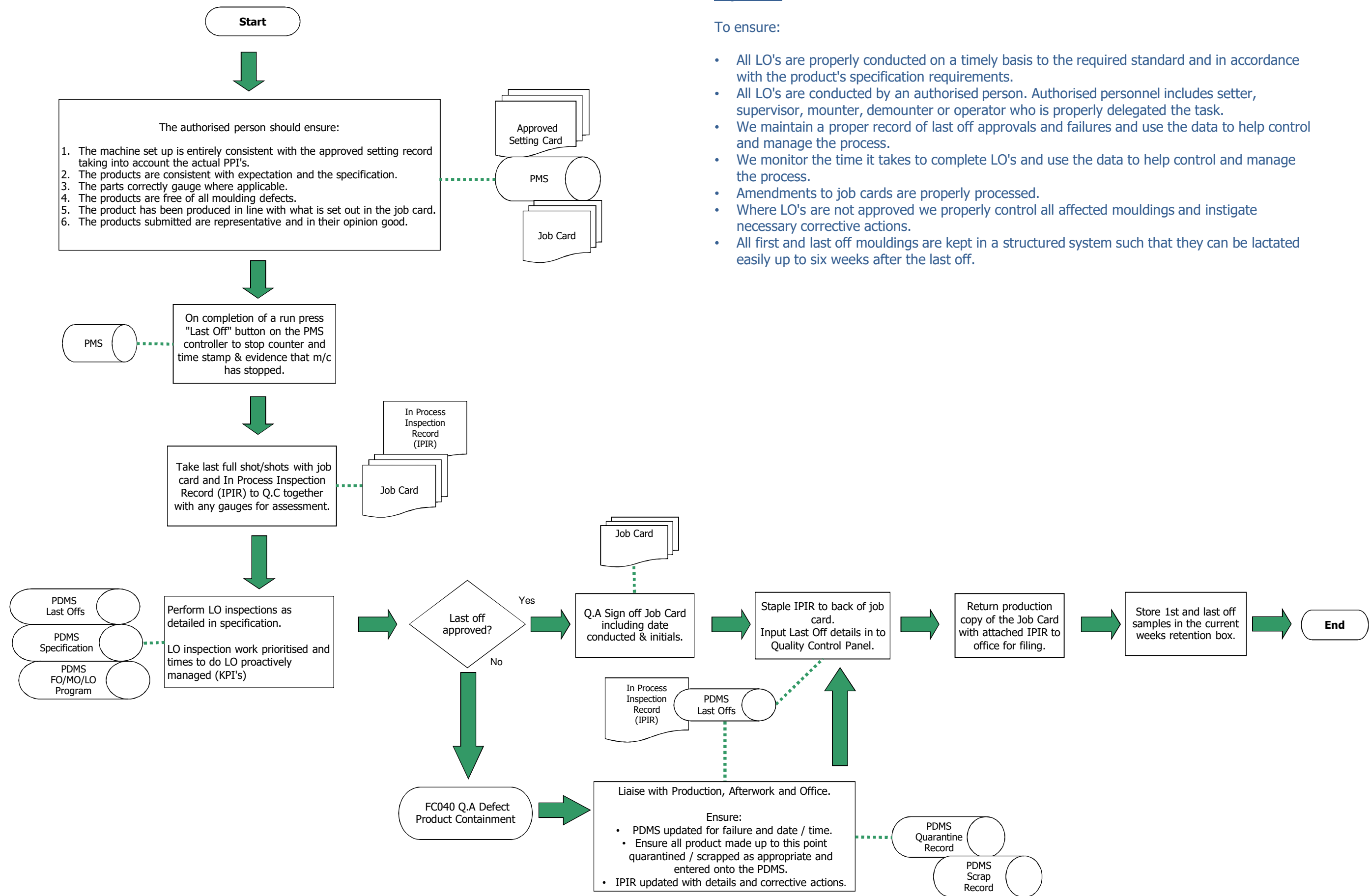


# FC023 Last Off



## Objectives:

### To ensure:

- All LO's are properly conducted on a timely basis to the required standard and in accordance with the product's specification requirements.
- All LO's are conducted by an authorised person. Authorised personnel includes setter, supervisor, moulder, demoulder or operator who is properly delegated the task.
- We maintain a proper record of last off approvals and failures and use the data to help control and manage the process.
- We monitor the time it takes to complete LO's and use the data to help control and manage the process.
- Amendments to job cards are properly processed.
- Where LO's are not approved we properly control all affected mouldings and instigate necessary corrective actions.
- All first and last off mouldings are kept in a structured system such that they can be lactated easily up to six weeks after the last off.

UNCONTROLLED COPY