balance</b> Interest \$ Money Added <b>Ending Balance</b>	\$3,671.80 98.01 \$20,738.00 \$24,507.81
<b>Organ Repair Fund</b> Used for organ service required every  25 years, last done in 2001.	<b>Starting Balance</b> Interest \$ Money Added <b>Ending Balance</b>	\$6,958.08 137.75 \$2,682.71 \$9,778.54
<b>Van Rental Fund</b> Used for Van Rental for Church Functions and/or events.	<b>Starting Balance</b> Interest \$ <b>Ending Balance</b>	\$773.71 15.32 \$789.03
<b>Pastor Sabbatical Fund</b> sabbatical for pastor every seven years. anticipated 2020	<b>Starting Balance</b> Interest \$ <b>Ending Balance</b>	\$10,903.93 215.86 \$11,119.79
<b>Continuing Education Fund</b>	<b>Starting Balance</b> Interest \$ <b>Ending Balance</b>	\$1,749.80 34.64 \$1,784.44
<b>Kitchen Upkeep Fund</b> keep equipment up to date and maintained	<b>Starting Balance</b> Interest \$ Money Withdrawn <b>Ending Balance</b>	\$6,064.52 120.06 (\$4,050.00) \$2,134.58
<b>Food Ministry Fund</b>  Used by Kitchen Ministry	<b>Starting Balance</b> Interest \$ <b>Ending Balance</b>	\$1,683.50 33.33 \$1,716.83
<b>Music Fund</b>  Used by Music Ministry	<b>Starting Balance</b> Money Withdrawn Interest \$ Money Added <b>Ending Balance</b>	\$6,976.87 (\$1,775.00) 138.12 \$775.00 \$6,114.99
<b>Memorial Fund</b> Memorial Gifts to SBC Used for Special purpose	<b>Starting Balance</b> Money Withdrawn Interest \$ <b>Ending Balance</b>	\$7,558.21 (\$4,500.00) 153.59 \$3,211.80
<b>Total Investments ending:</b>		<b>\$61,157.81</b>

## **Report of Nominating Committee 2019**





# Capital Campaign

## Our Doors are Open – Let It Shine!

The approval to initiate a capital campaign was confirmed at the January 2018 Annual Meeting with the proposal of raising \$350,000 to restore, rejuvenate and renovate the property of Second Baptist Church. The capital campaign officially kicked off on April 1, 2018 and is expected to run three years, closing on April 1, 2021. Our committee of Karen Santi, Michele Brown-Quinn, Laura Burnford, Etienne d'Otreppe, Becki Fuller, Walt Malec and Pastor Tom Carr worked diligently to reach our fundraising goal. While the three-year pledges are coming in, we solicited a Line of Credit from Windsor Federal Savings and were approved for up to \$150,000, of which we currently used \$67,500.

We have exceeded our fundraising goal and have \$285,906 collected through individual donors, SBC trusts, grants, Suffield businesses and interested contributors.

Below is a list of projects completed and in process:

### **SBC Capital Campaign Projects Completed**

- 2018 Painting interior stairwell
- 2018 High efficiency ductless mini split installed in offices and library
- 2018 Hydro heating air unit installed in Prior Wing
- 2018 New smoke detectors in Sanctuary and bell tower
- 2018 Remotely controlled Wi-Fi thermostats in Sanctuary and other areas
- 2018 Replaced the Kneece Chapel roof
- 2018 Sealed the flat roof over Kneece bathrooms
- 2018 Installed push button handicap door on lower Fellowship Hall entrance
- 2018 Installed handicap push button door on Fellowship bathroom
- 2018 Reconfigured Fellowship Hall bathrooms for unisex use with new changing table
- 2018 Installed replacement ramp and new metal railing to Prior Wing door and walk
- 2018 Installed thermo-insulated door in Prior Wing
- 2018 Installed a new storm door in the Fellowship Hall kitchen
- 2018 Removed two underground oil tanks (North Drive and behind Fellowship Hall)
- 2018 Dry walled new ceiling in Kneece bathrooms and hall
- 2018 Dry walled new ceiling in Welcome Center, cleaned carpet
- 2018 Dry walled new ceiling in Parlor, including cleaning drapes and carpet
- 2018 Exterior painting on pillars, shutters, windows, doors
- 2018 Prepped and repaved the front parking area
- 2018 Prepped North & South driveways and new handicap parking area by Fellowship Hall
- 2019 Completed paving North & South driveways and new handicap parking area by Fellowship Hall
- 2019 New roof for parsonage
- 2019 Reseal flat roof over Welcome Center
- 2019 Reconfigure seating in Kneece Chapel (Common Room)
- 2019 Created more handicap accessible seating in Sanctuary

### **SBC Open Projects**

- New Sound System in the Sanctuary
- New Roof over Classrooms

Respectfully Submitted, Karen Santi, Chair, Capital Campaign Committee

## OUR DOORS ARE OPEN LET IT SHINE

### APRIL 2018- APRIL 2021 CAPITAL CAMPAIGN

as of 12/31/2019

**Summary:**

Pledge GOAL	\$ 350,000	
<b>Actual Pledges</b>	<b>\$ 351,692</b>	100.5%
Actual Collections 2017 and 2018	\$ 233,203	
Actual Collections 2019	<u>\$ 66,053</u>	
Uncollected Capital Campaign Pledges	<u>\$ 50,744</u>	

**Sources:**

2017 Prepaid CC Donations	\$ 22,463	6.4%
2018 Friends of Suffield Grant	\$ 2,085	
2018 Zak Grant	\$ 10,000	
2018 Suffield Business Donations	\$ 4,000	
2018 Trust Contribution	\$ 70,000	
2018 Capital Campaign donors	<u>\$ 124,655</u>	
2018 Capital Campaign funds	<u>\$ 210,740</u>	59.9%
2019 Capital Campaign donors	\$ 66,053	18.8% Income line 1630
<b>Capital Campaign Contributions</b>	<u><b>\$ 299,256</b></u>	<b>85.1%</b>

**Windsor Federal Credit Union**

	Line of Credit
Nov-18 Line of Credit approval for one time use	\$ 150,000
Nov-18 Prefund Requested	<u>\$ 70,000</u>
Future Draw available	<u>\$ 80,000</u>
Nov-18 Prefund Requested	\$ 70,000
2018 Line of Credit deposit to SBC checking	\$ (67,500)
Interest	<u>\$ 6</u>
Current Available Balance WF Checking	<u><u>\$ 2,506</u></u>

# OUR DOORS ARE OPEN LET IT SHINE

## APRIL 2018- APRIL 2021 CAPITAL CAMPAIGN

as of 12/31/2018

2017 Capital Campaign Collections	\$ 22,463
2018 Capital Campaign Collections	\$ 210,740
2018 Line of credit draw	\$ 67,500
2019 Capital Campaign Collections	\$ 66,053
<b>Funds Available</b>	<b><u>\$ 366,756</u></b>

<b>EXPENSES:</b>	<b>Amount Paid</b>
2017 Prior year paid	\$ 3,000
2018 Prior year paid	\$ 262,297

1/5/2019 Windsor Federal Interest	\$ 164
1/5/2019 Windsor Federal Line of Credit pmt	\$ 7,933
1/5/2019 Enfield Carpet Center	\$ 481
2/2/2019 Windsor Federal Interest	\$ 135
2/2/2019 Windsor Federal Line of Credit pmt	\$ 2,567
3/2/2019 Windsor Federal Line of Credit pmt	\$ 1,000
3/2/2019 Windsor Federal Interest	\$ 135
3/30/2019 Windsor Federal Interest	\$ 113
3/30/2019 Windsor Federal Line of Credit pmt	\$ 1,372
4/27/2019 Windsor Federal Interest	\$ 104
4/27/2019 Windsor Federal Line of Credit pmt	\$ 2,600
5/28/2019 Parsonage Roof	\$ 9,000
5/28/2019 Windsor Federal Line of Credit pmt	\$ 2,500
5/30/2019 Windsor Federal Interest	\$ 97
6/14/2019 Front Steps ect	\$ 4,983
6/18/2019 Kneece Chapel Flooring deposit	\$ 1,900
6/25/2019 Windsor Federal Line of Credit pmt	\$ 4,500
7/9/2019 Windsor Federal Interest	\$ 84
7/9/2019 Windsor Federal Line of Credit pmt	\$ 2,500
7/9/2019 Windsor Federal Interest	\$ 110
7/12/2019 Paving	\$ 28,250
7/12/2019 Lines	\$ 259
7/12/2019 Ballard Covers	\$ 593
7/16/2019 Kneece Chapel Flooring final pmt	\$ 1,994
7/27/2019 Windsor Federal Line of Credit pmt	\$ 2,500
7/27/2019 Windsor Federal Interest	\$ 92
7/27/2019 Windsor Federal Line of Credit pmt	\$ 2,400
7/27/2019 Windsor Federal Interest	\$ 100
9/24/2019 Windsor Federal Line of Credit pmt	\$ 5,000
9/24/2019 Windsor Federal Interest	\$ 68
10/8/2019 Kneece Chapel Tables	\$ 48
10/15/2019 Kneece Chapel Tables	\$ 48
10/26/2019 Windsor Federal Line of Credit pmt	\$ 5,000
10/26/2019 Windsor Federal Interest	\$ 56
12/3/2019 Windsor Federal Line of Credit pmt	\$ 5,000
12/3/2019 Windsor Federal Interest	\$ 36
12/21/2019 Kneece Chapel Tables	\$ 146
12/30/2019 Windsor Federal Interest	\$ 18
2019 Current year Expense	<u>\$ 93,884</u>

2017 2018 2019 Total Expense	<u><u>\$ 359,181</u></u>
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2019 Net Capital Campaign funds remaining	<u>\$ 7,576</u>	\$ 366,756 less	\$ 359,180.85
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Future Planned Improvements and pending work	Orig est	Revised Est
1 Sound system in Sanctuary	\$ 10,000	\$ 10,000
2 Cover cielings in Sisk Hall, Baths and Parlor		\$ 14,744
3 Replace/Repair Classroom Roofs	\$ 20,000	\$ 26,000
Uncollected Capital Campaign Pledges		<u><u>\$ 50,744</u></u>



Our Doors Are Open – Let It Shine!

Second Baptist Church

Capital Campaign – April 2018 to April 2021

Status	Project Line Item	Original Estimated Cost	Actual			Budget Diff
			2017	2018	2019	
Completed	Refinish the Gold Dome	88,900				
Completed	Exterior Painting	86,650		124,667	4,983	87,900
Completed	Preparation and Painting of Front Columns	42,000				
deferred	Replace/Repair Classroom Roofs	20,000				
Completed	Replace/Repair Parsonage Roof	12,000		27,250	9,000	3,000
Completed	Rear Handicap Parking	11,500		29,211	29,211	(44,961)
Completed	Automatic Door Openers for Rear Door Entry	11,150		12,734	481	(2,065)
Completed	Remove Old Oil Tanks	10,000		5,950		4,050
Completed	Repave Front Parking/Side Driveway	10,000		16,500		(6,500)
deferred	Replacement of Sound System in Sanctuary	10,000				
Completed	First Floor Restrooms for Handicap Accessibility	9,850		1,838		8,012
Completed	Strip Wallpaper and Paint Stairwells	9,000	3,000	5,519		3,481
Completed	Installation of Heat Pump in 3 Offices	9,200		14,223		(5,023)
Completed	Replace Prior Wing Furnace with Hydro Air Unit	5,500		5,500		-
Completed	Replace/Repair Chapel Roof	5,000		4,300		700
Completed	Installation of New Thermostats	4,300		3,426		874
Completed	Replace/Repair Flat Roof over Welcome Center	4,000			4,500	(4,500)
Completed	NEW Cover ceilings in Welcome Center and Parlor	NIN Budget		7,600		(7,600)
deferred	NEW Cover ceilings in Sisk Hall, Baths and Kneece Hallway	NIN Budget				-
Completed	NEW Kneece Chapel moveable seating	NIN Budget			4,135	(4,135)
Completed	NEW Reconfigure more Handicap seating in Sanctuary	NIN Budget				Memorial and Mission also contributed
Completed	NEW mailing and office supplies, lunch	NIN Budget		576		Financed by Diaconate
Completed	NEW Prior Wing Door Replacement and Kitchen Storm	NIN Budget		2,430		(576)
Completed	TOTAL PROJECTED COST:	349,050	3,000	232,511	52,311	30,228
in Process	NEW Line of credit repayment	NIN Budget		29,786	41,573	Interest and Line of Credit Loan paid
			262,297	93,884		Match Total Expense

Sum of expenses 2017 2018 2019

Sum of Line of Credit repayment including interest

287,822

71,359

## **IN MEMORIAM**

### **Members...**

#### **Betty Dagiiesh**

Joined Second Baptist Church on December 2, 1956

#### **Malcolm Dunn**

Joined Second Baptist Church on November 16, 1975

#### **Sue Rathmell Fuller**

Joined Second Baptist Church on October 19, 1947

#### **Virginia Hoyle**

Joined Second Baptist Church on January 19, 1997

#### **Winnifred Ruth Johnson**

Joined Second Baptist Church on May 3, 1943

#### **James Wesley Lord**

Joined Second Baptist Church on April 10, 1966

### **and Friends...**

#### **Astrid T. Hanzalek**

#### **Barbara Moreau**

#### **Gail B. Orr**

#### **Nancy Reynolds**