



YOUR MOVING CHECKLIST

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2 months before moving

- Find out which expenses the company is paying and which costs you will have to cover.
- Get quotes from transport companies and make sure that the relocated goods are insured. Before the transport company visits your home to prepare a quote, make sure you already know which furniture and belongings you will take with you.
- Arrange storage facilities in your home country for things you want to keep, but do not want to bring to Austria.
- In case you are bringing your pets to Austria, ask for a quote for their transport. Find out which vaccinations will be required.
- Get transport quotes and detailed information about costs and import taxes when bringing your car to Austria.
- Get a medical check-up before leaving your home country. Do not forget to see the dentist! Despite the excellent medical care in Austria, it may take some time before you have found doctors you feel confident with. If you need to take medication regularly, bring the prescriptions with you.
- Make sure that each family member's passport is valid for **at least 6 months**. **Non-EU-citizens** need a passport valid for **a minimum of one or two years**, depending on the type of permit.
- Organise all important documents you will need in Austria: birth certificate, certificate of marriage, your children's school reports, insurance cards, medical records.
- Cancel the rental contract of your apartment / house in time – read your contract!
- Inform the school / kindergarten about your move.
- Cancel contracts in good time: Internet, telephone, mobile phone, newspaper and magazine subscriptions, insurance policies.
- Cancel or freeze memberships of your fitness club and other clubs.
- As soon as your arrival date is fixed, start looking for temporary accommodation.

1 month to 2 weeks before moving

- Begin to pack rarely used items. Label the boxes and keep an inventory list.
- Return borrowed items and library books.
- Pick up clothes from the laundry/dry cleaning, pick up shoes and other items from repair services.
- Inform your bank about the move. However, do not close your account until 3 to 6 months after your move.
- Start to use up food.
- Inform your relatives and friends about your move.

1 week before moving

- Make a list of all the items that you will need in Austria in the first few weeks, and of the ones you want to bring yourself. Keep in mind that transporting furniture and household items can take several weeks. It may also take some time until you have a new permanent address.
- Do not forget to check the shed/the cellar for things you want to take with you.
- Take pictures of your furniture, paintings and all other objects that will be transported, in order to document their previous condition. This could be useful in case of damage during transport.
- Confirm arrangements and dates with the relocation company as well as other services (pet, car). Also check your flight reservation and your temporary accommodation.
- Ensure that you have all the necessary items and equipment ready for the final cleaning of your home (vacuum cleaner, detergents and cleaning products).
- Empty and clean the freezer.
- Make sure you have enough money to cover expenses until you have opened a bank account in Austria. It is recommended to carry some cash in Austria. **Important:** Daily limits apply for cash withdrawals with a debit or credit card.
- Pay your bills before departure.

1 to 2 days before moving

- Empty and clean the refrigerator and oven.
- Pack your personal belongings that will not be picked up by the transport company.

Moving day

- Check your contact information and delivery dates with the moving company.
- Supervise the work of the transport company. Make sure that all boxes are marked.
- Clean the house.
- Check whether devices are switched off, all windows are closed, and doors are locked.
- Leave the keys with the new tenants or the people taking care of the house. Make sure they have your contact information and you have theirs.