Cash Drawer Count Sheet

Name: _____ **Date:** _____ **Shift:** _____

BEGINNING	AMOUNT	END	AMOUNT
100's	$_____	100's	$_____
50's	$_____	50's	$_____
20's	$_____	20's	$_____
10's	$_____	10's	$_____
5's	$_____	5's	$_____
1's	$_____	1's	$_____
Quarters	$_____	Quarters	$_____
Dimes	$_____	Dimes	$_____
Nickels	$_____	Nickels	$_____
Pennies	$_____	Pennies	$_____
Traveler's Checks	$_____	Traveler's Checks	$_____
Pay Outs / Draws	$_____	Pay Outs / Draws	$_____
Total Drawer	$_____	**Total Drawer**	$_____
	Initial _____		**Initial** _____

Beginning of Shift Balance - $300.00

TOTAL DROP = **$**_____

TOTAL AMOUNT OF SECURITY DEPOSITS
(BEGINNING SHIFT ROOM NUMBER (S): $_____

SECURITY DEPOSITS RECEIVED DURING SHIFT
(look at shift report) ROOM NUMBER (S): $_____

SECURITY DEPOSITS RETURNED DURING SHIFT
(look at shift report) ROOM NUMBER (S): $_____

TOTAL AMOUNT OF SECURITY DEPOSIT (END SHIFT) $_____

Initials _____