



1069 Central Street, Leominster MA 01453 T: 978.728.4957 F: 978.798.1366

We would like to take this opportunity to welcome you to our practice and to thank you for choosing TAK Center for Mental Health. Your first appointment with Dr. Rezai is scheduled for 2 hours. The office will call to confirm your appointment. **It is essential that we receive verbal confirmation from you. If we are unsuccessful at reaching you to obtain this verbal confirmation, your appointment will be rescheduled.** Please make sure to call us back when we leave a message.

Our office is open for patient appointments Monday-Thursday, 8:00am-6:30pm. You can reach us by phone Monday- Thursday 8:00am-6:30pm at 978-728-4957.

Before your first visit, please contact your insurance company to verify your Behavior Health benefits; they will be able to tell you what your financial responsibility is for your visits (copay, deductible, co-insurance, etc) as well as if Dr. Rezai is within your insurance network.

Please fill out the enclosed forms and bring them with you to your appointment. During your initial visit, Dr. Rezai will be reviewing these forms as they contain information necessary to complete this process. It is very important to fill out each section of this paperwork as this will help Dr. Rezai provide you with the best possible care.

Please bring your health insurance identification card as well as a photo I.D and your copay, as it will be collected at the time of your visit.

If you have any questions while filling out the new patient questionnaire, about your first visit, or anything else that may come up, we are more than happy to help you and can be reached at 978-728-4957.

Once again, we would like to thank you for choosing TAK Center for Mental Health. We look forward to working with you.

Sincerely,

Dr. Ramteen Rezai and Staff of TAK Center for Mental Health