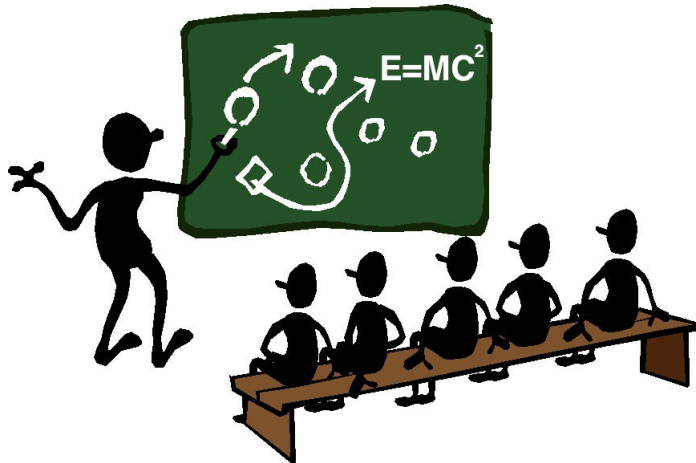


Dodson Branch School

GAME PLAN

For a 2016-2017
WINNING Season



Student Handbook Rules & Regulations 2016-2017

Principal: Mrs. Tammy Woolbright
Assistant Principal: Mrs. Connie Kinnaird
Assistant Principal: Mrs. Tena Lynn
Director of Schools: Mr. Joe D. Barlow

dodsonbranch.com

TABLE OF CONTENTS

2015-2016 Calendar	3
School Beliefs/Mission Statement	4
Code of Conduct	5
Bullying Chart	6
Electronic Devices	7
Jackson County Dress Code	7, 8
Attendance Policy	8, 9
Tardy Policy	9
Morning Tardy/Class Tardy	
Visitors	9
Sign In/Out Policy	9
School Cancellation/Early Dismissal	9
Academics	10, 11
Grading	
Progress Reports/Report Cards	
Promotion/Retention/5-8 Retention	
Make-up work	
Valedictorian/Salutatorian	
Classroom Interruptions	11
Sign out/Phone Calls/Visitors	11
Parent/Teacher Conferences	12
Curriculum	12
Elementary, PE, Middle School, Library	
School Health Services	13
Medication	
Head Lice Policy	
Immunization	
Transportation	14-16
Bus Rules/ Bus Duty	
Walkers & Riders	
PTO	17
Food Services	17
Disaster	17
Extracurricular Activities	17
Websites	17
TennderCare	17
Jackson County School System Policies	18-23
ACCEPTABLE USE POLICY	24
Permission for Guidance/Honor Roll	25

2016-2017
School Calendar
Jackson County School System

Tuesday, August 2nd	REGISTRATION for all students 8-10
Thursday, August 4th	ELECTION DAY- NO SCHOOL
Friday, August 5th	First Full Day of School
Monday, September 5th	Labor Day, NO SCHOOL
October 3-7	FALL BREAK- NO SCHOOL
October 13 th	Parent- Teacher Conferences
Tuesday, November 8 th ,	No School- Election Day
November 23, 24, & 25	THANKSGIVING HOLIDAYS- NO SCHOOL
Tuesday, December 20th	Early Dismissal 10:00 a.m.
December 21-Jan 2, 2017	Christmas Vacation
Tuesday, January 3rd	Students return to school-full day
Monday, January 16, 2017	MARTIN LUTHER KING DAY NO SCHOOL
Monday, February 20, 2017	President's day- NO SCHOOL
March 16, 2017	Parent-Teacher Conference 3-6 p.m.
April 7-14	SPRING BREAK NO SCHOOL
May 19th	Last day of School 10:00 a.m. dismissal

***Note** Our DBS call system is used in the event of weather emergencies, changes to schedule, or special events- PLEASE KEEP ACCURATE CONTACT INFORMATION ON FILE IN THE OFFICE!!!!

Website – dodsonbranch.com—our website has pictures, information about current events, special announcements, and newsletters CHECK IT OUT!!!!!!!!!!

Dodson Branch Wildcat Belief Statements

1. We believe all students can learn.
2. We believe all students should receive well-planned, proper instruction to meet the needs of their individual learning styles.
3. We believe learning must take place in a safe, caring, and orderly school environment.
4. We believe physical education should be integrated into the curriculum.
5. We believe the teaching of character should be integrated into the curriculum.
6. We believe in the importance of assessing student progress and using the results of these assessments to drive instruction to meet the needs of each child.
7. We believe education is the shared responsibility of parents, school personnel, students, and the community.
8. We believe all school policies must be consistent and students should be dealt with fairly, appropriately, and promptly.
9. We believe all educators and parents should have high expectations for students.
10. We believe in the importance of on-going scientifically based researched professional development for faculty and staff members.
11. We believe teachers and staff members are role models and will hold themselves to a higher standard and present a positive image.
12. We believe up-to-date technology training should be a part of every child's curriculum.
13. We believe in a shared decision making process according to all school policies and procedures.

DBS Wildcat Mission Statement:

Working to reach our highest potential

Identifying individuality and independence

Leading lifelong learners

Developing healthy, respectful, accountable, and productive citizens

Creating a unique community of shared learning

Appreciating the value of education and technology

Teaching one another

Supporting a positive and secure environment

DBS Wildcat VISION STATEMENT

All students will become lifelong learners who value education and reach their full potential as responsible, productive citizens.

DODSON BRANCH ELEMENTARY CODE OF CONDUCT

- *Notice*- ALL RULES APPLY WHILE ON SCHOOL GROUNDS, SCHOOL TRANSPORTATION, OR AT A SCHOOL SPONSORED EVENT.

GENERAL SCHOOL RULES

- Students dress will be according to the Jackson County Board Policy
- Possession of unlawful substances (drugs, tobacco products, weapons, alcohol, drug paraphernalia, etc.) is prohibited on school grounds and on transportation (Students who break this rule could be subject to up to 365 days of out of school suspension and prosecuted in a court of law).
- Respect yourself, others, and school property.

When a student is sent to the principal a variety of discipline procedures could be administered based on the level within the level the misconduct occurred.

***Grades 5th through 8th - Students who are assigned to in school suspension (ISS) on three different occasions will receive on the 4th occurrence one day of Alternative school.**

Discipline for LEVEL ONE

Definition: Acts that are minor but interfere with normal classroom, school, and/or bus operation.

Examples are but are not limited to: Classroom, playground, hallway, lunchroom, bus or gymnasium misconduct, tardiness, dishonesty, abusive or foul language, and/or failure to carry out direction (including homework), gum, running/horseplay in hallway

Disciplinary Actions: Conference with student and/or verbal reprimand, ISS, Corporal punishment, after school detention

Discipline for LEVEL TWO

Definition: Frequent or serious acts that disrupt the learning climate of the classroom, school, and/or bus operation.

Examples are but are not limited to: Continuation of level one acts of misconduct, internet use violation, use of forged notes or excuses, defiance and/or disrespect to administration, faculty, or staff or substitutes, public displays of affection

Disciplinary Action: 2nd or 3rd conference with student and/or verbal reprimand, ISS, corporal punishment, alternative school, after-school detention, suspension from school-sponsored activities, or OSS not to exceed ten(10) school days.

Discipline for LEVEL THREE

Definition: Acts directed against persons or property whose consequences do not seriously endanger the health and safety of others in the school.

Examples are but are not limited to: Continuation of level one and two acts of misconduct, fighting, vandalism, stealing, minor threats to others, and sexual harassment, or pornography

Disciplinary Actions: ISS, corporal punishment, after-school detention, alternative school, or OSS not to exceed ten (10) school days.

Discipline for LEVEL FOUR

Definition: Acts which result in violence to another's person or property or which pose a threat to the safety of others in the school. These acts are so serious that they require administrative actions, which result in immediate removal of the student from the school, the intervention of law enforcement authorities, and/or action by the Board of Education.

Examples are but are not limited to: Continuation of level one, two, and three acts of misconduct, bomb threat, major threats of violence to others, possession/use/transfer of dangerous weapons*, possession/use/transfer of unlawful substance (e.g. drugs, alcohol, etc.)*, tobacco/E Cigarette**, and assault/battery

Disciplinary Actions: OSS, alternative school, or other hearing authority or board action that results in appropriate placement. Disciplinary Committee will determine discipline action.

**** Tobacco use or possession is an automatic petition to the court.**

ALC (Alternative Learning Center) Placement is a minimum of three days- Attendance at Alternative Learning Center is mandatory. Transportation will not be provided.

Bullying Behavior Chart

	Verbal	Non-Verbal	Verbal	Non Verbal	Verbal	Non Verbal
Level 1	Taunting Expressing a physical superiority	Making threatening gestures Defacing property Pushing/shoving Taking small items from others	Insulting remarks Calling names Teasing about possessions, clothes, appearance, or mocking, etc.	Giving dirty looks Holding nose or other insulting gestures	Gossiping Starting/Spreading rumors Teasing publicly about clothes, looks, etc.	Passively not including in group Playing mean tricks
Level 2	Threatening physical harm Blaming targeted students	Damaging property Stealing Initiating fights Scratching Tripping or causing a fall	Insulting family Harassing w/phone calls, text messaging, and/or computer Messaging Insulting appearance, intelligence athletic ability, etc.	Defacing schoolwork Falsifying schoolwork Defacing personal Property, clothes, etc.	Insulting race, gender, Increasing gossip/rumors Undermining other relationships	Making someone look foolish Excluding from the group
Level 3	Making repeated and/or graphic threats Practicing extortion	Assaulting Destroying property Setting Fires Biting Physical cruelty Making Repeated violent threatening gestures	Frightening with Phone Calls Challenging in Public	Ostracizing Destroying personal property or clothing	Threatening total group exclusion	Arranging public humiliation Total group rejection/ ostracizing

All bullying behavior will be disciplined per levels of Code of Conduct.

ELECTRONIC DEVICES

NO Cell Phones between 6:45a.m. - 3:00 p.m. or (Until last bus is loaded)

1st offense- Parent Notification Pick up after 3 days

2nd Offense- Parent Notification Pick up after 5 days

3rd Offense- Parent Notification Pick up after 5 days 3 days ALC

Inappropriate texting or picture messaging can result in revoked phone privileges and/or legal action.

****Unauthorized usage of electronic devices including but not limited to, I- Pods, MP3, cameras, and CD players are not allowed at school. (DBS is not responsible for stolen/broken items)**

Consequences

1st offense-Verbal Warning-Confiscate item for a day

2nd offense-Confiscate item- Parent notification & Pick up

3rd offense- ISS/Principals discretion

Jackson County Board Of Education Dress Code (Grades K-12)

School clothing and individual grooming must not distract from the learning environment or jeopardize health or safety of others.

1. All shorts, jams, short outfits, and skirts **must not be shorter than 3 inches above the top of the knee**. Layers of shorts and cut off sweat pants are not allowed.
2. Jeans and pants should:
 - a. Fit or be belted at the waist.
 - b. Not expose underwear at any time including P.E. and athletic events.
 - c. Not be holey, ragged, or cut above the knee
 - d. NOT TOUCH THE FLOOR AT ANY TIME (IN-SEAM LINE).
3. Sweat pants should not be unnecessarily tight.
4. No sleepwear/pajamas (exception pajama day- cleared by office)
5. No midriffs, stomachs, backs, chest, etc. should be exposed. Tops and T-shirts must come below the waistbands of jeans, pants, skirts, etc.
6. Shirts must be buttoned up to within two buttons from the top.
7. No see through or mesh shirts or tops.
8. No strapless, tube tops or spaghetti strap tops allowed. The arm holes should be snug on sleeveless tops and no undergarments showing.
9. Clothing must not contain:
 - a. Suggestive or foul language including inappropriate slogans.
 - b. References to drugs or alcohol.
 - c. References to tobacco products.
 - d. References to death, weapons, or violence.
 - e. References to wrestling.
 - f. References to the occult.
 - g. References to the confederacy or "rebel flag".
10. No sexually suggestive brand names are allowed.
11. Proper undergarments must be worn at all times.
12. Bandannas, toboggans, heavy chains and dog collars are not to be worn on school grounds.
13. Pierced ears with appropriate jewelry, studs, ornaments, etc., are acceptable.
14. No extreme hair color or hairstyles are allowed. Braids must be worn close to the head.
No extreme makeup and/or nail color including lipstick and/or black nail polish.
15. No tinted glasses/sunglasses are permitted in the school building unless doctor prescribed.

16. Footwear must be safe and worn at all times. Teachers may determine the type of footwear appropriate for activities in their classroom, i.e. tennis shoes for the gym floor or closed shoes for work in the Ag shop.
17. Caps or other headwear for boys or girls are not allowed at school during school hours. Medical exceptions only with permission of administration.
18. All trench/duster style coats that fall below the knee are prohibited.
19. Purses should be of a medium size or smaller. All instrument carrying cases and sports travel bags will be stored upon arrival in the appropriate place.
20. **Students must have tennis shoes for P.E. Students may store shoes in locker rooms- Any Questions- See Coach Smith**

Principals and/or assistant principals will be charged with determining all dress code violations. Common sense and good judgment should be used in a fair and impartial manner. When extenuating circumstances exist, modifications should be made during such time. (*Example- sunglasses while being treated for an eye infection.*)

Students at Dodson Branch Elementary- Dress Code Violations

1st Offense: Opportunity to change

2nd Offense: In- School Suspension 3rd Offense: Alternative School

Attendance Policy

School attendance in Tennessee is mandatory until the child reaches his/her eighteenth birthday. An excused absence includes a student's person illness or family illness requiring temporary help from the student, death in the family; or a religious holiday. Parental excuse explaining the reason for an absence is required. It is the student's responsibility for turning in excuses to the homeroom teacher within 3 days of an absence. The note should give a reason for the student's absence, parent signature, and phone number where the parents may be reached. If no note is brought to school, the absence will be counted as UNEXCUSED and missed or make-up will not be accepted. Five parent notes per year and three doctor's excuses per semester will be accepted. If doctor's excuses are exhausted, a parent/school meeting will be requested by the school. The school deems seven unexcused absences excessive which will result in the student being considered truant.

- ✓ Upon the 5th absence from school, the teacher will notify the parent or guardian.
- ✓ Upon the 7th unexcused absence, the student will be referred to the Truancy Board. Students and parents will be required to meet with the Truancy Board. If students or parents fail to attend the scheduled meeting of the Truancy Board, the student will be cited to Juvenile Court. The Truancy Board will determine if mitigating circumstances should cause absences to be excused.
- ✓ If the Truancy Board finds no mitigating circumstances, the student will be informed that upon the 10th unexcused absence that student will be cited to Juvenile Court.
- ✓ Upon the 10th unexcused absence, the Attendance Supervisor will cite the student to Juvenile Court.

Other Absences

In the event of a planned absence, **a notice of at least one (1) week is required and must be approved by administration.**

20 day Absentee Policy

If a student is absent 20 days or more in the school year be it an excused or unexcused absence, unless there are extenuating circumstances such as hospitalization, etc., that student will automatically be retained. An attendance committee will review and analyze the circumstances the resulted in the 20 or more days of absences and will make a

determination as to the student being retained or promoted. The committee will consist of the principal, assistant principal, school counselor, and classroom teacher.

Tardiness

School starts at 7:35 a.m. Anyone who is not in class by 7:45 a.m. will be considered tardy. The individual who is dropping off the student must sign in tardy students. Students who leave before 2:30 p.m. must use a parent note or bring a doctor's excuse to eliminate receiving an early dismissal tardy. Five tardies/early dismissals will result in an unexcused absence. (NOTE: Please see Attendance policy regarding absences and Truancy Board)

Class Tardies

5th, 6th, 7th, & 8th grade Class Tardy policy- Upon 2nd tardy to class, parents will be contacted. Upon 4th tardy to class, student will receive corporal punishment or a day of in-school suspension (ISS). Any student with 6 or more tardies during a nine weeks period will receive Corporal Punishment or Alternative School. Class Tardy can be late to class or unprepared/without books/paper/pencil/materials

Visitors

All persons other than faculty, staff, and students must report to the office, sign in, and obtain a visitors pass. *This is a STATE LAW.* Visitors are always welcome at our school. Please be considerate of our school day!! If you are picking your child up at the end of the day, Please wait outside or in your vehicle. This ensures us to complete end of day messages for busses and will provide safety for all students. Thank you for your consideration in this matter.

Sign In/Out Policy

Students who arrive late to school must sign in at the office before going to class. No student is to leave school early unless officially excused and signed out in the office by a parent, guardian, or approved parental person. A list of approved persons to sign out a student must be provided to the office by the parent as soon as possible. A parent, guardian, or a person's name on the sign out list provided by the parent, which is kept in the office, can only sign out a child.

School Cancellation/Early Dismissal, Etc.

The Jackson County School News Hotline (931-268-4050) provides 24-hour day information concerning school activities, school openings and closings, snow cancellations along with other important school events.

The school suggests that an emergency procedure be set up in advance with your child in case of an early school closing.

KEEP ACCURATE CONTACT # on file in office for Call System.

Academics

<i>Grading Scale</i>	93-100 <i>A</i>	<i>E-Excellent</i>
	85-92 <i>B</i>	<i>G-Good</i>
	75-84 <i>C</i>	<i>S-satisfactory</i>
	74-70 <i>D</i>	<i>N-Needs to Improve</i>
	Below 70 <i>F</i>	<i>U-Unsatisfactory</i>

Grading

The issuance of grades serves to promote continuous evaluation of student performance, to inform the student and parents of the student's progress, to reflect how well students' understand essential skills in each subject, and to provide a basis for bringing about change in student performance. Grades for each nine-week will be determined from daily work, oral and written assignments, homework, participation grades, and/or tests. This permits the teacher to allow for individual differences among students in the grading process. All 5-8 students will receive a skyward Log-in to access grades at home.

If as a parent you have a concern dealing with your child's education, first contact your child's teacher. If the teacher does not resolve this concern, he/she will inform you on what procedures to follow to remedy the situation.

Mid 9wks Progress Reports

The homeroom teacher will give progress reports to students the 5th week of every 9wk-grading period. These reports will consist of grades that have been accumulated by the teacher for the four and one-half period.

Report Cards

Report cards are given to students at 9-week intervals during the course of the school year. Report cards are to be signed by parents or guardians and returned to the homeroom teacher within two (2) days.

Promotion/Retention

The professional faculty will place a student at the grade level best suited for them academically, socially, and emotionally. Retentions will be made when, in the judgment of the teacher, such retentions are in the best interest of the students. Decisions to retain are subject to review and approval of the principal after consultation with the teacher. Jackson County Board Policy 4.603

3rd-8th Retention

Retention will be considered for any student who fails one or more academic subjects. Any 3-8 student failing ONE class will be required to attend after school tutoring. Student's progress will be evaluated as needed. Summer School will not be an option for students. In grade fifth (5th)-eighth (8th), students who fail two (2) or more academic subjects shall be retained. Attendance along with other considerations may factor in the decision to promote or retain a student. Decisions to retain are subject to review and approval of the principal after consultation with the teacher. JACKSON COUNTY BOARD POLICY 4.603. The appropriate school officials SHALL make promotion and retention decisions.

Make-up Work

Students absent from school or who check out before school is over are responsible for all work that is missed in each class. The student must see each teacher for which they were absent about make-up work on the first (1st) day back following an absence. Make-up work must be turned into the teacher(s) by the end of the third (3rd) day after returning to school. The teacher in certain situations may make allowances. An attempt to make-up test(s) must be made by the end of the third day upon returning to school. If make-up work or test(s) are not made up or an attempt to make up is not done by the end of the third day, zeroes (0) will be given. Unexcused absences will result in a "0" for any work/tests missed. For students who are absent or who checkout early, a complete list of the current day's assignment(s) and reading(s) will be available in the office upon request and posted on the website. dodsonbranch.com

DBS FIELD TRIP POLICY

Any student who is failing two or more subjects during the current nine weeks and/or has five unexcused absences for the year, will not be eligible to participate in school trips.

Valedictorian/Salutatorian

The determination of valedictorian and salutatorian for eighth (8th) graders will be established in the 3rd 9 weeks of the 8th grade year. This honor will be a culmination of final grades received in the years of fifth (5th) through eighth (8th) grade.

Classroom Interruptions

Classroom interruptions need to be held to a minimum. Therefore...

Sign Out

In order for a student to leave school early, they must be signed out in the office; the person signing the student out must be on the students sign out list.

Phone Calls

Students will not be permitted to answer incoming personal phone calls except for emergencies. Messages must be left with the office, and the message will be delivered to the student as soon as possible. If parents need to speak with a teacher during the day, a message should be left with the office, and the teacher will return the call as soon as possible.

Visitors

All persons other than faculty, staff, and students must report to the office and obtain a visitors pass. This is a STATE LAW. Parents will not be allowed to visit with teachers during school hours without an appointment with the teacher or prior permission of principal. Visitors are always welcome at our school. Please be considerate of our school day !! If you are picking your child up at the end of the day, Please wait outside or in your vehicle. This ensures us to complete end of day messages for busses and will provide safety for all students. Thank you for your consideration in this matter.

Parent/Teacher Conferences

Parent/teacher conferences are held each year in the fall and spring after school from 3-6 p.m. At these times your child's teacher will discuss your child's progress in school. These meetings are very important and need to be attended if at all possible. Teachers may also need to talk to parents periodically either by phone or by scheduled meeting throughout the school year. If as a parent you have a concern regarding your child's education, you may call the office to leave a message to speak with the teacher at any time or schedule a meeting to meet with the teacher.

Curriculum

The students' elementary curriculum consists of but is not limited to reading, language arts, spelling, handwriting, mathematics, social studies, science, health, physical education, music, and art. Technology and library studies are also integrated to make the student a well-rounded individual.

Physical Education

The proper clothing must be worn when attending physical education Class. All students are required to participate in physical education unless a physician's written statement is submitted to the office stating the reason that a student cannot attend physical education. If your child has any medical condition such as allergies, asthma, diabetes, epilepsy, heart condition, etc. please notify the office in writing.

Middle School Curriculum- Grades 5-8

This curriculum consists of many subjects that grades will be taken and recorded on the students' academic record. These subjects consist of mathematics, reading, English, science, social studies, math lab, health, physical education, music, and art.

Library

Our library provides an educational opportunity for students to learn how to research and gather information, provide access to on-line facilities and loan books to students. Students may check out books. If a student has an over-due book, they may not check out until the overdue materials are returned or the fine is paid. Lost or damaged books are the responsibility of parents/guardians and must be paid for by the end of the year or the student's report card will be withheld. Please contact Ms. Shelly/office with any questions/concerns regarding check out policy.

School Health Services

Medication

If medication has to be taken during school hours, the following rules and procedures must be followed:

1. All prescription medications must be in the appropriate prescription bottle with a prescription label bearing: child's name, name of prescription, name of physician, time to be administered, dosage and directions for administration, and termination date for administering the medication.
2. Non-prescription medicine must be in the original container labeled with: child's name, medication name, time to be administered, and directions for giving the medication.
3. All medications must be accompanied by a parents' note containing all the information in #1. Also the parents must complete a medication form, which can be obtained in the office. This form will be kept on file in the office.
4. All medications must be kept in the office at all times. Students are not to keep any type of medicine with them at any time. Students who take any medication without following these procedures stated above could be suspended for up to 365 days.
5. When a student is required to take medication, a parent must bring the medication in personally. No medication is to be brought in by a student.

Head Lice Policy

The Jackson County School System has adopted a policy, which states parents will be notified with a letter to explain the condition and requirements for readmission and deadlines for completion of the treatment.

Prior to readmission, satisfactory evidence must be submitted to school personnel the student has been treated for head lice. Evidence may include but not limited to: proof of treatment with head lice shampoo or satisfactory examination by a school health official.

Any subsequent incidents of head lice for a student during the school year shall require submission of satisfactory evidence of treatment for head lice and be found free of lice by a school official. The Jackson County Board of Education Policy only allows two (2) days per year of treatment if a child is infested. All days in excess shall be marked an unexcused absences and referred to the attendance supervisor.

Immunization Requirements

Any student initially entering school must have a permanent Tennessee Certificate of Immunization; the only exemptions will be medical or religious. Any student transferring from out of state or a nonpublic school will not be permitted to enroll in school without an immunization certificate. Students transferring from public schools within the state without proof of immunization must obtain proof of immunization within 30 calendar days in order to remain in school.

Transportation

PROCEDURE FOR JACKSON COUNTY BOARD OF EDUCATION

BUS CONDUCT RULES GOVERNING passed by Board May 27, 2014

TRANSPORTED PUPILS

The following rules and regulation are developed to ensure a thorough understanding of proper conduct and the safety of all students while riding Jackson County school buses. Bus transportation is a **privilege**, not mandatory. However, **school attendance is mandatory**. Rules and regulation formulated by the State Board of Education for all public schools in Tennessee, in accordance with Tennessee Code Annotated 49-6-2102 state:

A pupil shall become ineligible for pupil transportation when his behavior is such as to cause dissension on a school bus, or when he disobeys State or Local Rules and Regulations pertaining to pupil transportation. A pupil shall be responsible for his/her own transportation for the first 10 days if he/she is assigned to alternative school.

The bus driver shall be competent, adhere to all state laws concerning pupil transportation and fair in dealing with students. The driver shall report to the principal for the conduct of students on the bus. The driver shall plan and arrange to provide all pupils the safest, most comfortable and least troublesome journey to and from school; therefore, drivers are requested to report infractions of rules to the **school principal for disciplinary action. Students are under the supervision and control of the bus driver while on his/her bus and all reasonable directions given by him/her shall be followed.** The following are some of the rules and regulations your child should follow and by doing so will help us transport all students to school in a safe and efficient manner.

1. Bus Stop: The STUDENT SHALL:

- A. Be on time
- B. Stay clear of traffic while waiting for the bus
- C. Wait until the bus comes to a complete stop before attempting to board
- D. When getting off the bus, cross the street only when the driver tells you it is safe and move away from the bus quickly. Never cross behind the bus.

2. Safety on the bus: The STUDENT SHALL:

- A. Remain seated at all times while bus is in motion
- B. Keep arms, head, and hands inside the bus
- C. Keep books, coats, feet, etc. out of aisles
- D. In case of a road emergency, remain seated until instructions are given by the driver
- E. Be absolutely quiet when approaching or crossing railroad tracks

3. Conduct on the bus: The STUDENT SHALL:

- A. Avoid loud talking and yelling
- B. Avoid profane or immoral language
- C. Not throw any object on bus or out of bus window
- D. Accept special seating arrangement when given by the driver
- E. Not smoke, eat, or drink on the bus
- F. Not engage in any physical or verbal assault.
- G. Take responsibility for the condition and upkeep of the bus and report any damages to the driver at once
- H. Be courteous to fellow pupils and your driver while riding the bus. Help us keep a safe bus by your cooperation and good behavior.

The school bus is an extension of school activity; therefore, students shall conduct themselves on the bus in a manner consistent with the established standards for safety and classroom behavior.

All school rules must be followed on the bus.

DISCIPLINE PROCEDURES RECOMMENDED FOR MISCONDUCT ON BUSES			
VIOLATION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE
getting out of seat	conference with pupil	notice to parent	principal administer punishment
destruction of property	Pay/ 5 day susp.	Pay/susp balance yr	
Fighting/threatening bodily harm	5-day suspension	10 day suspension	Suspension balance of year
Pushing	notice to parent	3-5 day suspension	6-10 day suspension
Tripping	notice to parent	3-5 day suspension	6-10 day suspension
excessive mischief	notice to parent	3-5 day suspension	6-10 day suspension
smoking/use of tobacco	10 day suspension	20 day suspension	30 day suspension
eating/drinking	notice to parent	3-5 day suspension	6-10 day suspension
Littering	notice to parent	3-5 day suspension	6-10 day suspension
rude/discourteous	notice to parent	3-5 day suspension	6-10 day suspension
unacceptable language	notice to parent	3-5 day suspension	6-10 day suspension
disobey driver	notice to parent	3-5 day suspension	6-10 day suspension
throwing objects	notice to parent	3-5 day suspension	6-10 day suspension
hands/head out of window	notice to parent	3-5 day suspension	6-10 day suspension
yelling/hollering	notice to parent	3-5 day suspension	6-10 day suspension
alcohol/drugs	board policy on alcohol and drugs		
Inappropriate contact/kissing/fondling, etc.	notice to parent	3-5 day suspension	6-10 day suspension
Any other conduct prejudicial to good order on bus-disciplinary action to be at principal's discretion. Multiple offenses of any nature will be treated as second and/or third step offenses.			
Bus riding is a privilege which may be revoked. Parents are urged to discuss this privilege with their child.			
By doing so, you will help us to provide the safest transportation possible for all children.			

Bus Duty

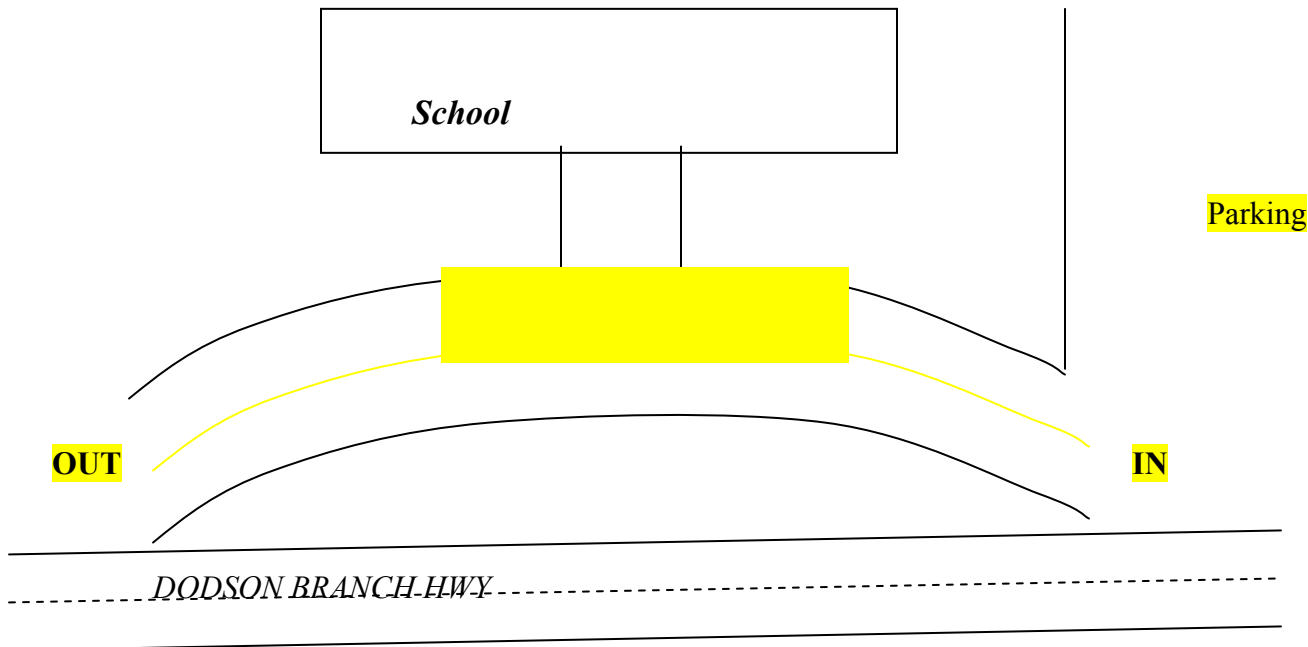
Morning:

When students arrive at school, they are to go directly to the gymnasium. Students are not to stand in the hallways before 7:45 a.m. We encourage all students who plan to eat breakfast at school to be here by 7:20 a.m. in order to have adequate time to eat.

Afternoon:

Two teachers per day will be on afternoon bus duty with one teacher outside to supervise walkers & car riders. At 2:35, buses will be dismissed. Bus students will line up in the hallway with little bus on one side of the hall & big bus on the other. Students will be escorted to the proper bus. At 2:45 walkers & riders will be escorted to the front of the building.

Traffic Flow



The inside and outside lanes of the circle drive are for parent pick-ups (afternoon, outside lane) and drop-offs (morning, inside and outside lanes). In the afternoons as your vehicle approaches the safety patrol, follow the directions from the safety patrol personnel. For the safety of all students, there will be no pick-ups or drop-offs at the side of the building.

Walkers and Bike Riders

Students walking to and from school or riding a bicycle to school need to have a parent or legal guardian sign a permission form. Permission forms will be sent home in the registration packet or upon request. These permission forms need to be sent back as soon as possible.

School Hours & Transportation Changes

The school building opens at 6:45 a.m. School begins at 7:35 a.m. ends at 2:35 p.m. Upon arrival students must go directly to the cafeteria where a supervising teacher will be on bus duty. Permission to leave the cafeteria must be given by the teacher in charge.

* In the event you need to change your child's plans for afternoon pick up- Please call the school by 2:00 p.m. to ensure that we can get the message to your child.

*To ride a different bus or ride with another student, a child must have a parent note stating the student's destination and a phone number where parent can be reached.

Parent-Teacher Organization

The PTO is an active organization at Dodson Branch Elementary School. All parents and guardians of the attending students are welcome to join; the sign up months to join the PTO are August and January. Parents of students transferring from another school or parents of students who are entering school late may join at the date the student is enrolling.

Food Services

Well –balanced breakfasts and lunches are served daily following menus furnished by the food services supervisor. Free and reduced breakfasts and lunches are served to those who qualify under the federal guidelines. Free and reduced lunch forms are made available on the first day of school and should be returned to the school office as soon as possible. We encourage all students who plan to eat breakfast at school to be here by 7:20 a.m. in order to have adequate time to eat.

All students receive free breakfast & lunch. A La Carte items may be purchased at register daily.

Adult/visitor breakfast 1.50 Adult/visitor 3.25 .

USDA IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

Disaster Drills

Disaster drills are held once a month throughout the school year so students will know what to do and expect in case of emergency. Specific instructions will be given in the classrooms on what to do for that specific emergency. A students' personal safety will depend on the way that they carry out these instructions.

Extracurricular Activities

4-H – Students in grades 4-8 have the opportunity to join and learn about agriculture, horticulture, etc.

Basketball- Dodson Branch Elementary has both boys and girls basketball for grades 4-8.

Volleyball- DBS

Baseball- JCMS

Football- JCMS

Soccer- JCMS

Cummins Falls Run Club & Archery

School and County Website Addresses

Jackson County Schools: www.jacksoncoschools.com

Dodson Branch School: www.dodsonbranch.com

TENNderCare

TENNderCare is Tennessee's commitment to see that children and teens have the best start to a healthy life. TennderCare is a free program of check ups and health care services for children from birth to age 21 who are TennCare eligible.

A check up includes: a health history, complete physical exam, Lab Tests (as appropriate), vision/hearing, screening, developmental and behavioral screenings (as appropriate) and advice on how to keep your child healthy. In addition, dental and behavioral health services are available.

In JACKSON COUNTY for more information, call the local health department at 931-268-0218. To speak directly with a Community Outreach TENNderCare Representative, contact Jackie Stone at 268-0218.

Jackson County School System Policies

Nondiscrimination Policy

It is the policy of the Jackson County School System not to discriminate on the basis of sex, race, national origin, creed, age, marital status, or disability in its educational programs, activities, or employment policies as required by Title VI and VII of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments and Section 504 of the Federal Rehabilitation Act of 1973.

Title VI of the Civil Rights Act of 1964 states: No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Inquiries regarding compliance with Title VI, Title IX and Section 504 may be directed to Joe D. Barlow or Betty Pruett at the Jackson County Board of Education, 711 School Drive, Gainesboro, TN 38562. If you feel you have been discriminated against or have a complaint please contact Mr. Barlow or Mrs. Pruett at 931-268-0119. If you have a complaint, there are forms at each school and at the Central office to register the complaint.

In accordance with the policy of the Board, the following procedure governs the processing of student discrimination/harassment grievances:

1. Any student who wishes to file a discrimination/harassment grievance against another student or employee of the district may file a written or oral (recorded if possible) complaint with the superintendent, principal, counselor, or Title IX coordinator. The administrator taking the complaint will document the time, place, complaint, and incident and immediately forward the complaint to the grievance committee. The grievance committee will appoint a senior administrator to investigate the grievance. The grievance shall set forth the circumstances of the incident and identity of the students(s) or employee(s) involved.
2. The superintendent, or appointed administrator, shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. The investigation shall be completed within ten (10) days of the filing of the grievance. Results of the investigation, along with the recommendations and suggestions, shall be shared with the grievant, unless it violates another student's confidentiality.
4. If the grievant believes the issues are not resolved after considering the recommendations and suggestions of the superintendent or investigating administrator, the grievant may request a hearing by the grievance committee.
5. Upon receiving a request for a hearing, the grievance committee shall schedule the hearing to occur within twenty (20) days from the date of the request.
6. Both the grievant and the person against whom the complaint was made (respondent) may be represented by legal counsel at the hearing.
7. Within ten (10) days of the hearing, the grievance committee shall furnish a written report of its findings and recommendations of the committee or furnish a report to the grievant explaining why the recommendations will not be implemented.
8. Upon receipt of the superintendent's report, the grievant may file a written appeal with the Board. The Board shall within thirty (30) days from the date the appeal was received, review the report and affirm, overrule, or modify the decision of the grievance committee.

Transfer Option for Students Victimized by Violent Crime at School

Under the Tennessee State Board of Education's Unsafe School Choice Policy, any public school student who is the victim of a violent crime as defined under Tennessee Code Annotated 40-38-111(g) or the attempt to commit one of these offenses as defined under Tennessee Code Annotated 30-12-101, shall be provided an opportunity to transfer to another grade-level appropriate school within the district. Additional information regarding this option may be obtained by contacting Joe Barlow (Director of Schools) at 268-0119.

Special Education Child Find

Identification and location of children with Disabilities and /or Gifted

The Jackson County School system provides special education & related services, and special accommodations to children who are disabled and/or gifted. Under state and federal laws, public schools are required to provide a free, appropriate, public education to all children who are disabled and/or gifted between the ages of three and twenty-two, and may not on the basis of disability, discriminate against these children. This notice is part of an effort to locate and serve those children who may need special education, gifted services and related services, and/or special accommodations. If you know a child, age three to age twenty-two, who may qualify for special education services or gifted services and is not receiving available services, please call or write to:

Jackson County Board Of Education
Attn: Special Education Supervisor
711 School Drive, Gainesboro, TN 38562
Phone: (931) 268-0119

Jackson County Board Of Education Parent/Family Involvement Policy

The Jackson County School District shall be governed by the statutory definition of parent involvement as cited in the Elementary and Secondary Education Act (ESES), and shall carry out programs, activities, and procedures in accordance with this definition.

The Board shall implement the following as required by federal and state legislation:

- The Jackson County School District will put into operation activities and procedures for the involvement of parents in all of its schools. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents.
- The Jackson County School District shall incorporate activities and strategies that support this district-wide family and community engagement policy into its Tennessee Comprehensive System-wide Planning Process (TCSPP)
- The TCSPP shall include procedures by which parent may learn about the course of study for their children and have access to all learning materials.
- The TCSPP shall include strategies for parent participation in the district's schools which are designed to improve parent and teacher cooperation in such areas as homework, attendance, and discipline.
- If the Jackson County School District's TCSPP is not satisfactory to the parents, the school district shall submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- To the extent practicable, the Jackson County School District and its schools shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and including alternative formats upon request, and to the extent practicable, in a language parents understand.

- The Jackson County School District shall appoint a Family and Community Advisory Council that will annually assess, through consultation with parents, the effectiveness of the Family & Community Engagement Program and determine what action needs to be taken, if any, to increase parental and community participation. In order to accomplish this, each advisory council shall be composed of representatives from parent of students in elementary, middle and high schools, community business leaders, a member of the school board, and representatives from the school district.
- The Jackson County School District shall ensure Title I schools are in compliance with the No Child Left behind Act.

* INDIVIDUAL SCHOOL PARENT/FAMILY INVOLVEMENT PLANS WILL BE DISTRIBUTED AT THE TITLE I ANNUAL MEETING.

Jackson County School System Mission Parent Notification

The Jackson County School System is committed to providing the best education for each student. We realize that parents play a vital role in the accomplishment of this mission so we encourage their involvement and strive to keep them informed of their rights.

- Jackson County School System does not discriminate on the basis of race, sex, color, national origin, age religion, or handicap in the provision of educational opportunities, activities, or other administered programs.
- A parental involvement policy and parent-teacher-student compact will be distributed to parents by each Title I school. A copy of each document may also be obtained by contacting the school office. In schools eligible for Title I funds, a written parental involvement policy will be developed jointly with and distributed to parents of children. Each Title I school will also hold at least one annual meeting for parents to inform them of the schools participation in programs funded under the No Child Left behind Act.
- Parents have the right to request information regarding the professional qualifications of classroom teachers who instruct their children. If students are provided services by paraprofessionals, parents may also request information regarding the qualifications of paraprofessionals. Teacher certifications can be found by accessing the Tennessee Department of Education Teacher Licensing Web site (www.k-12.state.tn.us/tcertinf) or by contacting the school principal or the school system's federal projects' director.
- Parents must receive notification if their child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.
- Parents will be notified of their child's eligibility for service in migrant, homeless, or Limited English Proficiency programs.
- Parents will have access to system and school report cards as developed by the State Department of Education (usually available in late fall of each year) through the web site (www.state.tn.us/educaiton) or at the school and /or system office. Results will also be publicized through local media.
- Parents must receive information on the achievement level of their child on each of the state academic assessments as soon as is practically possible after the test is taken. Assessment results will be distributed by the child's school.
- Parents may visit the State Dept. of Education website (<http://tennessee.gov/education/ci/standards/index.php>) or visit the school to access a description of the Tennessee curriculum standards, assessment information, and proficiency levels students are expected to meet.

- Parents must be notified if their child is enrolled in a school identified for improvement, corrective action, or restructuring. Currently no school in Jackson County has been identified as in need of improvement.
- If a school fails to make adequate yearly progress, parents will be informed regarding the availability of school choice options and supplemental education services.
- Under the Tennessee State Board of Education's Unsafe School Choice Policy, any public school student who is the victim of a violent crime as defined under Tennessee Code Annotated 40-38-111 (g), or the attempt to commit one of these offenses as defined under Annotated 40-38-111(g) or the attempt to commit one of these offenses as defined under Tennessee Code Annotated 30-12-101, shall be provided an opportunity to transfer to another grade-level appropriate school within the district.
- Parents of a student identified as having limited English proficiency (ELL-English Language Learner) must be notified in a timely manner of the child's participation in the ELL program, details of the program, right to waive participation, and specific information on the child's level of English Proficiency.
- Parents must be informed of and involved in violence and drug prevention efforts including program content and activities. Parents may request in writing their child's exemption from participation in such activities.
- Parents will be notified regarding their rights before any third-party surveys are distributed to students.
- Schools in which at least 40% of the children are from low-income families have school-wide program authority under which schools may consolidate funds from federal, state, and local sources to upgrade the entire educational program of the school.
- Parents of secondary school students have a right to request that their child's name address, and telephone number not be released to a military recruiter without prior written consent. Requests should be addressed to the federal projects director at Central office.
- Federal law affords parents and students over 18 years of age certain rights with respect to educational records. School Board Policy relating to student privacy and parental access to information is available in the School Board Policy Manual located at each school and at the central office. Notification of Rights and Release of Directory Information under FERPA (Family Education Rights and Privacy Act) will also be conducted through local media announcements.
- The Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act require our district to take steps to find all children, including preschool-age children, with disabilities who live in our district, screen them to determine their disabilities, and provide them with appropriate special education services. Also Part C of IDEA requires our district and state to notify the community of services available for children with disabilities under age 3 and take steps to find and screen these children so that they can receive appropriate special education services.

Policy for Unsupervised Students on Campus

No student allowed on campus without supervision of a Jackson County School employee: (i.e. loitering, skate boarding, etc.) after school hours. Consequence-student could be charged with trespassing.

Policy for Student Equal Access (Student Meetings)

A written copy of the policy for student meetings can be obtained from principal at school or district office.

Policy for Testing Programs/2017-2018 calendar

Purpose- to demonstrate student's mastery of the state approved curriculum, the following tests are required.

Student Discrimination, Harrassment, Bullying, Cyber-Bullying & Intimidation Policy

The Jackson County Board of Education has determined that a safe, cicil, and supportive environment in school is necessary for students to learn and achieve high academic standards. In order to maintain that environment, acts of bullying, cyber-bullying, discrimination, harassment, hazing and or any other vicitmiztion of students, based on any actual or perceived traits or characteristics are prohibited.

This policy shall be disseminated annually to all school, staff, students and parents. This policy shall cover employees, employees' behaviors, studens and students behaviors while on school property, at an school sponsored activity, on school provided equipment or transportaiton , or at any official school bus stop. If the act takes place offs chooolproperty or outside of a school-sponsored activity, this policy is in effect if the conduct is directed specifically at a student or students and has the effect of creating a hostile educaitional environment or otherwise creating a substantial disruption to the education environment or learning process.

Building administrators are responsible for educating and training their respective staff and students as to the definition and recognition of discriminiation/harrasmment.

DEFINITIONS

Bullying/Intimidation/Harrassment-An act that sustantially interferes with a student's educaitional benefits, opportunities, or performance, and the act has the effect of :

- Physically harming a student or damaging a student's property
- Knowingly placing a student or students in reasonable fear of physical harm to the student or damage to the student's property
- Causing emotional distress to a student or students; or
- Creating a hostile educational environment

Bullying, intimidation, or harassment may also be unwelcome conduct based on a protected class (race, nationality, origin, color, gender, age, disability, religion) that is severe, pervasive, or persistent and creates a hostile environment.

Cyber- bullying – A form of bullying undertaken through the use of electronic devices, Electronic devices include, but are not limited to, telephones, cellular phones or other wireless telecommunication devices, text messaging, emails, social networking sites, instant messaging, videos, websites or fake profiles.

Hazing- An intentional or reckless act by a student or group of student that is directed against any other student(s) that endangers the mental or physical health or safety of the student(s) or that induces or coerces a student to endanger his/her mental or physical health or safety. Coaches and other employees of the school district shall not encourage, permit, condone or tolerate hazing activities.

“Hazing” does not include customary athletic events or similar contests or competitions and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization.

COMPLATINTS AND INVESTIGATIONS

Alleged victims of the above-referenced offenses shall report these incidents immediately to a teacher, counselor or building administrator. All school employees are required to report alleged violations of this policy to the principal/designee. All other members of the school community, including students, parents, volunteers, and visitors, are encouraged to report any act that may be a violation of this policy.

While reports may be made anonymously, an individual's need for confidentiality must be balanced with obligations to cooperate with police investigations or legal proceedings, to provide due process to the accused, to conduct a thorough investigation or to take necessary actions to resolve a complaint and the identity of parties and witnesses may be disclosed in appropriate circumstances to individuals with need to know.

The principal/designee at each school shall be responsible for investigating and resolving complaints. Once a complaint is received, the principal/designee shall initiate an investigation within forty-eight (48) hours of receipt of the report. If a report is not initiated within (48) hours, the principal/designee shall provide the director of schools with appropriate documentation detailing the reasons why the investigation was not initiated within the required timeframe.

The principal/designee shall notify the parent/legal guardian when a student is involved in act of discrimination, harassment, intimidation, bullying, or cyber bullying. The principal/designee shall provide information on district counseling and support services. Students involved in an act of discrimination, harassment, intimidation, bullying, or cyber bullying shall be referred to the appropriate school counselor by the principal/designee when deemed necessary.

The principal/designee is responsible for determining whether an alleged act constitutes a violation of this policy, and such act shall be held to violate this policy when it meets one of the following conditions:

It has a substantially detrimental effect on the student's physical or mental health;

It has the effect of substantially interfering with the student's academic performance; or

It has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

Upon the determination of a violation, the principal/designee shall conduct a prompt, thorough, and complete investigation of each alleged incident. All investigations all be completed and appropriate intervention taken within twenty (20) calendar days from the receipt of the initial report. If the investigation is not complete or intervention has not taken place within (20) calendar days, the principal/designee shall provide the director of schools with appropriate documentation detailing the reasons why the investigation has not been completed or the appropriate intervention has not taken place. Within the parameters of the federal Family Educational Rights and Privacy Act (FERPA) at 0 U.S.C 1242g, a written report on the investigation will be delivered to the parents to the complaint, parents of the accused students and to the Director of Schools.

RESPONSE AND PREVENTION

School administrators shall consider the nature and circumstances of the incident, the age of the violator, the degree of harm, previous incidences or patterns of behavior, or any other factors, as appropriate to properly respond to each situation.

A substantiated charge against an employee shall result in disciplinary action up to and including termination. A substantiated charge against a student may result in corrective or disciplinary action up to and including suspension.

An employee disciplined for violation of this policy may appeal the decision by contacting the Federal Rights Coordinator or the Jackson County Board of Education. Any student disciplined for violation of this policy may appeal the decision in accordance with disciplinary policies and procedures.

REPORTS

When a complaint is filed alleging a violation of this policy where there is physical harm or the threat of physical harm to a student or a student's property, the principal/designee of each middle school, junior high school, or high school shall report the findings and any disciplinary actions taken to the director of schools and the chair of the board of education.

By July 1 of each year, the director of schools/designee shall prepare a report of all of the bullying cases brought to the attention of school officials during the prior academic year. The report shall also indicate how the cases were resolved and or the reasons they are still pending. This report shall be presented to the board of education at its regular July meeting, and it shall be submitted to the state department of education by August 1.

The director of schools shall develop forms and procedures to ensure compliance with the requirement of this policy and TCA 49-6-4503

RETALIATION AND FALSE ACCUSATIONS

Retaliation against any person who reports or assists in any investigation of an act alleged in this policy is prohibited. The Consequences and appropriate remedial action for a person who engages in retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act.

False accusations accusing another person of having committed an act prohibited under this policy are prohibited. The consequences and appropriate remedial action for a person found to have falsely accused another may range from positive behavioral interventions up to and including suspension and expulsion.

**Jackson County Schools
Acceptable Use Policy
Student Permission Form**

Please sign and return this form to your child's teacher:

Student User Agreement:

As a student of the Jackson County Schools, I hereby agree to comply with the statements and expectations outlining in this document and to honor all relevant laws and restrictions. Please initial each item below and sign:

_____ agree to use the network responsibly.

_____ grant permission to have my materials published to the school web page

Student Signature _____ Date _____

Parent/Guardian Permission:

As a parent, I have read and agree to the above Acceptable Use Policy. I grant permission for the above named student to access the Internet and to have his/her materials published on the school's web page. These permissions are granted for an indefinite period of time unless otherwise requested. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use-setting and conveying standards for my son or daughter to follow when selecting, sharing or exploring information and media.

Parent Signature _____ Date _____

Consent to Publish Student's Name/Picture

I agree to the following release of information regarding my child:

The school or school district may feature my child in the public broadcast or print media, on the school or school district web site, and in other publications and programs.

Student's Name _____

Parent/Guardian's Name _____

Parent/Guardian's Signature _____

Street Address _____

Home Phone _____

PLEASE READ CAREFULLY, SIGN AND RETURN THIS PAGE

THE SCHOOL HAS PERMISSION TO POST/PUBLISH MY CHILD'S HONOR ROLL INFORMATION.

Please circle: **YES** **NO**

MY CHILD HAS PERMISSION TO PARTICIPATE IN ACADEMIC/CAREER GUIDANCE THAT IS PROVIDED BY THE SCHOOL

Please circle: **YES** **NO**

MY CHILD HAS PERMISSION TO PARTICIPATE IN PERSONAL/SOCIAL COUNSELING THAT IS PROVIDED BY THE SCHOOL

Please circle: **YES** **NO**

DATE _____

Parent's Signature _____

Student's Signature _____

Please return this page to homeroom teacher

School-Parent Compact for Achievement

2016-2017

Jackson County School System

Our Goals for Student Achievement

Jackson County District Goals for 2015-16*:

- Overall student growth increase 5%
- Overall student Reading/Language Arts Achievement increase 5%
- By 2018 90% of 3rd grade students will be reading on grade level
- Increase College and Career Readiness by 5%
- Increase High School graduation rate by 5%

Dodson Branch School: Administrators and teachers study student performance data as well as district goals to set areas of improvement. The school goals for 2015-16*:

- DBS students will meet TAP Goal of 50% Proficient or advanced in Reading/Language Arts. (Increase of 3% based on 2015 TCAP) (TN READY)
- 90% of Dodson Branch 3rd grade Students will be reading on grade level (Aimswest)
- DBS students will increase overall student growth increase of 5% (Explore)

*Based on the previous year's student performance data, District and School Goals are set at the beginning of each school year.

Family-School Compact

A Family-School Compact for Achievement is an agreement for parents, students and teachers. It explains how parents and teachers will work together to make sure all students get the individual support they need to reach and exceed grade level standards.

- Link to goals of the District and School Improvement Plans
- Begin with standards
- Focus on student learning
- Respond to school data
- Share strategies parents can use at home
- Define everyone's responsibilities

This compact is distributed to all parents, students, and teachers. It is on file at the school and is used throughout the year.

JOINTLY DEVELOPED

The parents, students, and staff of Dodson Branch School work collaboratively to annually assess and revise this School-Parent Compact for Achievement. Parents are welcome to participate and/or contribute comments at any time. For information of Dodson Branch School Compact annual review please contact:

Tammy Woolbright woolbrightt@k12tn.net
931-268-0761

Building Partnerships

PTO family Nights Writer's Night

Title I Informational Meetings Testing Celebration Night

Open House College/Career Night

Parent/Teacher Conferences

Surveys

PTO/School Leadership Committee

Summer Scoop

The Teacher Will

- Provide high quality curriculum and instruction using state approved standards so students will meet the State's academic achievement standards as well as both District and School goals.
- Provide instruction in the subject/grade level for which I am responsible
- Provide a safe, pleasant, and drug-free atmosphere for learning
- Explain assignments and deadlines clearly to students
- Provide clear assessments of student progress and achievement to both the student and parent/guardian on a timely basis
- Be available for conferencing with the parent/guardian as necessary
- Provide parent opportunities to volunteer, participate and observe classroom activities

The Parent Will

- Stay informed of my child's education; check school/teacher website; read all school communication
- Review homework assignments and offer assistance when needed
- Review assessments on a regular basis; sign reports cards and make every effort to attend Parent-Teacher Conferences
- Demonstrate an interest in the student's well-being by attending school functions, find opportunities to volunteer and support the student's school activities
- Commit to read to/with my child 20 minutes each day

- Ensure that the student gets to school each day, on time, and ready to learn.

The Student Will

- Do my best in all that I do.
- Respect the rights of others so as learning is not distracted or disrupted
- Come to class prepared and on time with necessary materials
- Give to my parents and/or teachers all notices and information received by me
- Read 20 minutes a day with someone outside of school.

Communication about Student Learning/Progress

Dodson Branch School is committed to frequent two-way communication with families about student learning. Some of the ways you can expect us to communicate are:

- Parent/Teacher Conferences—Fall & Spring
- District and School websites
- Family Engagement Activities
- Phone calls, e-mails, notes, etc.
- School/Class Newsletters
- Progress Reports/Report Cards
- Surveys
- Home visits
- DBS School Sign monthly events

Do you have questions about your child's progress?

Parents can contact their child's teacher by phone or e-mail.

931-268-0761 931-858-7006 dodsonbranch.com

Jackson County Board of Education

711 School Drive

Gainesboro, TN 38562

931-268-0268; Fax 931-268 9675

www.jacksoncoschools.com

School-Parent Compact for Achievement
2016-2017
Jackson County School System
Dodson Branch School

Signature Page

Thank you for your support and involvement in working together for success in student education.

Please review the entire School-Parent Compact and your responsibility as a partner.

Please sign and date below to acknowledge that you have received, read, and your commitment to this partnership. Return this page with the signed portion to the school. It is on file at the school, and is used throughout the year.

STUDENT NAME (PRINT): _____

STUDENT NAME (SIGNATURE): _____

DATE: _____

PARENT/GUARDIAN NAME (PRINT):

PARENT/GUARDIAN NAME (SIGNATURE):

DATE: _____

TEACHER NAME (PRINT): _____

TEACHER NAME (SIGNATURE): _____

DATE: _____

PLEASE SIGN AND RETURN