

**Vallin Courts HOA  
Architectural Control Committee (ACC) Request Form**

Date Received: \_\_\_\_\_

The Vallin Courts HOA CC&Rs ARTICLE V SECTION F state that any improvement to your property requires the owners to submit a request to the ACC Committee and obtain approval **PRIOR** to any changes to your deemed property. Failure to obtain approval is subject to legal action by the ACC to have the change remedied.

Owner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if different from property address): \_\_\_\_\_

Phone: \_\_\_\_\_ Proposed Start Date: \_\_\_\_\_

Email Address: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Brief Description of Work to be Done: \_\_\_\_\_

Who will be Completing Work: \_\_\_\_\_

**Paint:** CC&R ARTICLE III SECTION C: Colors: Exterior colors of earth tones. Bright or bold colors or very dark colors shall be discouraged. The builder shall submit samples for a particular dwelling unit to the Architectural Committee for approval prior to application of exterior color finishes. The Architectural Committee shall have absolute discretion to approve or disapprove all exterior finishes including colors.

Paint Color: \_\_\_\_\_

Body Color: \_\_\_\_\_

Trim Color: \_\_\_\_\_

Accent Color: \_\_\_\_\_

*Please Attach Color Samples.*

**Sheds or Outbuildings:** CC&R ARTICLE III SECTION R: Only one (1) outbuilding per Lot shall be allowed. All outbuildings shall be constructed of quality building materials, completely finished and painted on the outside and shall be of quality and character that will be in harmony with the other buildings on said properties. No outbuilding shall be constructed without prior written approval by the Architectural Committee. All outbuildings shall be well maintained, including painting or other appropriate maintenance.

**Concrete Parking Pad:**

Size: \_\_\_\_\_ Installed by: \_\_\_\_\_

**Patio Cover:**

Manufactured: \_\_\_\_\_ Yes \_\_\_\_\_ No Materials Used: \_\_\_\_\_

Erected By: \_\_\_\_\_

*Attach Style*

**Fence:** CC&R ARTICLE III SECTION K: Fences and Other Boundaries: Fences, hedges, high plantings, obstructions or barriers shall be so situated as not to unreasonably interfere with the enjoyment and use of the neighboring Lots and streets or constitute an undesirable nuisance or noxious use. The determination of the Architectural Committee is binding on all parties.

Color of Stain to be Used: \_\_\_\_\_

**Landscape Change in compliance with CC&R Article III Section P:**

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**Other Requests:** (Includes any changes to the exterior appearance of the property)

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- Please provide a scaled footprint and elevation drawing for a shed, deck or patio.
- Please provide all contact information for the contractor(s) and a copy of the site plan for any pool/spa installation.
- Please provide (if extensive or intricate plans) landscaping project a picture of the area you wish to replace or redo.
- Please attach all color swatches when applicable.

**Owner Agreement and Acknowledgement: (please read carefully)**

I understand that a decision will be made by the Architectural Control committee within 15 days of my request if not sooner. I understand that I will be contacted with the decision in writing along with a copy of the ACC form submitted by myself. **I understand and agree that until I receive my approval no work or improvement shall begin.** I will abide by the ACC's decision I order to protect and promote the neighborhood compliance. I further understand it is my responsibility to comply with any required building permits after I receive approval from the Architectural Control Committee. **FAILURE TO COMPLY WITH THIS AGREEMENT MAY RESULT IN NON-COMPLIANCE ASSESSMENTS. APPEALS TO THE COMMITTEE'S DECISION SHOULD BE SUBMITTED IN WRITING TO THE BOARD OF DIRECTORS.**

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

**If project may affect neighboring houses please ask for approval signatures from those neighbors. Having this done prior to submitting your form will help speed the approval process.**

Neighbor #1: \_\_\_\_\_ Address: \_\_\_\_\_ Date: \_\_\_\_\_

Neighbor #2: \_\_\_\_\_ Address: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form and any required attachments to:

Blakely Property Management  
136 N. Broadmore Way Ste. 102  
Nampa, ID 83687  
(208) 426-0403  
email: info@blakleypm.com

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Please Do Not Write Below this Line

ACC USE ONLY:

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Resubmit: \_\_\_\_\_

With Specifications or Qualifications: \_\_\_\_\_

ACC Member: \_\_\_\_\_ Date: \_\_\_\_\_

ACC Member: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you,  
Architectural Control Committee